

081230000300
DESERET TRUST
COMPANY

081230000500
DESERET TRUST
COMPANY

081310000500
LUCAS DONNA & LUCAS
MICHAEL STEPHEN

081310000300
JUHL SHARLENE L

081310000400
JUHL SHARLENE L

081230000200
DESERET TRUST
COMPANY
**56/6
Main2**

081230000800
LUETT CATHI L &
LUETT DAVID J

081310000800
REED GREGORY A

081310001200
SALLER DAIN L

081140000600
JOG LLC

081140001000
MARTH DENISE

081420001600
SALLER GREG R

081140000800
JOST LANCE L
& JOST LORI M

56/6
Lateral_2B

YARROW AVE

56/6 Lateral_2A1C

56/6 Lateral_2A1

56/6 Lateral_2A1A

11

12

13

14

Lat 2A
12"

Lat 2A1
9"

Lat 2A1A
6"
56/6

Lat 2A
8"

Lat 2A1
9"

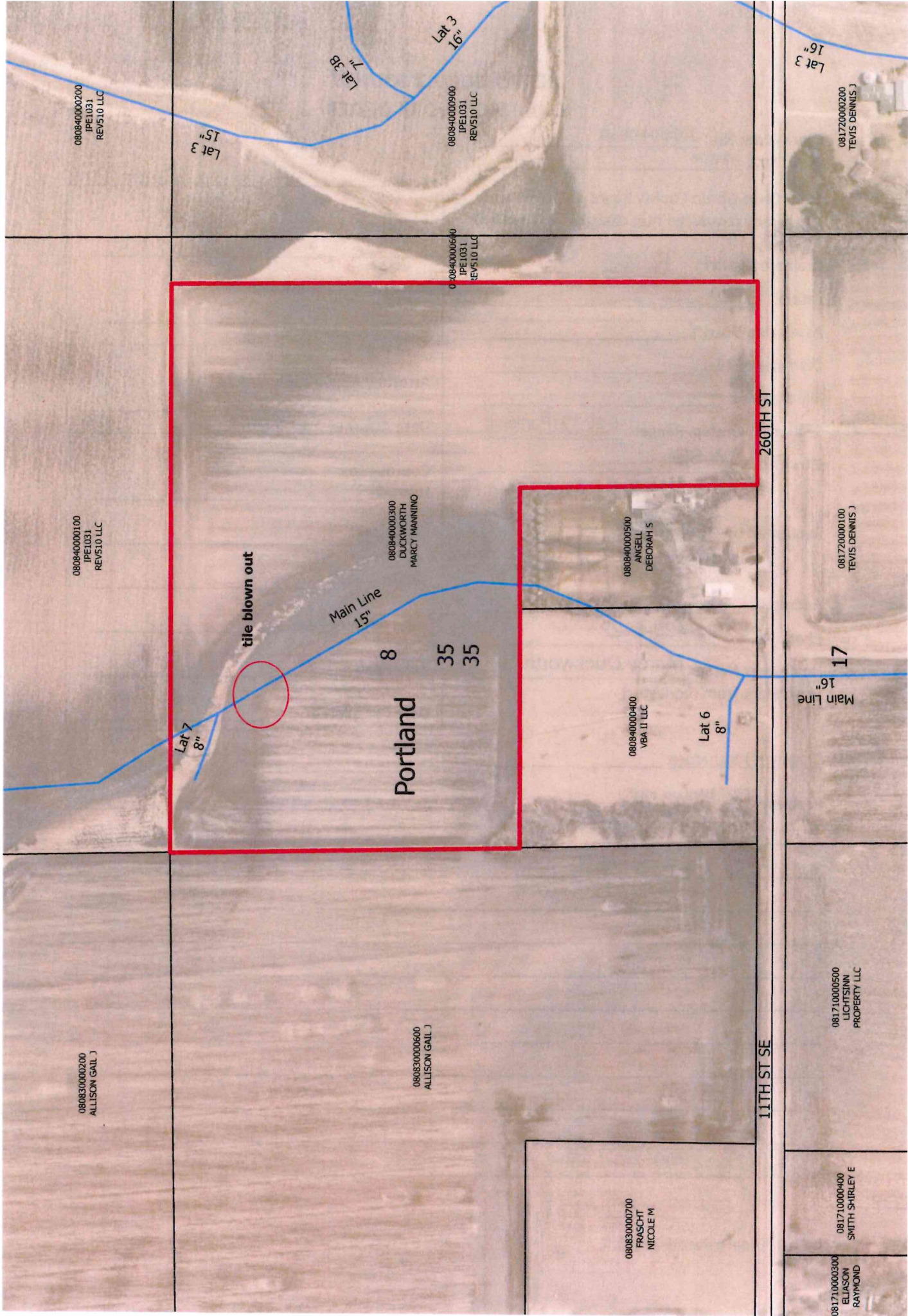
Lat 2A1
6"

Lat 2A1B
6"

56/6

56/6

260TH ST



08084000200
IPE1031
REV510 LLC

Lat 3
15"

Lat 3B
7"

Lat 3
16"

08084000900
IPE1031
REV510 LLC

Lat 3
16"

08172000200
TEVIS DENNIS J

08084000100
IPE1031
REV510 LLC

tile blown out

Main Line
15"

8

35

35

Portland

08084000300
DUCKWORTH
MARCY MANNINO

08084000500
ANGELL
DEBORAH S

08172000100
TEVIS DENNIS J

Lat 7
8"

08084000400
VBA II LLC

Lat 6
8"

Main Line
16"

17

08083000200
ALLISON GAIL J

08083000600
ALLISON GAIL J

08083000700
FRASCHT
NICOLE M

08171000500
LICHTSINN
PROPERTY LLC

11TH ST SE

08171000400
SMITH SHIRLEY E

08171000300
ELIASON
RAYMOND

**CERRO GORDO COUNTY
DRAINAGE WORK ORDER**

Work Order No.: 2026-04-08-02
Date Filed: 4/8/2026

To: Cerro Gordo County Board of Supervisor's
It is hereby requested that changes be made on:

Drainage District: 35
Lateral: _____
Assessable District: _____
Diameter of Tile: _____
Tile Material: _____
Section, Township, Range: 8-96-19 (Portland)
Qtr - Qtr: SE1/4 (in the ditch)

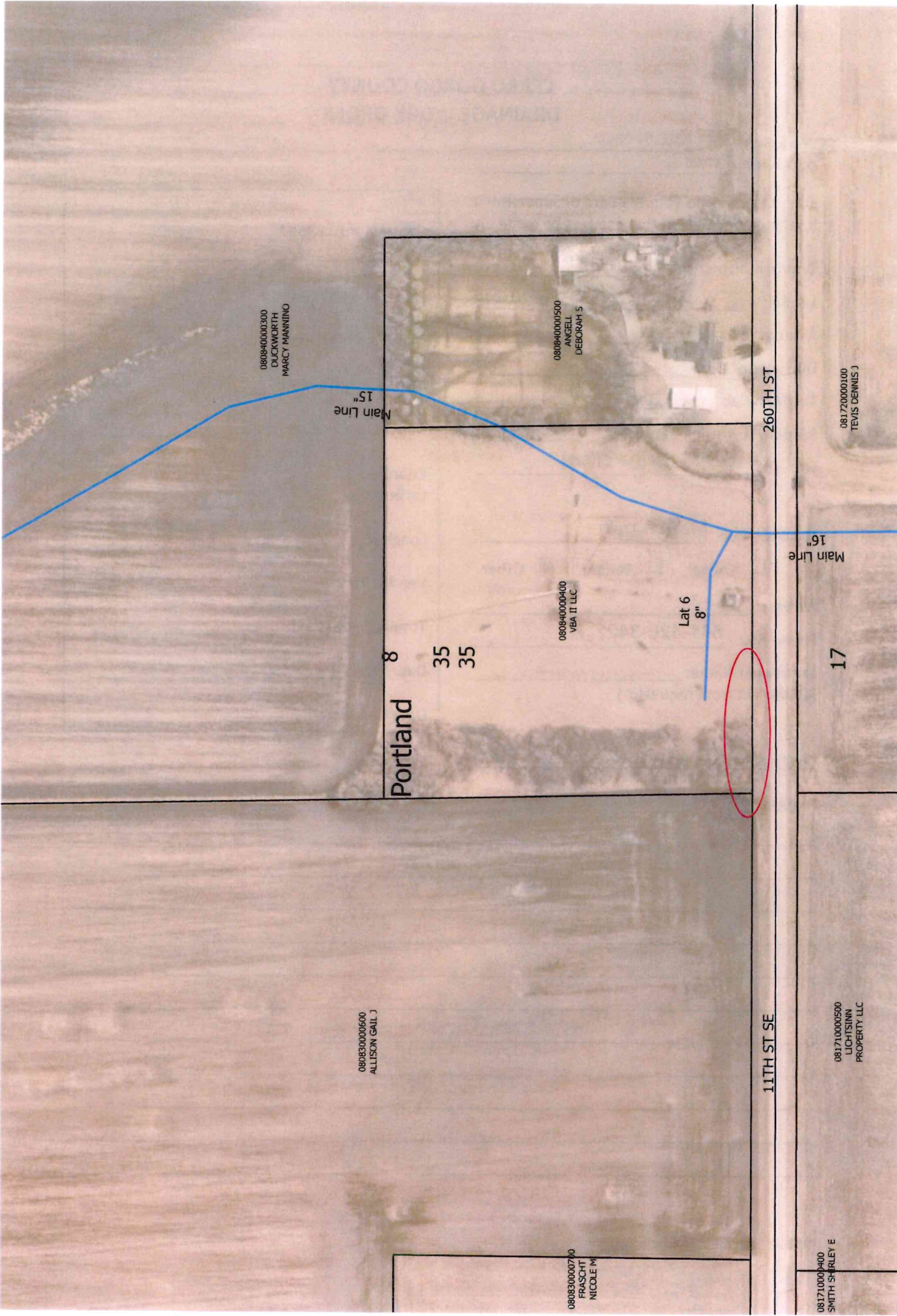
Requested by: Mark Brown
 Owner Tenant Other

Address: _____
Phone No.: 641-420-3422
Landowner Name: _____
(if different from requestor)

Chairman's Signature: _____

Problem: Mark says there is a tile that runs in the ditch that is full of tree roots

Contractor Assigned: _____
Engineer Appointed: _____
Date Engineer Appointed: _____
Attorney Appointed: _____
Date Attorney Appointed: _____
Coordinates: Latitude _____
Longitude _____
Vendor Paid: _____
Total Amount Paid: _____
Date Paid: _____
Date Completed: _____



080840000300
DUCKWORTH
MARCY MANINNO

080840000500
ANGELL
DEBORAH S

081720000100
TEVIS DENNIS J

Main Line
15"

Main Line
16"

080840000400
VBA II LLC

Lat 6
8"

8
35
35

17

Portland

080830000600
ALLISON GAIL J

081710000500
LICHTSINN
PROPERTY, LLC

11TH ST SE

260TH ST

080830000700
FRASCHT
NICOLE M

081710000400
SMITH-SHERLEY E

Cerro Gordo County

To The Honorable Board of Supervisors
Recapitulation

Fees, Mileage & Miscellaneous Fees Collected in Civil Cases for Month of March 2026:

<u>Mileage</u>	<u>Fees</u>	<u>Miscellaneous*</u>
\$486.00	\$8,383.84	\$9,383.86

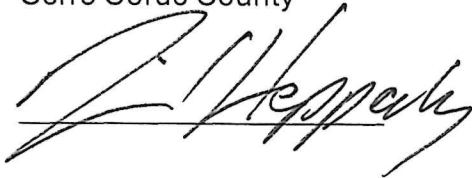
Total Civil & Miscellaneous Fees earned for March 2026-----\$18,253.70

Miscellaneous*

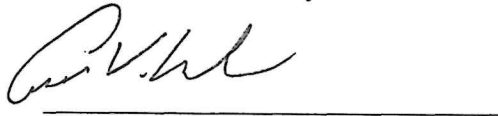
		Credit Account No.
Purchasing Permit	\$25.00	001 4415 051 1060 1
Weapon Permit	\$2,480.00	001 4410 051 1060 1
Ins./Pub Record/Golf Cart	\$55.00	001 5040 051 1060 1
D. L. Printouts	\$0.00	001 5030 051 1060 1
Fingerprints & Dyn.	\$220.00	001 4420 051 1060 1
Offender Reg	\$75.00	001 4450 051 1060 1
Fees & Mileage	\$8,869.84	001 4400 051 1060 1
Room & Board	\$6,528.86	001 4440 053 1050 1
	\$18,253.70	

March 31, 2026 – Issued Check #1479 in the amount of \$18,253.70 to Cerro Gordo County Treasurer.

David Hepperly, Sheriff
Cerro Gordo County



Adam Wedmore, Auditor
Cerro Gordo County



County Recorder's Report of Fees Collected

See Sections 331.902; 3211.32 & 462A.78 State of Iowa Code

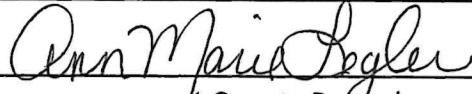
STATE OF IOWA,
Cerro Gordo County

TO THE BOARD OF SUPERVISORS CERRO GORDO COUNTY:

I AnnMarie Legler, Recorder of the above named County and State, do hereby certify that the following is a true and correct statement of the fees collected by me in my office for the quarter ending **March 31, 2026** and the same has been paid to the County Treasurer.

	Total Paid
Real estate recordings	\$34,645.00
Copies & Postage fees	\$72.00
Auditor Transfer Fees	\$2,715.00
Surcharge	\$1,521.00
Non-Std Fees	\$10.00
Certified Copies	\$5,048.00
Marriage Applications	\$216.00
POS Writing Fees	\$22.50
Brandt Writing Fees	\$1,462.00
Boat Titles	\$180.00
Boat Liens	\$25.00
Interest on checking	\$342.20
Subtotal	\$46,258.70
17.25% Documentary Revenue Stamps – To Treasurer Monthly	\$14,258.99
Tech FEE Sent to Treasurer Monthly	\$1,521.00
Total	\$62,038.69

All of which is respectfully submitted.


County Recorder

Subscribed and sworn to before me by Cerro Gordo County Recorder.

this 2nd day of April 2026.


County Auditor

THE STATE OF IOWA
COUNTY OF CERRO GORDO

KNOW ALL BY THESE PRESENT

**INTERLOCAL AGREEMENT
BETWEEN THE CITY OF MASON CITY, IA AND COUNTY OF CERRO GORDO, IA**

2025 BYRNE JUSTICE ASSISTANCE GRANT (JAG) PROGRAM AWARD

This Agreement is made and entered into this _____ day of _____, 2026, by and between The COUNTY of CERRO GORDO, acting by and through its governing body, the Commissioners Court, hereinafter referred to as COUNTY, and the CITY of MASON CITY, acting by and through its governing body, the City Council, hereinafter referred to as CITY, both of CERRO GORDO County, State of IOWA, witnesseth:

WHEREAS, each governing body, in performing governmental functions or in paying for the performance of governmental functions hereunder, shall make that performance or those payments from current revenues legally available to that party: and

WHEREAS, each governing body finds that the performance of this Agreement is in the best interests of both parties, that the undertaking will benefit the public, and that the division of costs fairly compensates the performing party for the services or functions under this agreement: and

WHEREAS, the CITY agrees to provide the COUNTY \$ 10,251.00 from the JAG award for the K-9 Program: and

WHEREAS, the CITY and COUNTY believe it to be in their best interests to reallocate the JAG funds.

NOW THEREFORE, the COUNTY and CITY agree as follows:

Section 1.

CITY agrees to pay COUNTY a total of \$ 10,251.00 of JAG funds.

Section 2.

COUNTY agrees to use \$ 10,251.00 for the K-9 Program until 6/30/2027 (date).

Section 3.

Each party to this agreement will be responsible for its own actions in providing services under this agreement and shall not be liable for any civil liability that may arise from the furnishing of the services by the other party.

Section 4.

The parties to this Agreement do not intend for any third party to obtain a right by virtue of this Agreement.

Section 5.

By entering into this Agreement, the parties do not intend to create any obligations express or implied other than those set out herein; further, this Agreement shall not create any rights in any party not a signatory hereto.

CITY OF MASON CITY, IOWA

COUNTY OF CERRO GORDO, IOWA



Mayor

Chairman, Board of Supervisors

ATTEST:

APPROVED AS TO FORM:



City Administrator

County Auditor



DATE: April 6, 2026
TO: Cerro Gordo County Board of Supervisors
CC: Michelle Rush, Assistant Zoning Administrator, Cerro Gordo County
FROM: Daniel Ries, Cerro Gordo County Department of Public Health
SUBJECT: Manure Management Plan for Christensen Farms, LLC F-088

This report is to make you aware of concerns regarding a Manure Management Plan Annual Update received by this office from **Christensen Farms, LLC F-088** swine operation. This report is being submitted according to Resolution 2003-123 **A Resolution Adopting Policy for the Receipt, Review and Comment on Manure Management Plans Received by the Cerro Gordo County Board of Supervisors**. Within seven (7) days of receipt of the manure management plan the Environmental Service Manager shall review the Manure Management Plan and prepare a report to the Board of Supervisors detailing the issues to forward to the Iowa Department of Natural Resources.

The confinement unit is located three miles south of the Cerro Gordo-Franklin County line at **301 230th Street, Meservey in Section 21 of Wisner Township in Franklin County**. This is an existing operation constructed in 2007. This is only the third year, and the first year since 2013, that manure will be applied within Cerro Gordo County. The maximum number of animals confined in this operation is 6,240. About 1,965,600 gallons of manure are produced annually and stored in below-building pits. Five fields totaling 589.08 acres are set aside for manure application; however, only **one field of 61.27 acres is in Cerro Gordo County; that field is located in Section 28 of Grimes Township**. None of the fields are listed as HEL (highly erodible land). My concerns related to Cerro Gordo County are listed below:

- The city of Meservey is about one-half mile from the manure application area.
- The city of Thornton is about two miles from the manure application area.
- The Bailey Creek Waterfowl Production Area is about 1½ miles from the manure application area.
- Ring-Neck Wildlife Area is about 1½ miles from the manure application area.
- Prairie Land Trail is adjacent to the manure application area.
- The flood plain of Drainage Ditch No. 57 is within the manure application area.

If you have any questions, feel free to contact me at (641) 421-9338 or dries@cghealth.com.



DATE: April 6, 2026
TO: Cerro Gordo County Board of Supervisors
Cc: Michelle Rush, Assistant Zoning Administrator, Cerro Gordo County
FROM: Daniel Ries, Cerro Gordo County Department of Public Health
SUBJECT: Manure Management Plan for EJ Pork (Sheldon's Site)

This report is to make you aware of concerns regarding a Manure Management Plan Annual Update received by this office from **EJ Pork (Sheldon's Site)** swine operation. This report is being submitted according to Resolution 2003-123 A Resolution Adopting Policy for the Receipt, Review and Comment on Manure Management Plans Received by the Cerro Gordo County Board of Supervisors. Within seven (7) days of receipt of the manure management plan the Environmental Service Manager shall review the Manure Management Plan and prepare a report to the Board of Supervisors detailing the issues to forward to the Iowa Department of Natural Resources.

The site is in Franklin County just south of the Cerro Gordo-Franklin County line at 2396 Jonquil Avenue, Sheffield in Section 9 of Richland Township. The facility houses 4,000 finishing hogs or 1,600 total AU (animal units). Approximately 1,120,911 gallons of manure will be produced annually and stored in below building pits.

The plan includes twenty-six fields totaling 2,717.9 acres to be used over the course of four years. Six fields totaling 637.8 acres are located in Cerro Gordo County; the remaining acres are in Franklin County. The six fields in Cerro Gordo County are in Sections 19 and 30 of Pleasant Valley Township and Sections 25, 26, and 35 of Grimes Township. **The fields on which manure will be applied are unchanged from the previous year.** None of the fields contains HEL (highly erodible land). The operator indicates a change of crop rotation or optimum yields. My main concerns are listed below:

- The City of Thornton is adjacent to the manure application area.
- Ingbretson County Park (less than four-hundred feet), Pleasant Valley Golf Course (¼ mile), and Ring-Neck Wildlife Area (one-eighth mile) are near the manure application area.
- Prairie Land Trail is adjacent to the manure application area.
- The City of Meservey is about two miles from the manure application area.
- The flood plain of Bailey Creek dissects the field in Section 26 of Grimes Township and is adjacent to the field in Section 19 Pleasant Valley Township.
- Ingebretson Creek is near the manure application area in Section 6 of Richland Township. This waterway enters Cerro Gordo County near Interstate 35.
- Richland Lutheran Cemetery and Pleasant View Cemetery are both about one mile from the manure application area.

If you have any questions, feel free to contact me at (641) 421-9338 or dries@cghealth.com.



DATE: April 6, 2026
TO: Cerro Gordo County Board of Supervisors
CC: Michelle Rush, Assistant Zoning Administrator, Cerro Gordo County
FROM: Daniel Ries, Cerro Gordo County Department of Public Health
SUBJECT: Manure Management Plan for BDM Farms, LLC.

This report is to make you aware of concerns regarding a Manure Management Plan Annual Update received by this office from **BDM Farms, LLC** swine operation. This report is being submitted according to Resolution 2003-123 **A Resolution Adopting Policy for the Receipt, Review and Comment on Manure Management Plans Received by the Cerro Gordo County Board of Supervisors**. Within seven (7) days of receipt of the manure management plan the Environmental Service Manager shall review the Manure Management Plan and prepare a report to the Board of Supervisors detailing the issues to forward to the Iowa Department of Natural Resources.

The confinement unit is located in **Hancock County at 2955 Yale Avenue**. The operation is about one mile west of the Cerro Gordo County line and consists of three buildings with below-building pits. The operation houses 6,240 hogs at any one time and produces 2,733,120 gallons of manure annually. The plan calls for 2,433.76 acres being used for manure application. Of the total application area, ten fields consisting of 1,184.41 acres are in Cerro Gordo County, while the remaining fields are in Hancock County. The Cerro Gordo County fields are in Sections 19, 20, 30, 31, and 32 of Grant Township and Sections 22, 29, and 30 of Lincoln Township. **The fields on which manure will be applied are unchanged from the previous plan. Note: the last plan received by this office was in 2021.** The operator indicates a change of crop rotation or optimum yields. The concerns listed below are based on the last plan received in 2021 and the unsubstantiated assumption that no changes have been made to the plan since that time.

My main concerns with the plan are listed below:

- There are many public use areas in close proximity to the manure application areas: Haugen Wildlife Area (adjacent), Kuhn Wildlife Area (adjacent), Wild Goose Marsh (adjacent), Teal Basins (one-half mile), Hansen Wildlife Area (one-half mile), Otter Bend Wildlife Area (one-half mile), Sandpiper Hills (1½ miles), Winnebago Oxbow (1½ miles), Mallard Marsh (1½ miles), Prairie Pothole Wildlife Area (two miles), King Fisher Hollow (one mile), Clear Lake Rearing Ponds Wildlife Management Area (1½ miles), Donna Walker Nature Area (1¼ miles) and Grant Township Cemetery (1¼ miles).
- The Winnebago River, a tributary from the south, a tributary from the north and their collective flood plains abut the manure application area.
- The application area is about 1½ miles from the Oak Hills Country Estates and Oakridge Subdivisions.
- “Maleys” field in the W ½ of the SW ¼ of Section 20 in Grant Township contains HEL (highly erodible land).

If you have any questions regarding this information, feel free to contact this office at (641) 421-9338 or dries@cghealth.com.

SECONDARY ROADS FIVE YEAR PROGRAM

Iowa Department of Transportation

County: Cerro Gordo County

Fiscal Year: 2027

Version: Original

Status: In Prep

COUNTY CERTIFICATION

The detailed construction program for the secondary road system was adopted by the Board of Supervisors on _____

Date

ATTESTED

County Auditor

Date

County Engineer

Date

Chairperson, Board of Supervisors

Date

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SECONDARY ROADS FIVE YEAR PROGRAM

Project Number Project Name Project ID	Location Description of Work Sec. / Twp. / Rng.	AADT Length Federal ID	Status FM Transfer	Day Labor Type of Work Project Type	Fund	Priority Years				Total	
						Accomp Year FY 2027	1st FY 2028	2nd FY 2029	3rd FY 2030		4th FY 2031
FM-C017()-55-17 Slope stabilization 55061	On S56, Slope stabilization between Plymouth south CL and 325th St. 8 / 97 / 19	1561 0.1 miles	Previous	\$0 311 Right of way FM	Local FM Special FA SWAP	\$1,000					\$1,000
BROS-1372(624)--8J-17 F-6-C-13 - Clear Lake Bridge 57533	In the city of Clear Lake, On 275th street, Over WILLOW CREEK, from Grouse E 0.2 miles S6 T96N R21W 6 / 96N / 21W	95 106310	Previous	\$0 320 Bridges FA	Local FM Special FA SWAP						\$1,500
Notes: The City of Clear Lake received authorization to use up to \$1,500,000 in city bridge funds											
BROS-C017()-5F-17 A-3-B-41 58640	On S 62, over Rock Falls Creek 4 / 97N / 19W	330	New	\$0 320 Bridges FA	Local FM Special FA SWAP						\$500
BROS-C017()-8J-17 A-3-D-42 58641	On VIOLET AVE, Over Rock Falls Creek 3 / 97N / 19W	26	New	\$0 320 Bridges FA	Local FM Special FA SWAP						\$500

SECONDARY ROADS FIVE YEAR PROGRAM

Project Number Project Name Project ID	Location Description of Work Sec. / Twp. / Rng.	AADT Length Federal ID	Status FM Transfer	Day Labor Type of Work Project Type	Fund	Priority Years					
						Accomp Year FY 2027	1st FY 2028	2nd FY 2029	3rd FY 2030	4th FY 2031	Total
FM-C017()-55-17 S25 Overlay 12008	On S25, from B65 approx. 4.5 miles to B55	610 5 miles 11280	Previous	\$0 366 HMA Paving Local	Local FM Special FA SWAP		\$1,750				\$1,750
Notes: Overlay S33 from Swaledale to Franklin County											
LFM-S25(251)--7X-17 S25 South of Thornton 49832	On S25, from 120th st S approx. 2 miles to County Line	15 2 miles	Previous	\$0 366 HMA Paving Local SWAP	Local FM Special FA SWAP		\$600				\$600
L--73-17 J-17-A-32 55052	On 200TH ST, Over E BR BEAVER DAM CREEK, S17 T95 R20	16	Previous	\$0 332 Box Culverts Local	Local FM Special FA SWAP		\$500				\$500
BROS-C017()-8J-17 M-24-B-18 58659	17 / 95 / 20 On FINCH AVE, Over Bailey Creek tributary	25	New	\$0 320 Bridges FA	Local FM Special FA SWAP						\$300
	24 / 94N / 22W										

SECONDARY ROADS FIVE YEAR PROGRAM

Project Number Project Name Project ID	Location Description of Work Sec. / Twp. / Rng.	AADT Length Federal ID	Status FM Transfer	Day Labor Type of Work Project Type	Fund	Priority Years						
						Accomp Year FY 2027	1st FY 2028	2nd FY 2029	3rd FY 2030	4th FY 2031	Total	
LFM-B35(252)--7X-17 B35 Hwu 65 to Rail road ROW 49833	On B35, from East Mason City Limits E approx. 0.5 miles to Railroad ROW	24 0.54 miles	Previous	\$0	Local			\$500			\$500	
				367 PCC Paving	FM							
				Local	Special FA							
					SWAP							
L-260th(275)--73-17 260th pave/patch 49838	On 260th st, from East Mason City Limits E approx. 4.5 miles to Floyd County Line 8 / 96 / 19	15 4.48 miles	Previous	\$0	Local			\$1,750			\$1,750	
				366 HMA Paving	FM							
				Local	Special FA							
					SWAP							
LFM-D20A12(273)--7X-17 D-20-A-12 B20 East of S14 49836	On B 20, Over WINNEBAGO RIVER, S17 T97 R22 17 / 97 / 22	944 106950	Previous	\$0	Local						\$1,800	
				320 Bridges	FM							
				Local	Special FA							
					SWAP							
L--73-17 0-35-D-49 58637	On QUAIL AVE 0.08miles south of 110th 35 / 94N / 20W	15	New	\$0	Local						\$1,200	
				320 Bridges	FM							
				Local	Special FA							
					SWAP							

SECONDARY ROADS FIVE YEAR PROGRAM

Project Number Project Name Project ID	Location Description of Work Sec. / Twp. / Rng.	AADT Length Federal ID	Status FM Transfer	Day Labor Type of Work Project Type	Fund	Priority Years				Total
						Accomp Year FY 2027	1st FY 2028	2nd FY 2029	3rd FY 2030	
L-B65(243)--73-17 Pheasant rebuild South 49828	On Pheasant and 120th St, from Rockwell City limits S 2.5 miles to Hwy 65	24 2.52 miles 18860	Previous	\$0 366 HMA Paving Local	Local FM Special FA SWAP					\$3,500
LFM-119--7X-17 H-12-C-25 Nora Springs Bridge 49835	On B 30, Over IANR RR, S12 T96 R19 12 / 96 / 19	2617 18850	Previous	\$0 320 Bridges Local	Local FM Special FA SWAP					\$1,800
L-H35D51(274)--73-17 H-35-D-51 South of Claybanks 49837	On WREN AVE, Over WINNEBAGO RIVER, S35 T96 R19 35 / 96 / 19	29 106180	Previous	\$0 320 Bridges Local	Local FM Special FA SWAP					\$1,800
BROS-C034()-8J-34 Shared Floyd Bridge 58573	On ZINNIA AVE 31 / 94N / 18W	35	New	\$0 320 Bridges FA	Local FM Special FA SWAP					\$350

Notes: this project is on hold for the time being and its status has been updated to reflect that in TPMS development.

Notes: this is a shared project, Floyd County is the Lead on this project.

SECONDARY ROADS FIVE YEAR PROGRAM

Fund	2027	2028	2029	2030	2031	Total
FM	\$1,000,000	\$1,750,000				\$2,750,000
Local		\$1,100,000	\$2,250,000	\$3,000,000	\$7,100,000	\$13,450,000
FA	\$2,500,000	\$300,000			\$350,000	\$3,150,000
Total	\$3,500,000	\$3,150,000	\$2,250,000	\$3,000,000	\$7,450,000	\$19,350,000

SECONDARY ROADS BUDGET

Iowa Department of Transportation

County: Cerro Gordo County
Fiscal Year: 2027
Version: Original
Status: In Prep

COUNTY CERTIFICATION

This Secondary Road Budget was adopted by the Board of Supervisors on _____

Date

ATTESTED

County Auditor

Date

County Engineer

Date

Chairperson, Board of Supervisors

Date

SECONDARY ROADS BUDGET

	Actual Receipts Prior Years		Estimated Receipts	
	2nd Prior FY 2024	1st Prior FY 2025	Current FY 2026	Next FY 2027
1. County Auditor's Beginning Balance				
Receipts from Property Tax Levies	\$5,676,987.48	\$5,394,724.82	\$6,024,140.08	\$5,696,417.77
0.00000 Dollars on all taxable property in county except on property within cities and towns. (Max. \$3,00375)				
0.00000 Dollars on all taxable property in the county. (Max. \$0.16875)	\$2,600,000.00	\$2,600,000.00	\$2,800,000.00	\$3,000,000.00
2A. Local Option Sales Tax	\$1,279,273.91	\$1,283,458.54	\$1,200,000.00	\$1,200,000.00
3. Regular Road Use Tax Received	\$4,280,066.75	\$4,382,190.53	\$4,292,586.00	\$4,312,358.00
3b. Amount for 306.4(a3)	\$58,597.87	\$58,915.92	\$58,285.69	\$58,078.27
3c. Time 21	\$486,436.76	\$486,428.51	\$479,154.00	\$478,089.00
4. RISE Funds	\$0.00	\$0.00	\$0.00	\$0.00
5. FA Bridge Replacement Funds	\$55,218.03	\$469,609.10	\$0.00	\$1,500,000.00
5a. SWAP Bridge Replacement Funds	\$0.00	\$0.00	\$0.00	\$0.00
6. Proposed transfer of FM funds to Local Secondary Fund.(Section 309.10)	\$0.00	\$0.00	\$0.00	\$0.00
7. Tax Refunds (-) and/or Credits (+)(Section 309.10 - Code of Iowa)	\$1,808.79	\$1,986.08	\$0.00	\$0.00
8. Miscellaneous Receipts	\$38,271.71	\$50,405.81	\$18,000.00	\$20,000.00
licensesAndPermits usedMaterial	\$4,605.80	\$1,583.00	\$2,000.00	\$2,000.00
Donations, sale of used materials, Special Assessments, etc				
Itemized for 2027				
All Other	\$1,014,905.95	\$17,353.14	\$151,000.00	
9. Total Miscellaneous Receipts	\$1,057,783.46	\$69,341.95	\$171,000.00	\$22,000.00
10. TOTAL RECEIPTS	\$15,496,173.05	\$14,746,655.45	\$15,025,165.77	\$16,266,943.04
11. Road Use Tax Funds or other local funds not transferred to Secondary Roads to be transferred to FM fund for construction.	0	0	\$0.00	\$0.00

SECONDARY ROADS BUDGET

	Actual Expenditures Prior Years		Estimated Expenditures	
	Prior 2 FY 2024	Prior 1 FY 2025	Current FY 2026	Next FY 2027
70X * Administration and Engineering				
700 Administration Expenditures	\$175,089.54	\$185,443.97	\$209,100.00	\$234,100.00
701 Engineering Expenditures	\$475,054.79	\$371,131.33	\$517,400.00	\$601,400.00
TOTAL ADMINISTRATION AND ENGINEERING	\$650,144.33	\$556,575.30	\$726,500.00	\$835,500.00
020* Construction				
Adjusted Construction Program Expenditures (300) on FM and Local Sec. Roads <i>(With other than FM funds ---See Accomplishment Year projects)</i>	\$2,262,460.90	\$1,115,283.26	\$1,000,000.00	\$2,500,000.00
71X* Roadway Maintenance				
710 Bridges and Culverts (420, 430)	\$71,035.68	\$108,291.95	\$146,000.00	\$146,000.00
711 Roads (4250, 460, 480)	\$2,315,910.31	\$2,545,205.14	\$2,876,648.00	\$3,082,000.00
712 Snow and Ice Control (520)	\$347,953.95	\$277,443.32	\$788,000.00	\$808,750.00
713 Traffic Controls (590)	\$335,991.73	\$335,227.93	\$320,000.00	\$336,000.00
714 Road Clearing (490)	\$123,158.62	\$139,814.30	\$97,000.00	\$100,300.00
TOTAL ROADWAY MAINTENANCE	\$3,194,050.29	\$3,405,982.64	\$4,227,648.00	\$4,473,050.00
72X * General Roadway				
720 New Equipment (610)	\$1,541,838.69	\$1,061,967.09	\$900,000.00	\$1,355,000.00
721 Equipment Operations (620, 630, 650)	\$2,108,203.89	\$2,183,443.12	\$2,242,100.00	\$2,321,350.00
722 Tools, Materials and Supplies (655, 660, 670, 680, 690)	\$71,122.94	\$125,036.83	\$112,500.00	\$112,500.00
723 Real Estate and Buildings (800)	\$273,627.19	\$274,227.13	\$120,000.00	\$120,000.00
TOTAL GENERAL ROADWAY	\$3,994,792.71	\$3,644,674.17	\$3,374,600.00	\$3,908,850.00
TOTAL EXPENDITURES (70X + 020 + 71X + 72X)	\$10,101,448.23	\$8,722,515.37	\$9,328,748.00	\$11,717,400.00
County Auditor's balance at end of fiscal year	\$5,394,724.82	\$6,024,140.08	\$5,696,417.77	\$4,549,543.04
TOTAL (Must equal receipts) [Does not include transfer of Road Use Tax to FM Fund]	\$15,496,173.05	\$14,746,655.45	\$15,025,165.77	\$16,266,943.04

**IOWA DEPARTMENT OF TRANSPORTATION
Federal-aid Agreement
for a Surface Transportation Block Grant Program Project**

RECIPIENT: Cerro Gordo County

Project No.: STP-S-C017(126)—5E-17

Iowa DOT Agreement No.: 2-25-STP-S-047

CFDA No. and Title: 20.205 Highway Planning and Construction

This is an agreement between the Cerro Gordo, Iowa (hereinafter referred to as the RECIPIENT) and the Iowa Department of Transportation (hereinafter referred to as the DEPARTMENT). Iowa Code Sections 306A.7 and 307.44 provide for the RECIPIENT and the DEPARTMENT to enter into agreements with each other for the purpose of financing transportation improvement projects on streets and highways in Iowa with Federal funds. Federal regulations require Federal funds to be administered by the DEPARTMENT.

The RECIPIENT has received Federal funding through the Surface Transportation Block Grant (STBG) Program. STBG funds are available for construction, reconstruction, rehabilitation, resurfacing, restoration and operational or safety improvement projects on Federal-aid highways, bridges (as defined by the National Bridge Inspection Standards) on any public road, and several other types of projects, as specified in 23 U.S.C. 133(b). Federal-aid highways include all Federal Functional Classifications, except for rural minor collectors or local roads.

Pursuant to the terms of this agreement, applicable statutes, and administrative rules, the DEPARTMENT agrees to provide STBG funding to the RECIPIENT for the authorized and approved costs for eligible items associated with the project.

Under this agreement, the parties further agree as follows:

1. The RECIPIENT shall be the lead local governmental agency for carrying out the provisions of this agreement.
2. All notices required under this agreement shall be made in writing to the appropriate contact person. The DEPARTMENT's contact person will be the Local Systems Project Development Engineer, Jenifer Bates, and the Local Systems Central Region Field Engineer, Brian J. Catus. The RECIPIENT's contact person shall be the County Engineer.
3. The RECIPIENT shall be responsible for the development and completion of the following described STBG project:

On S56 from B-47 North to Mason City, City Limits, HMA Resurfacing/Cold-in-Place Recycling.
4. Eligible project activities will be limited to actual construction costs.
5. Costs associated with work outside the eligible project construction limits, routine maintenance activities, operations, and monitoring expenses are not eligible. In addition, administrative costs, engineering, inspection, legal, right of way, utility relocations, activities necessary to comply with Federal and State environmental or permit requirements, and fees or interest associated with bonds or loans are not eligible.
6. The RECIPIENT shall receive reimbursement for costs of authorized and approved eligible project activities from STBG funds. The portion of the project costs reimbursed by STBG funds shall be limited to a maximum of either 80 percent of eligible costs or the amount of \$2,150,000, as stipulated in the North Iowa Area Council of Governments current Transportation Improvement Program (TIP) and approved in the current Statewide Transportation Improvement Program (STIP), whichever is less.
7. The RECIPIENT shall pay for all project costs not reimbursed with STBG funds.
8. If the project described in Section 3 drops out of the North Iowa Area Council of Governments current TIP or the approved current STIP prior to obligation of Federal funds, and the RECIPIENT fails to reprogram the project in the appropriate TIP and STIP within 3 years, this agreement shall become null and void.

9. The RECIPIENT shall let the project for bids through the DEPARTMENT.
10. If any part of this agreement is found to be void and unenforceable, the remaining provisions of this agreement shall remain in effect.
11. It is the intent of both parties that no third-party beneficiaries be created by this agreement.
12. This agreement and the attached Exhibit 1 constitute the entire agreement between the DEPARTMENT and the RECIPIENT concerning this project. Representations made before the signing of this agreement are not binding, and neither party has relied upon conflicting representations in entering into this agreement. Any change or alteration to the terms of this agreement shall be made in the form of an addendum to this agreement. The addendum shall become effective only upon written approval of the DEPARTMENT and the RECIPIENT.

IN WITNESS WHEREOF, each of the parties hereto has executed this agreement as of the date shown opposite its signature below.

County Signature Block (County Projects Only)

This agreement was approved by official action of the Cerro Gordo County Board of Supervisors in official session on the _____ day of _____, 20_____.

County Auditor

Chair, County Board of Supervisors

IOWA DEPARTMENT OF TRANSPORTATION
Transportation Development Division

By _____ Date _____, 20_____
Brian J. Catus, P.E.
Local Systems Field Engineer
Central Region

EXHIBIT 1

General Agreement Provisions for use of Federal Highway Funds on Non-primary Projects

Unless otherwise specified in this agreement, the RECIPIENT shall be responsible for the following:

1. General Requirements

- a. The RECIPIENT shall take the necessary actions to comply with applicable State and Federal laws and regulations. To assist the RECIPIENT, the DEPARTMENT has provided guidance in the Federal-aid Project Development Guide (Guide) and the Instructional Memorandums to Local Public Agencies (I.M.s) that are referenced by the Guide. Both are available on-line at: https://www.iowadot.gov/local_systems/publications/im/lpa_ims.htm. The RECIPIENT shall follow the applicable procedures and guidelines contained in the Guide and I.M.s in effect at the time project activities are conducted.
- b. In accordance with Title VI of the Civil Rights Act of 1964 and associated subsequent nondiscrimination laws, regulations, and executive orders, the RECIPIENT shall not discriminate against any person on the basis of race, color, national origin, sex, age, or disability. In accordance with Iowa Code Chapter 216, the RECIPIENT shall not discriminate against any person on the basis of race, color, creed, age, sex, sexual orientation, national origin, religion, pregnancy, or disability. The RECIPIENT agrees to comply with the requirements outlined in [I.M. 1.070](#), Title VI and Nondiscrimination Requirements, which includes the requirement to provide a copy of the Subrecipient's Title VI Plan or Agreement and Standard DOT Title VI Assurances to the DEPARTMENT.
- c. The RECIPIENT shall comply with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), Section 504 of the Rehabilitation Act of 1973 (Section 504), the associated Code of Federal Regulations (CFR) that implement these laws, and the guidance provided in [I.M. 1.080](#), ADA Requirements. When bicycle and/or pedestrian facilities are constructed, reconstructed, or altered, the RECIPIENT shall make such facilities compliant with the ADA and Section 504, which includes following the requirements set forth in Chapter 12A for sidewalks and Chapter 12B for Bicycle Facilities of the [Iowa DOT Design Manual](#).
- d. To the extent allowable by law, the RECIPIENT agrees to indemnify, defend, and hold the DEPARTMENT harmless from any claim, action or liability arising out of the design, construction, maintenance, placement of traffic control devices, inspection, or use of this project. This agreement to indemnify, defend, and hold harmless applies to all aspects of the DEPARTMENT's application review and approval process, plan and construction reviews, and funding participation.
- e. As required by the 2 CFR 200.501 "Audit Requirements," a non-Federal entity expending \$750,000 or more in Federal awards in a year shall have a single or program-specific audit conducted for that year in accordance with the provision of that part. Auditee responsibilities are addressed in Subpart F of 2 CFR 200. The Federal funds provided by this agreement shall be reported on the appropriate Schedule of Expenditures of Federal Awards (SEFA) using the Catalog of Federal Domestic Assistance (CFDA) number and title as shown on the first page of this agreement. If the RECIPIENT will pay initial project costs and request reimbursement from the DEPARTMENT, the RECIPIENT shall report this project on its SEFA. If the DEPARTMENT will pay initial project costs and then credit those accounts from which initial costs were paid, the DEPARTMENT will report this project on its SEFA. When the DEPARTMENT will pay initial project costs and credit those accounts from which initial costs were paid, the RECIPIENT shall not report this project on its SEFA.
- f. The RECIPIENT shall supply the DEPARTMENT with all information required by the Federal Funding Accountability and Transparency Act of 2006 and 2 CFR Part 170.
- g. The RECIPIENT shall comply with the following Disadvantaged Business Enterprise (DBE) requirements:
 - i. The RECIPIENT shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The RECIPIENT shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts.
 - ii. The RECIPIENT shall comply with the requirements of [I.M. 5.010](#), DBE Guidelines.

- iii. The DEPARTMENT's [DBE program](#), as required by 49 CFR Part 26 and as approved by the Federal Highway Administration (FHWA), is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the RECIPIENT of its failure to carry out its approved program, the DEPARTMENT may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).
- h. Termination of funds. Notwithstanding anything in this agreement to the contrary, and subject to the limitations set forth below, the DEPARTMENT shall have the right to terminate this agreement without penalty and without any advance notice as a result of any of the following: 1) The Federal government, legislature or governor fail in the sole opinion of the DEPARTMENT to appropriate funds sufficient to allow the DEPARTMENT to either meet its obligations under this agreement or to operate as required and to fulfill its obligations under this agreement; or 2) If funds are de-appropriated, reduced, not allocated, or receipt of funds is delayed, or if any funds or revenues needed by the DEPARTMENT to make any payment hereunder are insufficient or unavailable for any other reason as determined by the DEPARTMENT in its sole discretion; or 3) If the DEPARTMENT's authorization to conduct its business or engage in activities or operations related to the subject matter of this agreement is withdrawn or materially altered or modified. The DEPARTMENT shall provide the RECIPIENT with written notice of termination pursuant to this section.

2. Programming and Federal Authorization

- a. The RECIPIENT shall be responsible for including the project in the appropriate Regional Planning Affiliation (RPA) or Metropolitan Planning Organization (MPO) Transportation Improvement Program (TIP). The RECIPIENT shall also ensure that the appropriate RPA or MPO, through their TIP submittal to the DEPARTMENT, includes the project in the Statewide Transportation Improvement Program (STIP). If the project is not included in the appropriate fiscal year of the STIP, Federal funds cannot be authorized.
- b. The RECIPIENT must show federal aid funding activity to receive the programmed amount authorized for the project. If there is no funding activity for nine or more months after the previous funding activity, the remaining unused programmed amount will be de-obligated from the project and there will be no further federal aid reimbursement issued for the project. If the RECIPIENT knows in advance that funding activity will not occur for nine months or more, the DEPARTMENT's Contract Administrator needs to be notified to determine if programming or authorization of funds can be adjusted or other options can be explored.
- c. Upon receipt of Federal Highway Administration (FHWA) authorization a Federal Award Identification Number (FAIN) will be assigned to this project by the FHWA based on a methodology that incorporates identifying information about the federal award such as the federal funding program code and the federal project number. This FAIN will be used to identify this project and award on the federal government's listing of financial assistance awards consistent with the Federal Funding Accountability and Transparency Act of 2006 (FFATA) at usaspending.gov.
- d. A period of performance for this federal funding award will be established at the time of FHWA authorization. The start date of the period of performance will be the FHWA authorization date. The project end date (PED) will be determined according to the methodology in [I.M. 1.200](#), Federal Funds Management. Costs incurred before the start date or after the PED of the period of performance will not be eligible for reimbursement.

3. Design

- a. The RECIPIENT shall be responsible for the design of the project, including all necessary plans, specifications, and estimates (PS&E). The project shall be designed in accordance with the design guidelines provided or referenced by the DEPARTMENT in the Guide and applicable I.M.s.

4. Environmental Requirements and other Agreements or Permits

- a. The RECIPIENT shall take the appropriate actions and prepare the necessary documents to fulfill the FHWA requirements for project environmental studies including historical/cultural reviews and location

approval. The RECIPIENT shall complete any mitigation agreed upon in the FHWA approval document. These procedures are set forth in [I.M. 3.020](#), Concept Statement Instructions; [4.020](#), NEPA Process; [4.110](#) Threatened and Endangered Species; and [4.120](#), Cultural Resource Regulations.

- b. If farmland is to be acquired, whether for use as project right-of-way or permanent easement, the RECIPIENT shall follow the procedures in I.M. [4.170](#), Farmland Protection Policy Act.
- c. The RECIPIENT shall obtain project permits and approvals, when necessary, from the Iowa Department of Cultural Affairs (State Historical Society of Iowa; State Historic Preservation Officer), Iowa Department of Natural Resources, U.S. Coast Guard, U.S. Army Corps of Engineers, the DEPARTMENT, or other agencies as required. The RECIPIENT shall follow the procedures in I.M. [4.130](#), 404 Permit Process; [4.140](#), Storm Water Permits; [4.150](#) Iowa DNR Floodplain Permits and Regulations; [4.190](#), Highway Improvements in the Vicinity of Airports or Heliports; and [4.160](#), Asbestos Inspection, Removal, and Notification Requirements.
- d. In all contracts entered into by the RECIPIENT, and all subcontracts, in connection with this project that exceed \$100,000, the RECIPIENT shall comply with the requirements of Section 114 of the Clean Air Act and Section 308 of the Federal Water Pollution Control Act, and all their regulations and guidelines. In such contracts, the RECIPIENT shall stipulate that any facility to be utilized in performance of or to benefit from this agreement is not listed on the Environmental Protection Agency (EPA) List of Violating Facilities or is under consideration to be listed.

5. Right-of-Way, Railroads and Utilities

- a. The RECIPIENT shall acquire the project right-of-way, whether by lease, easement, or fee title, and shall provide relocation assistance benefits and payments in accordance with the procedures set forth in [I.M. 3.600](#), Right-of-Way Acquisition, and the DEPARTMENT's Right of Way Bureau [Local Public Agency Manual](#). The RECIPIENT shall contact the DEPARTMENT for assistance, as necessary, to ensure compliance with the required procedures, even though no Federal funds are used for right-of-way activities. Acquisition activities may begin prior to FHWA Environmental Concurrence. However, such acquisitions cannot affect the National Environmental Policy Act (NEPA) decision making process.
- b. If a railroad crossing or railroad tracks are within or adjacent to the project limits, the RECIPIENT shall obtain agreements, easements, or permits as needed from the railroad. The RECIPIENT shall follow the procedures in [I.M. 3.670](#), Work on Railroad Right-of-Way and [I.M. 3.680](#), Federal-aid Projects Involving Railroads.
- c. The RECIPIENT shall comply with the DEPARTMENT'S [Policy for Accommodating Utilities on the County and City Non-Primary Federal-aid Road System](#) for projects on non-primary Federal-aid highways. For projects connecting to or involving some work inside the right-of-way for a primary highway, the RECIPIENT shall follow the DEPARTMENT'S [Policy for Accommodating and Adjustment of Utilities on Primary Road System](#). The RECIPIENT should also use the procedures outlined in [I.M. 3.640](#), Utility Accommodation and Coordination, as a guide to coordinating with utilities.

6. Contract Procurement

The following provisions apply only to projects involving physical construction or improvements to transportation facilities:

- a. The project plans, specifications, and cost estimate (PS&E) shall be prepared and certified by a professional engineer, architect, or landscape architect, as applicable, licensed in the State of Iowa.
- b. For projects let through the DEPARTMENT, the RECIPIENT shall be responsible for the following:
 - i. Prepare and submit the PS&E and other contract documents to the DEPARTMENT for review and approval in accordance with [I.M. 3.700](#), Check and Final Plans and [I.M. 3.500](#), Bridge or Culvert Plans, as applicable.

- ii. The contract documents shall use the DEPARTMENT's Standard Specifications for Highway and Bridge Construction. Prior to their use in the PS&E, specifications developed by the RECIPIENT for individual construction items shall be approved by the DEPARTMENT.
- iii. Follow the procedures in [I.M. 5.030](#), Iowa DOT Letting Process, to analyze the bids received, make a decision to either award a contract to the lowest responsive bidder or reject all bids, and if a contract is awarded, execute the contract documents in Doc Express.
- c. For projects that are let locally by the RECIPIENT, the RECIPIENT shall follow the procedures in [I.M. 5.120](#), Local Letting Process - Federal-aid.
- d. The RECIPIENT shall forward a completed Project Development Certification ([Form 730002](#)) to the DEPARTMENT in accordance with [I.M. 3.710](#), Project Development Certification Instructions. The project shall not receive FHWA Authorization for construction or be advertised for bids until after the DEPARTMENT has reviewed and approved the Project Development Certification.
- e. If the RECIPIENT is a city, the RECIPIENT shall comply with the public hearing requirements of the Iowa Code section 26.12.
- f. The RECIPIENT shall not provide the contractor with notice to proceed until after receiving notice in Doc Express that the Iowa DOT has concurred in the contract execution.

7. Construction

- a. A full-time employee of the RECIPIENT shall serve as the person in responsible charge of the construction project. For cities that do not have any full-time employees, the mayor or city clerk will serve as the person in responsible charge, with assistance from the DEPARTMENT.
- b. Traffic control devices, signing, or pavement markings installed within the limits of this project shall conform to the "Manual on Uniform Traffic Control Devices for Streets and Highways" per 761 IAC Chapter 130. The safety of the general public shall be assured through the use of proper protective measures and devices such as fences, barricades, signs, flood lighting, and warning lights as necessary.
- c. For projects let through the DEPARTMENT, the project shall be constructed under the DEPARTMENT's Standard Specifications for Highway and Bridge Construction and the RECIPIENT shall comply with the procedures and responsibilities for materials testing according to the DEPARTMENT's Materials I.M.s. Available on-line at: <http://www.iowadot.gov/erl/current/IM/navigation/nav.htm>.
- d. For projects let locally, the RECIPIENT shall provide materials testing and certifications as required by the approved specifications.
- e. If the DEPARTMENT provides any materials testing services to the RECIPIENT, the DEPARTMENT will bill the RECIPIENT for such testing services according to its normal policy as per [Materials I.M. 103](#), Inspection Services Provided to Counties, Cities, and Other State Agencies.
- f. The RECIPIENT shall follow the procedures in [I.M. 6.000](#), Construction Inspection, and the DEPARTMENT's Construction Manual, as applicable, for conducting construction inspection activities.

8. Reimbursements

- a. After costs have been incurred, the RECIPIENT shall submit to the DEPARTMENT periodic itemized claims for reimbursement for eligible project costs. Requests for reimbursement shall be made at least once every six months, but not more than bi-weekly. The RECIPIENT shall follow [I.M. 6.020](#) Payment and Reimbursement Processes for requesting reimbursement.
- b. To ensure proper accounting of costs, reimbursement requests for costs incurred prior to June 30 shall be submitted to the DEPARTMENT by August 1.
- c. Reimbursement claims shall include a certification that all eligible project costs, for which reimbursement is requested, have been reviewed by an official or governing board of the RECIPIENT, are reasonable

and proper, have been paid in full, and were completed in substantial compliance with the terms of this agreement.

- d. Reimbursement claims shall be submitted on forms identified by the DEPARTMENT along with all required supporting documentation. The DEPARTMENT will reimburse the RECIPIENT for properly documented and certified claims for eligible project costs. The DEPARTMENT may withhold up to 5% of the Federal share of construction costs or 5% of the total Federal funds available for the project, whichever is less. Reimbursement will be made either by State warrant or by crediting other accounts from which payment was initially made. If, upon final audit or review, the DEPARTMENT determines the RECIPIENT has been overpaid, the RECIPIENT shall reimburse the overpaid amount to the DEPARTMENT. After the final audit or review is complete and after the RECIPIENT has provided all required paperwork, the DEPARTMENT will release the Federal funds withheld.
- e. The total funds collected by the RECIPIENT for this project shall not exceed the total project costs. The total funds collected shall include any Federal or State funds received, any special assessments made by the RECIPIENT (exclusive of any associated interest or penalties) pursuant to Iowa Code Chapter 384 (cities) or Chapter 311 (counties), proceeds from the sale of excess right-of-way, and any other revenues generated by the project. The total project costs shall include all costs that can be directly attributed to the project. In the event that the total funds collected by the RECIPIENT do exceed the total project costs, the RECIPIENT shall either:
 - i. In the case of special assessments, refund to the assessed property owners the excess special assessments collected (including interest and penalties associated with the amount of the excess), or
 - ii. Refund to the DEPARTMENT all funds collected in excess of the total project costs (including interest and penalties associated with the amount of the excess) within 60 days of the receipt of any excess funds. In return, the DEPARTMENT will either credit reimbursement billings to the FHWA or credit the appropriate State fund account in the amount of refunds received from the RECIPIENT.

9. Project Close-out

- a. Within 30 days of completion of construction or other activities authorized by this agreement, the RECIPIENT shall provide written notification to the DEPARTMENT. The RECIPIENT shall follow and request a final audit, in accordance with the procedures in I.M. 6.110, Final Review, Audit, and Close-out Procedures for Federal-aid, Federal-aid Swap, and Farm-to-Market Projects. Failure to comply with the procedures will result in loss of federal funds remaining to be reimbursed and the repayment of funds already reimbursed. The RECIPIENT may be suspended from receiving federal funds on future projects.
- b. The RECIPIENT shall provide a certification by a professional engineer, architect, or landscape architect as applicable, licensed in the State of Iowa, indicating the construction was completed in substantial compliance with the project plans and specifications.
- c. Final reimbursement of Federal funds shall be made only after the DEPARTMENT accepts the project as complete.
- d. The RECIPIENT shall maintain all books, documents, papers, accounting records, reports, and other evidence pertaining to costs incurred for the project. The RECIPIENT shall also make these materials available at all reasonable times for inspection by the DEPARTMENT, FHWA, or any authorized representatives of the Federal Government. Copies of these materials shall be furnished by the RECIPIENT if requested. Such documents shall be retained for at least 3 years from the date of FHWA approval of the final closure document. Upon receipt of FHWA approval of the final closure document, the DEPARTMENT will notify the RECIPIENT of the record retention date.
- e. The RECIPIENT shall maintain, or cause to be maintained, the completed improvement in a manner acceptable to the DEPARTMENT and the FHWA.