



PLANNING AND ZONING

Cerro Gordo County Courthouse

220 N Washington Ave Mason City, IA 50401-3254

John Robbins, Planning and Zoning Administrator

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cgcounty.org/planning

PROCEDURE FOR APPLICATION FOR CONTROLLED ACCESS

This office does not have a standard form to use. You should file a typewritten request and provide the following:

1. Name and address of applicant(s).
2. Is the applicant(s) the owner, option purchaser, etc. of the property.
3. Zoning District of the property.
4. Reasons why the access is being requested.
5. Rough draft or schematic drawing of the area showing existing or proposed development and distances.
6. Any other information which may be pertinent to the request, such as numbers of vehicles per day, topography, etc. as referred to in Article 6.32 of the Cerro Gordo County Zoning Ordinance.
7. \$100.00 filing fee (checks made payable to Cerro Gordo County Treasurer).

The Planning & Zoning Commission meets the first Thursday of each month and all applications must be received in this office four weeks in advance of this meeting.

You must be present at the Planning & Zoning Commission meeting to present your request and to answer any questions they, or others, may have.

After hearing the request, the Planning & Zoning Commission will make a recommendation to the Board of Supervisors. The request will then be taken to the Supervisors at their next regularly scheduled meeting for final action.