



DATE: February 9, 2026
TO: Cerro Gordo County Supervisors
CC: Michelle Rush, Assistant Zoning Administrator
FROM: Daniel Ries, Cerro Gordo County Department of Public Health
SUBJECT: Manure Management Plan for Capstone Finisher #3

This report is to make you aware of concerns regarding a Manure Management Plan update received by this office from **Capstone Finisher #3** swine operation. This report is being submitted according to Resolution 2003-123 **A Resolution Adopting Policy for the Receipt, Review and Comment on Manure Management Plans Received by the Cerro Gordo County Board of Supervisors**. Within seven (7) days of receipt of the manure management plan the Environmental Service Manager shall review the Manure Management Plan and prepare a report to the Board of Supervisors detailing the issues to forward to the Iowa Department of Natural Resources.

The hog confinement facility is located at **15804 170th Street in Section 28 of Bath Township**. It is an existing facility that is not expanding. The operation consists of 2,400 wean-finish hogs. The facility produces 613,200 gallons of manure annually which is stored in below building pits. There are two six fields in the plan totaling 139.3 659.5 acres. **The fields on which manure will be applied have been reduced from 659.5 acres on six fields to 139.3 acres on two fields.** The fields are located in Sections 21 and 28 of Bath Township. Neither field is designated as HEL (highly erodible land). The operator indicates changes to crop rotation or optimal yields. My concerns are listed below:

- The city of Rockwell is about one mile from the manure application area.
- Linn Grove Park, Rockwell Aquatic Center, Zeidler Park, and Linn Grove Golf Course are all two to three miles from the manure application area.
- East Branch Beaver Dam Creek, its tributaries, and their flood plain are adjacent and/or encroach into the manure application areas in the fields in Sections 21 and 28 of Bath Township.
- Blazing Star Prairie is about ¾ mile from the manure application area.

If you have any questions regarding this information, feel free to contact this office at (641) 421-9338 or dries@cghealth.com.



DATE: February 10, 2026
TO: Cerro Gordo County Board of Supervisors
CC: Michelle Rush, Assistant Zoning Administrator
FROM: Daniel Ries, Cerro Gordo County Department of Public Health
SUBJECT: Manure management plan for the Christensen Farms F-114

This report is to make you aware of concerns regarding a Manure Management Plan Annual Update received by this office from **Christensen Farms F-114 swine operation**. This report is being submitted according to Resolution 2003-123 **A Resolution Adopting Policy for the Receipt, Review and Comment on Manure Management Plans Received by the Cerro Gordo County Board of Supervisors**. Within seven (7) days of receipt of the manure management plan the Environmental Service Manager shall review the Manure Management Plan and prepare a report to the Board of Supervisors detailing the issues to forward to the Iowa Department of Natural Resources.

The confinement unit is located at **4511 140th Street in Section 15 of Grimes Township**. The maximum number of animals confined (6,240) in the three-building operation will remain the same. 1,965,600 gallons of manure are produced annually and stored in below-building pits. Seven fields totaling 863.6 acres will be used for manure application. **Some of the fields on which manure will be applied have changed from the previous year, however the total acres used is almost identical to last year.** The seven fields are located in Sections 3, 10, and 15 of Grimes Township and Section 35 of Union Township. The concerns are listed below:

- The city of Thornton is about one mile from the manure application area.
- The city of Meservey is about 2¾ miles from the manure application area.
- The Bailey Creek Waterfowl Production Area is within ¼ mile of the application area.
- The Union Hills Waterfowl Production Area is adjacent to the manure application area.
- The Beaver Dam Waterfowl Production Area is about one mile from the application area.
- Ring-Neck Wildlife Area is about one mile from the manure application area.
- Pleasant View Cemetery (1½ miles), Ingebretson County Park (2¼ miles), and Pleasant View Golf Course (two miles) are near the manure application area.
- Drainage Ditch # 70 and its flood plain dissect the manure application area in Sections 3 and 10.
- A tributary to Bailey Creek originates near the application area in Section 15 of Grimes Township.
- There is a flood plain in Section 35 of Union Township.

If you have any questions regarding this information, feel free to contact this office at (641) 421-9338 or dries@cghealth.com.



DATE: February 11, 2026
TO: Cerro Gordo County Board of Supervisors
CC: Michelle Rush, Assistant Zoning Administrator
FROM: Daniel Ries, Cerro Gordo County Department of Public Health
RE: Manure management plan for the Christensen Family Farms F-108

This report is to make you aware of concerns regarding a Manure Management Plan Annual Update received by this office from **Christensen Family Farms F-108 swine operation**. This report is being submitted according to Resolution 2003-123 **A Resolution Adopting Policy for the Receipt, Review and Comment on Manure Management Plans Received by the Cerro Gordo County Board of Supervisors**. Within seven (7) days of receipt of the manure management plan the Environmental Service Manager shall review the Manure Management Plan and prepare a report to the Board of Supervisors detailing issues to forward to the Iowa Department of Natural Resources.

The confinement unit is located at **9517 120th Street in Section 28 of Pleasant Valley Township**. The maximum number of animals confined (4,050) will remain the same. About 1,275,750 gallons of manure will be produced annually and stored in below barn pits. There are four fields totaling 434.82 acres set aside for manure application. The fields are located in Sections 28, 29, and 33 of Pleasant Valley Township. **The acres on which manure will be applied has increased compared to last year's plan.** The concerns are listed below:

- The city of Swaledale is about 2½ miles from the manure application area.
- The city of Thornton is about 1½ miles from the manure application area.
- Bailey Creek and its flood plain border the field in Section 33.
- Bailey Creek's flood plain spills into the field in Section 29.
- Drainage Ditch #57 and its flood plain cut through the field in Sections 28.
- Stille Wildlife Area is about 1¾ miles from the manure application area.
- Pleasant Valley Township Cemetery is less than a mile from the manure application area.
- Richland Lutheran Cemetery is about 1½ miles to the manure application area.

If you have any questions regarding this information, feel free to contact this office at (641) 421-9338 or dries@cghealth.com.



DATE: February 11, 2026
TO: Cerro Gordo County Board of Supervisors
CC: Michelle Rush, Assistant Zoning Administrator
FROM: Daniel Ries, Cerro Gordo County Department of Public Health
SUBJECT: Manure Management Plan for B & S Farm Corporation (Site 2)

This report is to make you aware of concerns regarding a Manure Management Plan update received by this office from **B & S Farm Corporation (Site 2)** swine operation. This report is being submitted according to Resolution 2003-123 **A Resolution Adopting Policy for the Receipt, Review and Comment on Manure Management Plans Received by the Cerro Gordo County Board of Supervisors**. Within seven (7) days of receipt of the manure management plan the Environmental Service Manager shall review the Manure Management Plan and prepare a report to the Board of Supervisors detailing concerns to forward onto the Iowa Department of Natural Resources.

The confinement unit is located at **655 220th Street, Alexander in Section 25 of Wisner Township in Franklin County**. This location is four miles south of the Cerro Gordo-Franklin County line. This swine finishing operation consists of the following:

Number of hogs	Animal unit capacity	Gallons of manure produced annually
2,490	996	636,195

Manure will be applied on a total of 513.9 acres. There are three fields listed in the report for Cerro Gordo County; all are in Section 34 of Grimes Township. The Cerro Gordo County fields total 143.6 acres. The remaining fields are in Franklin County. None of the fields are listed as HEL (highly erodible land). **The total acres on which manure will be applied has been reduced from the previous plan.** The operator indicates changes to crop rotation or optimal yields. The concerns are listed below:

- The manure application area is about 1½ miles from the city of Meservey.
- The manure application area is about 1¾ miles from the city of Thornton.
- The manure application area is about 1½ miles from the Ring-Neck Wildlife Area.
- The manure application area is about 2½ miles from the Bailey Creek Waterfowl Production Area.
- The manure application area is about 2¾ miles from Ingebretson Park and Pleasant Valley Golf Course.
- The manure application area is about ½ mile to the Prairie Land Trail.
- The three fields are dissected by a Flay Creek and its corresponding flood plain.

If you have any questions regarding this information, feel free to contact this office at (641) 421-9338 or dries@cghealth.com.

Project No. FM-C017(127)--55-17

IOWA DEPARTMENT OF TRANSPORTATION
 Highway Division
 PLANS OF PROPOSED IMPROVEMENT ON THE
FARM-TO-MARKET SYSTEM
CERRO GORDO COUNTY
HMA RESURFACING

PROJECT NUMBER: FM-C017(127)--55-17
S34 FROM 150TH STREET TO 210TH STREET
 Refer to the Proposal Form for a list of applicable specifications.
 Scale: As Noted

INTERSECTING ROAD	PROJECT STATIONING
150TH STREET	0+00
160TH STREET	52+80
170TH STREET	106+61
180TH STREET	158+54
190TH STREET	211+21
200TH STREET	264+23
210TH STREET	317+19

INDEX OF SHEETS

No.	Description
A.1	TITLE SHEET
B.1	TYPICAL CROSS SECTIONS
C.1	ESTIMATE OF QUANTITIES AND GENERAL NOTES
C.2	TABULATIONS
U.1	INTERSECTION DETAILS

MILEAGE SUMMARY

Div.	Location	Lin.Ft.	Miles
	STATION 0+14 to STATION 291+52	29138	5.52

IOWA ONE CALL

NO EFFORT HAS BEEN MADE TO LOCATE UTILITIES. PLANS MAY NOT REPRESENT ALL UTILITIES. CONTRACTOR SHALL BE RESPONSIBLE FOR CONTACTING ANY NEEDED UTILITIES PRIOR TO ANY WORK.

ALLIANT ENERGY
 1500 WEST
 FIELD ENGINEER
 JUSTINTIMPE@ALLIANTENERGY.COM
 641-422-1728

WINDSTREAM ENTERPRISE
 CLEC LOCATE DESK
 800-941-3430
 WICILEC.LOCATE@WINDSTREAM.COM

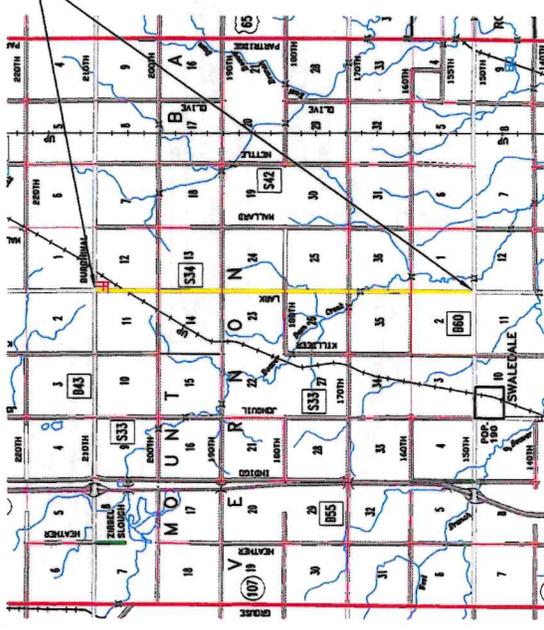
IOWA COMMUNICATIONS NETWORK
 DAVE AUGSPURGER
 515-725-4604
 DWAVE@IANTHOMHOCALL@IOWA.GOV

AUREON NETWORK SERVICES
 JEFF KLOCKO
 515-284-4400
 JEFF.KLOCKO@AUREON.COM

ROCKWELL COOPERATIVE
 DAVID SEVERIN
 641-822-3211
 ROCKWELL@NETINS.NET

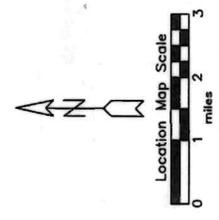
SOUTH FRONT NETWORKS LLC
 JASON BARKE
 507-327-8699
 JBARKE@SOUTHFRONT.IO

PROJECT LIMITS
 STA 0+14 TO 291+52



Date: MAY 19, 2026

Carl Ginapp
 Casey Callanan
 Chris Watts
 Approved Board of Supervisors



LICENSED PROFESSIONAL ENGINEER
 RANDON BILLINGS
 2964
 IOWA

I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.

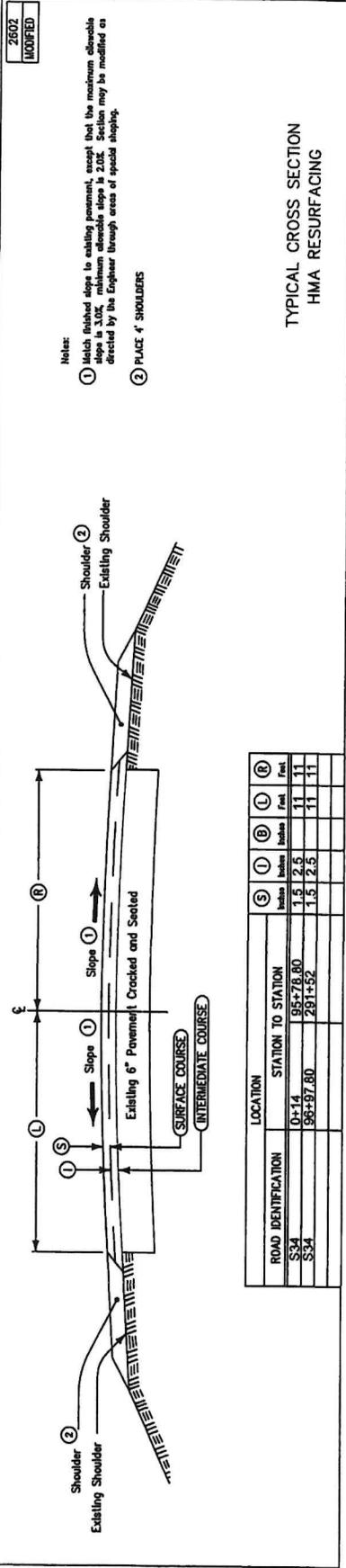
Brandon Billings, P.E. License No. 23464
 My license renewal date is December 31, 2027
 Project or sheets covered by this seal:
 -Sheets Nos. A.1

STANDARD ROAD PLANS ON SHEET C.2

Letting Date: 5/19/2026

HMA RESURFACING
 FM-C017(127)--55-17

CERRO GORDO COUNTY



2602
MODIFIED

- Notes:
- ① Match finished slope to existing pavement, except that the maximum allowable slope is 3.0%, minimum allowable slope is 2.0%. Section may be modified as directed by the Engineer through areas of special sloping.
 - ② PLACE 4' SHOULDERS

TYPICAL CROSS SECTION
HMA RESURFACING

ROAD IDENTIFICATION	STATION TO STATION	(S)	(1)	(B)	(L)	(R)
Feet	Feet	Inches	Inches	Inches	Inches	Feet
S34	95+78.80	1.5	2.5		11	11
S34	99+97.80	1.5	2.5		11	11

LOCATION		PAVEMENT		REMARKS	
Road	Station	Side	New	Existing	
S34	10+25	LT	X		
S34	10+25	LT	X		

STATION TO STATION	AREA (SY)	TITLE
2+63.6	93+28.7	22169
99+47.8	289+02.3	46333

CRACKING & SEATING P.C.C. PAVEMENT
REMARKS

GRANULUR SHOULDERS			
Location		Width	Length
Station to Station	Side	FT	TON
0+14	291+52	LT	4
0+14	291+52	RT	4
			29138
			3400

NOTCHES AND RUNOUTS FOR RESURFACING

Refer to PR-201 and PR-202.
This Data Entry Sheet fills Tab 102-16 effective 10-21-14

Location	Type of Notch or Runout		(S)		(1)		(B)		(L)		(M)		Pavement Width (N1 or N3)	Pavement Scarification	Remarks
	IN	IN	IN	IN	IN	IN	IN	IN	IN	IN	IN	IN			
289+02	TYPE 'N3'	1.5	1.5	250	0-3	22							611		

REMOVAL OF PAVEMENT

Refer to Tabulation 102-5
This Data Entry Sheet fills Tab 110-1 effective 04-16-13

Begin Station	End Station	Side	Pavement Type	Length	Depth	Area		Saw Cut*	Remarks
						FT	IN		
0+14	2+64.0	BOTH	PCC	250	22	6	632	182	
93+28.7	95+78.7	BOTH	PCC	250	22	6	611	44	
96+97.8	99+47.8	BOTH	PCC	250	22	6	611	44	

ESTIMATE OF QUANTITIES

ITEM NO.	ITEM CODE	ITEM DESCRIPTION	UNIT	TOTAL
1	2115-0100000	MODIFIED SUBBASE	CY	170
2	2151-7425020	GRANULAR SHOULDERS, TYPE B	TON	6000
3	2212-0475095	CLEANING AND PREPARATION OF BASE	MILE	5.52
4	2214-5145150	PAVEMENT SCARIFICATION, NOMINAL THICKNESS	SY	611
5	2218-0594060	CRACKING AND SEATING OF P.C.C. PAVEMENT	SY	69492
6	2303-1031900	HMA STANDARD TRAFFIC, SURFACE COURSE, 1/2 IN. MIX	TON	200
7	2303-1031900	HMA STANDARD TRAFFIC, SURFACE COURSE, 1/2 IN. MIX	TON	9874
8	2303-1031900	HMA STANDARD TRAFFIC, SURFACE COURSE, 1/2 IN. MIX, NO SPECIAL FRICTION REQUIRED	TON	9824
9	2303-1248283	ASPHALT BINDER, PG 58-28S, STANDARD TRAFFIC	TON	10
10	2303-8011000	HOT MIX ASPHALT PAVEMENT SAMPLER	LS	1
11	2303-7000610	PAYMENT ADJUSTMENT INCENTIVE/DISINCENTIVE FOR HMA MIXTURE LAB VOIDS	EACH	28796
12	2303-7000620	PAYMENT ADJUSTMENT INCENTIVE/DISINCENTIVE FOR HMA MIXTURE FIELD VOIDS	EACH	38395
13	2303-9091010	RUMBLE STRIP PANEL (HMA SURFACE)	EACH	2
14	2510-6745850	REMOVAL OF PAVEMENT	SY	2054
15	2526-4285010	CONSTRUCTION SURVEY, MONUMENT PRESERVATION	LS	1
16	2527-4283209	PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT BASED	STA	462.75
17	2528-4445110	TRAFFIC CONTROL	LS	1
18	2528-4445113	FLAGGERS	EACH	50
19	2528-4445115	PILOT CARS	EACH	50
20	2529-5070110	PATCHES, FULL-DEPTH HMA FINISH, BY AREA	SY	20
21	2529-5070120	PATCHES, FULL-DEPTH HMA FINISH, BY COUNT	EACH	1
22	2533-4980005	MOBILIZATION	LS	1

GENERAL NOTES:

COUNTY WILL NOT PROVIDE ANY CONTROL POINTS OR STAKING. IT IS EXPECTED CONTRACTOR WILL FOLLOW EXISTING ALIGNMENT. ANY STRINGLINE SET BY CONTRACTOR MUST NOT REMAIN UNDER RESURFACING.

THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL UTILITIES BEFORE COMMENCING WORK. CONTRACTOR TO BE RESPONSIBLE TO PROTECT THE UTILITIES AND ALL DAMAGES TO THE SAME. ALL UTILITY LOCATIONS INDICATED ON THIS PLAN SET ARE APPROXIMATE AND ARE NOT TO BE USED IN LIEU OF IOWA ONE CALL OR PROPER EXCAVATION SAFETY PRACTICES.

ACCESS FOR RESIDENTS WITHIN CONSTRUCTION SITE MUST BE MAINTAINED BY THE CONTRACTOR FOR THE ENTIRETY OF THE PROJECT. THIS CAN BE DONE THROUGH STAGING PAVEMENT REMOVALS AND ENSURING GRANULAR SUBBASE MATERIAL IS IN PLACE TO CREATE A DRIVABLE SURFACE AT THE END OF EACH WORKING DAY.

ROAD TO REMAIN OPEN TO THROUGH TRAFFIC THROUGH FLAGGERS AND PILOT CARS.

IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO PROVIDE WASTE AREAS OR DISPOSAL OFF SITE FOR EXCESS MATERIAL WHICH IS NOT DESIRABLE TO BE INCORPORATED IN THE WORK INVOLVED ON THIS PROJECT. NO OVERHAUL PAYMENTS WILL BE ALLOWED FOR MATERIAL HAULED OFF SITE.

THE CONTRACTOR SHALL VISIT THE CONSTRUCTION SITE TO ENSURE THAT THEY ARE FAMILIAR WITH THE EXISTING SITE CONDITIONS. IF ARCHAEOLOGICAL MATERIAL IS ENCOUNTERED DURING THE CONSTRUCTION PHASE OF THIS PROJECT, WORK MUST STOP AND THE ENGINEER'S OFFICE MUST BE NOTIFIED.

STANDARD ROAD PLANS ARE AVAILABLE ELECTRONICALLY FROM THE IOWA DEPARTMENT OF TRANSPORTATION WEBSITE AT WWW.IOWADOT.GOV.

CONTRACTOR WILL PROVIDE JOB MIX FORMULA FOR APPROVAL. ANY CHANGES TO JOB MIX SHALL BE APPROVED BY THE ENGINEER PRIOR TO USE.

CONTRACTOR SHALL CONFINE ALL WORK TO THE CONSTRUCTION LIMITS AND RIGHT-OF-WAY. IF THE CONTRACTOR OBTAINS ADDITIONAL EASEMENTS FOR THE STORAGE OF EQUIPMENT AND MATERIALS, COPIES OF AGREEMENTS WITH THE PROPERTY OWNERS SHALL BE PROVIDED TO THE CONTRACTING AUTHORITY.

- 1 MODIFIED SUBBASE TO BE PLACED AT AREAS OF PCC REMOVAL TO BRING UP BASE
- 2 GRANULAR SHOULDER, TYPE B GRANULAR SHOULDERS WERE CALCULATED FOR THE TOTAL LENGTH OF THE PROJECT. SHOULDER ROCK QUANTITY TO BE USED THROUGH DRIVES AND INTERSECTIONS TO PROVIDE A SMOOTH TRANSITION TO NEW ROAD SURFACE. QUANTITIES BASED ON 140 LBS/CU. FT.
- 4 PAVEMENT SCARIFICATION SEE SHEET U.1 FOR MILLING DETAIL
- 5 CRACKING AND SEATING OF P.C.C. PAVEMENT EXISTING PCC PAVEMENT IS 6" NON-REINFORCED CONCRETE. FULL DEPTH SAW CUT LOCATIONS SHOWN ON SHEET U.1. SAW CUTS ARE INCIDENTAL.
- 6 HMA STANDARD TRAFFIC, BASE COURSE, 1/2 IN MIX BASE TO BE LAID AT 2 INCH DEPTH AT PCC REMOVAL LOCATIONS
- 7 HMA STANDARD TRAFFIC INTERMEDIATE COURSE, 1/2 INCH MIX QMA SHALL APPLY. SECTION 2521, CERTIFIED PLANT INSPECTION SHALL APPLY. PAVING SHALL INCLUDE A SAFETY EDGE. NO FILLET AT SIDE ROADS AND DRIVES. INTERMEDIATE LIFT THICKNESS SHALL BE 2.5". DEPTH AT END OF PROJECT TO TAPER DOWN TO ALLOW 1.5" SURFACE OVERLAY.
- 8 HMA STANDARD TRAFFIC, SURFACE COURSE, 1/2 INCH MIX, NO SPEC. FRICTION REQ. QMA SHALL APPLY. SECTION 2521, CERTIFIED PLANT INSPECTION SHALL APPLY. PAVING SHALL INCLUDE A SAFETY EDGE. SMOOTHNESS SHALL NOT APPLY. NO FILLET AT SIDE ROADS AND DRIVES. SURFACE LIFT THICKNESS SHALL BE 1.5".
- 9 ASPHALT BINDER, PG 58-28S, STANDARD TRAFFIC BASED ON 6% ASPHALT CONTENT FOR SURFACE AND 5.5% INTERMEDIATE COURSE
- 13 RUMBLE STRIP PANEL (HMA SURFACE) TO BE MARKED BY COUNTY. SEE TABULATION ON B1. RUMBLE STRIP METHOD OF MEASUREMENT AND PAYMENT IS BY COUNT FOR EACH PANEL PROPERLY INSTALLED AT DESIGNATED LOCATIONS.
- 15 CONSTRUCTION SURVEY SHALL COVER ALL NECESSARY CONSTRUCTION STAKING FOR PAVING. WILL ALSO INCLUDE THE RESETTling OF 11 SECTION CORNERS WITH ACCOMPANYING PROFESSIONAL LICENSED SURVEYOR CORNER CERTIFICATE.
- 16 PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT BASED SEE TABULATION ON SHEET C2.
- 17, 18, 19 TRAFFIC CONTROL ROUTE WILL BE OPEN TO THROUGH TRAFFIC FOR THE DURATION OF THE PROJECT BY THE USE OF FLAGGERS AND PILOT CARS.
- 20, 21 PATCHES, FULL DEPTH THIS ITEM SHALL BE USED FOR CORRECTIONS OF ANY SOFT OR DIFFERENT SETTLEMENT NOTICED DURING THE SEATING PROCESS AND THRU OUT CONSTRUCTION.

INCIDENTAL ITEMS			
Special or unique items where method of measurement or payment is not indicated in the specifications or other contract documents.			
No	Incidental Item	Quantity	Item Code
1	SAW CUTTING	NA	2214-5145150
2	SAW CUTTING	NA	2401-7207010

REMARKS: AS NEEDED AT EOP, AS NEEDED AT BOP, EOP AND BOTH SIDES OF THE BRIDGE.

105-4 04-16-24		SAFETY CLOSURES Refer to Station 2514 of the Standard Specifications 04-16-24	
Station	Closure Type	Reasons	Remarks
2514	1	Beginning of project at 19th Street	
2515	2	Intersection at 19th Street	
2516	2	Intersection at 20th Street	
2517	2	Intersection at 21st Street	
2518	2	Intersection at 22nd Street	
2519	2	Intersection at 23rd Street	
2520	1	End of project	

105-4 04-16-24		STANDARDS THE FOLLOWING STANDARD ROAD PLANS APPLY TO CONSTRUCTION WORK ON THIS PROJECT 04-16-24	
NUMBER	DATE	LINE TYPES	TITLE
PM-110	10-15-24	STOP LINES AND ISLANDS	
PM-170	10-15-24	STOP LINES AND ISLANDS	
PM-420	10-15-24	TWO-LANE ROADWAY WITH NO TURN LANES ONE-WAY STOP CONDITION	
PL-3	10-15-24	SAFETY EDGE	
PL-1	04-16-24	WORK STOP PANEL FOR INTERSECTION APPROACH	
TC-202	04-16-24	WORK WITHIN 15 FT OF TRAVELED WAY	

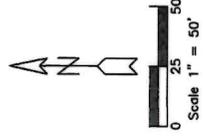
PAVEMENT MARKING LINE TYPES

SEE PM-110
106-22
MODIFIED

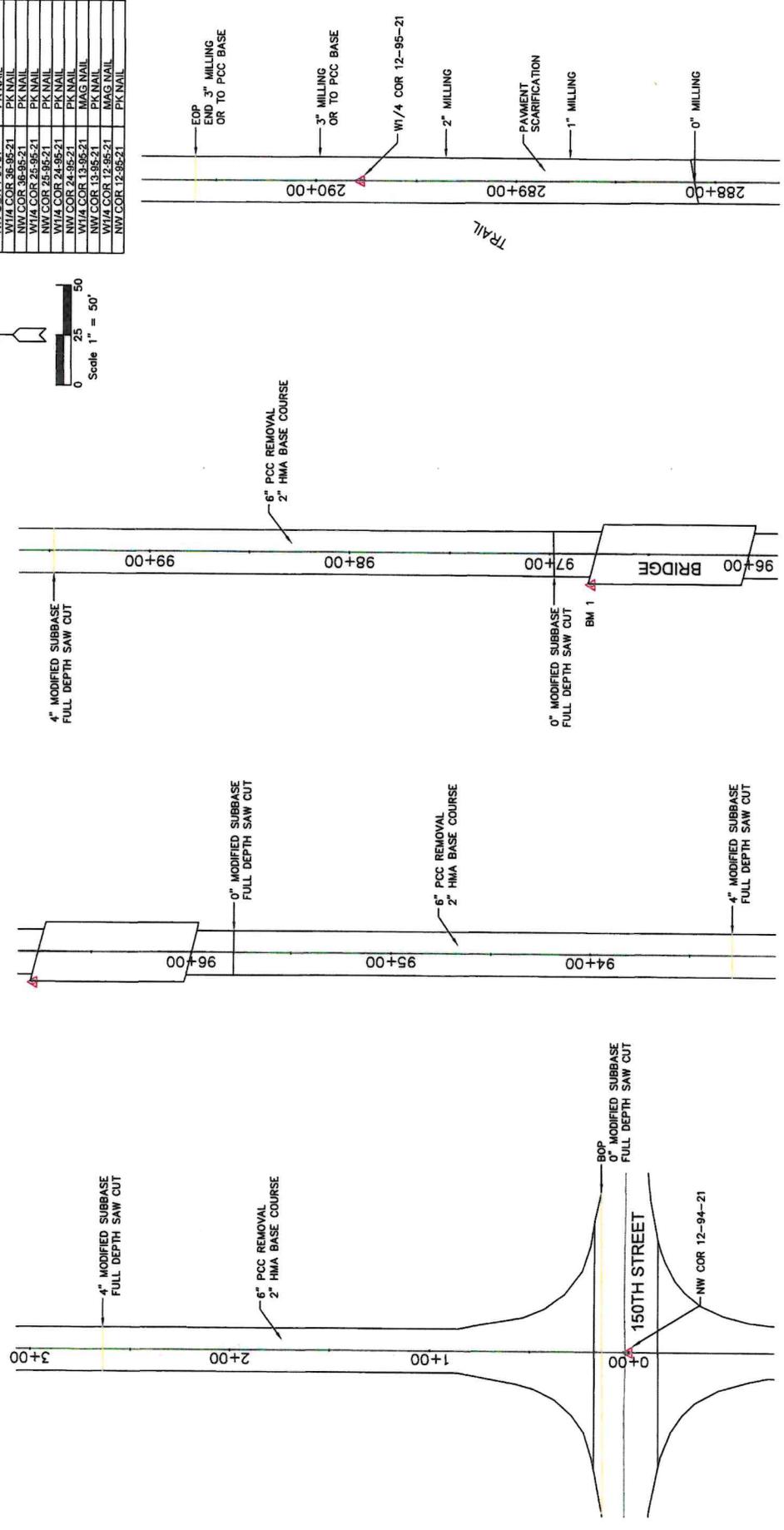
BCY4: Broken Centerline (Yellow) @ 0.17 NPY6: No Passing Zone Line (Yellow) @ 0.84 ELW6: Edge Line Right (White) @ 0.67 SLW2: Stop Bar (White) @ 4.00

ROAD ID	STATION TO STATION	DIR. OF TRAVEL	LOCATION	MARKING TYPE	SIDE		Length by Line Type (Unfactored)		REMARKS		
					L	R	NPY4	ELW4		SLW2	
LARK AVE	0+00 to 291+52	N-S		Waterbourne/Solvent Paint	X						
LARK AVE	0+00 to 291+52	N-S		Waterbourne/Solvent Paint		X					
LARK AVE	0+24 to 291+52	N-S		Waterbourne/Solvent Paint	X	X					
LARK AVE	0+28 to 51+43	N-S		Waterbourne/Solvent Paint	X			5.17			
LARK AVE	51+43 to 211+74	N-S		Waterbourne/Solvent Paint	X	X					
LARK AVE	211+74 to 223+59	N-S		Waterbourne/Solvent Paint	X	X					
LARK AVE	223+59 to 234+31	N-S		Waterbourne/Solvent Paint	X	X		11.85			
LARK AVE	234+31 to 251+52	N-S		Waterbourne/Solvent Paint	X	X		0.72			
LARK AVE	251+52 to 291+52	N-S		Waterbourne/Solvent Paint	X	X		11.34			
LARK AVE	290+74 to 291+52	N-S		Waterbourne/Solvent Paint	X	X		55.87			
LARK AVE	290+74 to 291+52	N-S		Waterbourne/Solvent Paint	X	X		0.30			
LARK AVE	290+74 to 291+52	N-S		Waterbourne/Solvent Paint	X	X		0.30			
LENGTH SUBTOTALS							262.9	28.36	583.04	0.90	
QUANTITY FACTOR							0.17	0.84	0.67	4	
TOTALS							44.69	23.82	390.64	3.6	TOTAL QTY IN STA = 462.75

SECTION CORNERS	
POINT	MONUMENT
NW COR 12-94-21	MAG NAIL (MISSING)
W/4 COR 1-94-21	PK NAIL
NW COR 1-94-21	PK NAIL
W/4 COR 36-95-21	PK NAIL
NW COR 36-95-21	PK NAIL
W/4 COR 25-95-21	PK NAIL
NW COR 25-95-21	PK NAIL
W/4 COR 24-95-21	PK NAIL
NW COR 24-95-21	PK NAIL
W/4 COR 13-95-21	MAG NAIL
NW COR 13-95-21	PK NAIL
W/4 COR 12-95-21	PK NAIL
NW COR 12-95-21	PK NAIL



BENCHMARKS
 BM 1 - EL. 1116.00
 PK NAIL AND BRASS DISK IN CONCRETE
 CURB OF NW CORNER OF BRIDGE



**PCC REMOVALS AT THE
 INTERSECTION OF LARK AVE. & 150TH ST.**
 STA 0+14 - 2+64.0

PCC REMOVAL SOUTH OF BRIDGE
 STA 93+28.7 - 95+78.7

PCC REMOVAL NORTH OF BRIDGE
 STA 96+97.8 - 99+47.8

**PAVEMENT SCARIFICATION AT THE
 INTERSECTION OF LARK AVE. & BIKE TRAIL**
 STA 289+02 - 291+52

June 2024

**IOWA DEPARTMENT OF TRANSPORTATION
Federal-aid Agreement
for a County Highway Bridge Program Project**

RECIPIENT: Cerro Gordo County

Project No: BRS-C017(123)—60-17

Iowa DOT Agreement No: 2-24-HBP-S-042

CFDA No. and Title: 20.205 Highway Planning and Construction

This is an agreement between the Cerro Gordo County, Iowa (hereinafter referred to as the RECIPIENT) and the Iowa Department of Transportation (hereinafter referred to as the DEPARTMENT). Iowa Code Sections 306A.7 and 307.44 provide for the RECIPIENT and the DEPARTMENT to enter into agreements with each other for the purpose of financing transportation improvement projects on streets and highways in Iowa with Federal funds.

The Bridge Formula Program (BFP) and the Surface Transportation Block Grant (STBG) Program make Federal funds available for replacement or rehabilitation of highway bridges on public roads on and off the Federal-aid System. A portion of BFP or STBG funds have been set aside for this purpose and designated as the County Highway Bridge Program (HBP). In the event Highway Infrastructure Program (HIP) funding is available, it may be included for this same purpose.

Pursuant to the terms of this agreement, applicable statutes, and 761 Iowa Administrative Code (IAC) Chapter 161, the DEPARTMENT agrees to provide County HBP funding to the RECIPIENT for the authorized and approved costs for eligible items associated with the project.

Under this agreement, the parties further agree as follows:

1. The RECIPIENT shall be the lead local governmental agency for carrying out the provisions of this agreement.
2. All notices required under this agreement shall be made in writing to the appropriate contact person. The DEPARTMENT's contact person will be the Local Systems Project Development Engineer, Jenifer Bates, and the Local Systems Central Region Field Engineer, Brian J. Catus. The RECIPIENT's contact person shall be the County Engineer.
3. The RECIPIENT shall be responsible for the development and completion of the following bridge project:
 - A. FHWA Structure Number: 105420
 - B. Location: On B 60 over Beaver Dam Creek
 - C. Preliminary Estimated Total Eligible Construction Costs: \$584,826
4. The eligible project construction limits shall include the bridge plus grading and/or paving to reach a "touchdown point" determined by the DEPARTMENT. Within the eligible project construction limits, eligible project activities will be limited to actual construction costs.
5. Costs associated with work outside the eligible project construction limits, routine maintenance activities, operations, and monitoring expenses are not eligible. In addition, administrative costs, engineering, inspection, legal, right of way, utility relocations, activities necessary to comply with Federal and State environmental or permit requirements, and fees or interest associated with bonds or loans are not eligible.
6. 100% of the eligible construction project costs incurred after the effective date of this agreement shall be paid from County HBP funds. The RECIPIENT shall pay 100% of the non-eligible project costs. Reimbursed costs will be limited to County HBP funds that are made available to counties through the HBP Funds outlined in 761 Iowa Administrative Code, Chapter 161 and Local Systems Instructional Memorandum (I.M.) 1.100 in place at the time of this agreement being fully executed.

7. The RECIPIENT shall pay for all project costs not reimbursed with Highway Bridge Program funds.
8. The RECIPIENT shall let the project for bids through the DEPARTMENT.
9. If any part of this agreement is found to be void and unenforceable, the remaining provisions of this agreement shall remain in effect.
10. It is the intent of both parties that no third-party beneficiaries be created by this agreement.
11. Responsibility for compliance with the Federal and State laws, regulations, policies, or procedures required by this agreement is not assignable without the prior written consent of the DEPARTMENT.
12. The project shall be let to contract within 3 years of the date this agreement is approved by the DEPARTMENT. If not, this agreement may become null and void, unless the RECIPIENT submits a written request for extension to the DEPARTMENT at least 30 days prior to the 3-year deadline. If approved, this agreement may be extended for a period of time as determined by the DEPARTMENT, but not less than 6 months.
13. This agreement and the attached Exhibit 1 constitute the entire agreement between the DEPARTMENT and the RECIPIENT concerning this project. Representations made before the signing of this agreement are not binding, and neither party has relied upon conflicting representations in entering into this agreement. Any change or alteration to the terms of this agreement shall be made in the form of an addendum to this agreement. The addendum shall become effective only upon written approval of the DEPARTMENT and the RECIPIENT.

IN WITNESS WHEREOF, each of the parties hereto has executed this Agreement as of the date shown opposite its signature below.

RECIPIENT: Cerro Gordo County

This agreement was approved by official action of the Cerro Gordo County Board of Supervisors in official session on the ____ day of _____, _____.

County Auditor

Chair, Board of Supervisors

IOWA DEPARTMENT OF TRANSPORTATION
Transportation Development Division

By _____
Brian J. Catus, P.E.
Local Systems Field Engineer
Central Region

Date _____, _____

EXHIBIT 1
General Agreement Provisions for use of Federal Highway Funds on Non-primary Projects

Unless otherwise specified in this agreement, the RECIPIENT shall be responsible for the following:

1. General Requirements

- a. The RECIPIENT shall take the necessary actions to comply with applicable State and Federal laws and regulations. To assist the RECIPIENT, the DEPARTMENT has provided guidance in the Federal-aid Project Development Guide (Guide) and the Instructional Memorandums to Local Public Agencies (I.M.s) that are referenced by the Guide. Both are available on-line at: https://www.iowadot.gov/local_systems/publications/im/lpa_ims.htm. The RECIPIENT shall follow the applicable procedures and guidelines contained in the Guide and I.M.s in effect at the time project activities are conducted.
- b. In accordance with Title VI of the Civil Rights Act of 1964 and associated subsequent nondiscrimination laws, regulations, and executive orders, the RECIPIENT shall not discriminate against any person on the basis of race, color, national origin, sex, age, or disability. In accordance with Iowa Code Chapter 216, the RECIPIENT shall not discriminate against any person on the basis of race, color, creed, age, sex, sexual orientation, gender identity, national origin, religion, pregnancy, or disability. The RECIPIENT agrees to comply with the requirements outlined in [I.M. 1.070](#), Title VI and Nondiscrimination Requirements, which includes the requirement to provide a copy of the Subrecipient's Title VI Plan or Agreement and Standard DOT Title VI Assurances to the DEPARTMENT.
- c. The RECIPIENT shall comply with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), Section 504 of the Rehabilitation Act of 1973 (Section 504), the associated Code of Federal Regulations (CFR) that implement these laws, and the guidance provided in [I.M. 1.080](#), ADA Requirements. When bicycle and/or pedestrian facilities are constructed, reconstructed, or altered, the RECIPIENT shall make such facilities compliant with the ADA and Section 504, which includes following the requirements set forth in Chapter 12A for sidewalks and Chapter 12B for Bicycle Facilities of the [Iowa DOT Design Manual](#).
- d. To the extent allowable by law, the RECIPIENT agrees to indemnify, defend, and hold the DEPARTMENT harmless from any claim, action or liability arising out of the design, construction, maintenance, placement of traffic control devices, inspection, or use of this project. This agreement to indemnify, defend, and hold harmless applies to all aspects of the DEPARTMENT's application review and approval process, plan and construction reviews, and funding participation.
- e. As required by the 2 CFR 200.501 "Audit Requirements," a non-Federal entity expending \$750,000 or more in Federal awards in a year shall have a single or program-specific audit conducted for that year in accordance with the provision of that part. Auditee responsibilities are addressed in Subpart F of 2 CFR 200. The Federal funds provided by this agreement shall be reported on the appropriate Schedule of Expenditures of Federal Awards (SEFA) using the Catalog of Federal Domestic Assistance (CFDA) number and title as shown on the first page of this agreement. If the RECIPIENT will pay initial project costs and request reimbursement from the DEPARTMENT, the RECIPIENT shall report this project on its SEFA. If the DEPARTMENT will pay initial project costs and then credit those accounts from which initial costs were paid, the DEPARTMENT will report this project on its SEFA. When the DEPARTMENT will pay initial project costs and credit those accounts from which initial costs were paid, the RECIPIENT shall not report this project on its SEFA.
- f. The RECIPIENT shall supply the DEPARTMENT with all information required by the Federal Funding Accountability and Transparency Act of 2006 and 2 CFR Part 170.
- g. The RECIPIENT shall comply with the following Disadvantaged Business Enterprise (DBE) requirements:
 - i. The RECIPIENT shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The RECIPIENT shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts.
 - ii. The RECIPIENT shall comply with the requirements of [I.M. 5.010](#), DBE Guidelines.

- iii. The DEPARTMENT's DBE program, as required by 49 CFR Part 26 and as approved by the Federal Highway Administration (FHWA), is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the RECIPIENT of its failure to carry out its approved program, the DEPARTMENT may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).
- h. Termination of funds. Notwithstanding anything in this agreement to the contrary, and subject to the limitations set forth below, the DEPARTMENT shall have the right to terminate this agreement without penalty and without any advance notice as a result of any of the following: 1) The Federal government, legislature or governor fail in the sole opinion of the DEPARTMENT to appropriate funds sufficient to allow the DEPARTMENT to either meet its obligations under this agreement or to operate as required and to fulfill its obligations under this agreement; or 2) If funds are de-appropriated, reduced, not allocated, or receipt of funds is delayed, or if any funds or revenues needed by the DEPARTMENT to make any payment hereunder are insufficient or unavailable for any other reason as determined by the DEPARTMENT in its sole discretion; or 3) If the DEPARTMENT's authorization to conduct its business or engage in activities or operations related to the subject matter of this agreement is withdrawn or materially altered or modified. The DEPARTMENT shall provide the RECIPIENT with written notice of termination pursuant to this section.

2. Programming and Federal Authorization

- a. The RECIPIENT shall be responsible for including the project in the appropriate Regional Planning Affiliation (RPA) or Metropolitan Planning Organization (MPO) Transportation Improvement Program (TIP). The RECIPIENT shall also ensure that the appropriate RPA or MPO, through their TIP submittal to the DEPARTMENT, includes the project in the Statewide Transportation Improvement Program (STIP). If the project is not included in the appropriate fiscal year of the STIP, Federal funds cannot be authorized.
- b. The RECIPIENT must show federal aid funding activity to receive the programmed amount authorized for the project. If there is no funding activity for nine or more months after the previous funding activity, the remaining unused programmed amount will be de-obligated from the project and there will be no further federal aid reimbursement issued for the project. If the RECIPIENT knows in advance that funding activity will not occur for nine months or more, the DEPARTMENT's Contract Administrator needs to be notified to determine if programming or authorization of funds can be adjusted or other options can be explored.
- c. Upon receipt of Federal Highway Administration (FHWA) authorization a Federal Award Identification Number (FAIN) will be assigned to this project by the FHWA based on a methodology that incorporates identifying information about the federal award such as the federal funding program code and the federal project number. This FAIN will be used to identify this project and award on the federal government's listing of financial assistance awards consistent with the Federal Funding Accountability and Transparency Act of 2006 (FFATA) at usaspending.gov.
- d. A period of performance for this federal funding award will be established at the time of FHWA authorization. The start date of the period of performance will be the FHWA authorization date. The project end date (PED) will be determined according to the methodology in I.M. 1.200, Federal Funds Management. Costs incurred before the start date or after the PED of the period of performance will not be eligible for reimbursement.

3. Design

- a. The RECIPIENT shall be responsible for the design of the project, including all necessary plans, specifications, and estimates (PS&E). The project shall be designed in accordance with the design guidelines provided or referenced by the DEPARTMENT in the Guide and applicable I.M.s.

4. Environmental Requirements and other Agreements or Permits

- a. The RECIPIENT shall take the appropriate actions and prepare the necessary documents to fulfill the FHWA requirements for project environmental studies including historical/cultural reviews and location

approval. The RECIPIENT shall complete any mitigation agreed upon in the FHWA approval document. These procedures are set forth in [I.M. 3.020](#), Concept Statement Instructions; [4.020](#), NEPA Process; [4.110](#) Threatened and Endangered Species; and [4.120](#), Cultural Resource Regulations.

- b. If farmland is to be acquired, whether for use as project right-of-way or permanent easement, the RECIPIENT shall follow the procedures in I.M. [4.170](#), Farmland Protection Policy Act.
- c. The RECIPIENT shall obtain project permits and approvals, when necessary, from the Iowa Department of Cultural Affairs (State Historical Society of Iowa; State Historic Preservation Officer), Iowa Department of Natural Resources, U.S. Coast Guard, U.S. Army Corps of Engineers, the DEPARTMENT, or other agencies as required. The RECIPIENT shall follow the procedures in I.M. [4.130](#), 404 Permit Process; [4.140](#), Storm Water Permits; [4.150](#) Iowa DNR Floodplain Permits and Regulations; [4.190](#), Highway Improvements in the Vicinity of Airports or Heliports; and [4.160](#), Asbestos Inspection, Removal, and Notification Requirements.
- d. In all contracts entered into by the RECIPIENT, and all subcontracts, in connection with this project that exceed \$100,000, the RECIPIENT shall comply with the requirements of Section 114 of the Clean Air Act and Section 308 of the Federal Water Pollution Control Act, and all their regulations and guidelines. In such contracts, the RECIPIENT shall stipulate that any facility to be utilized in performance of or to benefit from this agreement is not listed on the Environmental Protection Agency (EPA) List of Violating Facilities or is under consideration to be listed.

5. Right-of-Way, Railroads and Utilities

- a. The RECIPIENT shall acquire the project right-of-way, whether by lease, easement, or fee title, and shall provide relocation assistance benefits and payments in accordance with the procedures set forth in [I.M. 3.600](#), Right-of-Way Acquisition, and the DEPARTMENT's Right of Way Bureau [Local Public Agency Manual](#). The RECIPIENT shall contact the DEPARTMENT for assistance, as necessary, to ensure compliance with the required procedures, even though no Federal funds are used for right-of-way activities. Acquisition activities may begin prior to FHWA Environmental Concurrence. However, such acquisitions cannot affect the National Environmental Policy Act (NEPA) decision making process.
- b. If a railroad crossing or railroad tracks are within or adjacent to the project limits, the RECIPIENT shall obtain agreements, easements, or permits as needed from the railroad. The RECIPIENT shall follow the procedures in [I.M. 3.670](#), Work on Railroad Right-of-Way and [I.M. 3.680](#), Federal-aid Projects Involving Railroads.
- c. The RECIPIENT shall comply with the DEPARTMENT'S [Policy for Accommodating Utilities on the County and City Non-Primary Federal-aid Road System](#) for projects on non-primary Federal-aid highways. For projects connecting to or involving some work inside the right-of-way for a primary highway, the RECIPIENT shall follow the DEPARTMENT'S [Policy for Accommodating and Adjustment of Utilities on Primary Road System](#). The RECIPIENT should also use the procedures outlined in [I.M. 3.640](#), Utility Accommodation and Coordination, as a guide to coordinating with utilities.

6. Contract Procurement

The following provisions apply only to projects involving physical construction or improvements to transportation facilities:

- a. The project plans, specifications, and cost estimate (PS&E) shall be prepared and certified by a professional engineer, architect, or landscape architect, as applicable, licensed in the State of Iowa.
- b. For projects let through the DEPARTMENT, the RECIPIENT shall be responsible for the following:
 - i. Prepare and submit the PS&E and other contract documents to the DEPARTMENT for review and approval in accordance with [I.M. 3.700](#), Check and Final Plans and [I.M. 3.500](#), Bridge or Culvert Plans, as applicable.

- ii. The contract documents shall use the DEPARTMENT's Standard Specifications for Highway and Bridge Construction. Prior to their use in the PS&E, specifications developed by the RECIPIENT for individual construction items shall be approved by the DEPARTMENT.
- iii. Follow the procedures in I.M. 5.030, Iowa DOT Letting Process, to analyze the bids received, make a decision to either award a contract to the lowest responsive bidder or reject all bids, and if a contract is awarded, execute the contract documents in Doc Express.
- c. For projects that are let locally by the RECIPIENT, the RECIPIENT shall follow the procedures in I.M. 5.120, Local Letting Process - Federal-aid.
- d. The RECIPIENT shall forward a completed Project Development Certification (Form 730002) to the DEPARTMENT in accordance with I.M. 3.710, Project Development Certification Instructions. The project shall not receive FHWA Authorization for construction or be advertised for bids until after the DEPARTMENT has reviewed and approved the Project Development Certification.
- e. If the RECIPIENT is a city, the RECIPIENT shall comply with the public hearing requirements of the Iowa Code section 26.12.
- f. The RECIPIENT shall not provide the contractor with notice to proceed until after receiving notice in Doc Express that the Iowa DOT has concurred in the contract execution.

7. Construction

- a. A full-time employee of the RECIPIENT shall serve as the person in responsible charge of the construction project. For cities that do not have any full-time employees, the mayor or city clerk will serve as the person in responsible charge, with assistance from the DEPARTMENT.
- b. Traffic control devices, signing, or pavement markings installed within the limits of this project shall conform to the "Manual on Uniform Traffic Control Devices for Streets and Highways" per 761 IAC Chapter 130. The safety of the general public shall be assured through the use of proper protective measures and devices such as fences, barricades, signs, flood lighting, and warning lights as necessary.
- c. For projects let through the DEPARTMENT, the project shall be constructed under the DEPARTMENT's Standard Specifications for Highway and Bridge Construction and the RECIPIENT shall comply with the procedures and responsibilities for materials testing according to the DEPARTMENT's Materials I.M.s. Available on-line at: <http://www.iowadot.gov/erl/current/IM/navigation/nav.htm>.
- d. For projects let locally, the RECIPIENT shall provide materials testing and certifications as required by the approved specifications.
- e. If the DEPARTMENT provides any materials testing services to the RECIPIENT, the DEPARTMENT will bill the RECIPIENT for such testing services according to its normal policy as per Materials I.M. 103, Inspection Services Provided to Counties, Cities, and Other State Agencies.
- f. The RECIPIENT shall follow the procedures in I.M. 6.000, Construction Inspection, and the DEPARTMENT's Construction Manual, as applicable, for conducting construction inspection activities.

8. Reimbursements

- a. After costs have been incurred, the RECIPIENT shall submit to the DEPARTMENT periodic itemized claims for reimbursement for eligible project costs. Requests for reimbursement shall be made at least once every six months, but not more than bi-weekly.
- b. To ensure proper accounting of costs, reimbursement requests for costs incurred prior to June 30 shall be submitted to the DEPARTMENT by August 1.
- c. Reimbursement claims shall include a certification that all eligible project costs, for which reimbursement is requested, have been reviewed by an official or governing board of the RECIPIENT, are reasonable

and proper, have been paid in full, and were completed in substantial compliance with the terms of this agreement.

- d. Reimbursement claims shall be submitted on forms identified by the DEPARTMENT along with all required supporting documentation. The DEPARTMENT will reimburse the RECIPIENT for properly documented and certified claims for eligible project costs. The DEPARTMENT may withhold up to 5% of the Federal share of construction costs or 5% of the total Federal funds available for the project, whichever is less. Reimbursement will be made either by State warrant or by crediting other accounts from which payment was initially made. If, upon final audit or review, the DEPARTMENT determines the RECIPIENT has been overpaid, the RECIPIENT shall reimburse the overpaid amount to the DEPARTMENT. After the final audit or review is complete and after the RECIPIENT has provided all required paperwork, the DEPARTMENT will release the Federal funds withheld.
- e. The total funds collected by the RECIPIENT for this project shall not exceed the total project costs. The total funds collected shall include any Federal or State funds received, any special assessments made by the RECIPIENT (exclusive of any associated interest or penalties) pursuant to Iowa Code Chapter 384 (cities) or Chapter 311 (counties), proceeds from the sale of excess right-of-way, and any other revenues generated by the project. The total project costs shall include all costs that can be directly attributed to the project. In the event that the total funds collected by the RECIPIENT do exceed the total project costs, the RECIPIENT shall either:
 - i. In the case of special assessments, refund to the assessed property owners the excess special assessments collected (including interest and penalties associated with the amount of the excess), or
 - ii. Refund to the DEPARTMENT all funds collected in excess of the total project costs (including interest and penalties associated with the amount of the excess) within 60 days of the receipt of any excess funds. In return, the DEPARTMENT will either credit reimbursement billings to the FHWA or credit the appropriate State fund account in the amount of refunds received from the RECIPIENT.

9. Project Close-out

- a. Within 30 days of completion of construction or other activities authorized by this agreement, the RECIPIENT shall provide written notification to the DEPARTMENT. The RECIPIENT shall follow and request a final audit, in accordance with the procedures in I.M. 6.110, Final Review, Audit, and Close-out Procedures for Federal-aid, Federal-aid Swap, and Farm-to-Market Projects. Failure to comply with the procedures will result in loss of federal funds remaining to be reimbursed and the repayment of funds already reimbursed. The RECIPIENT may be suspended from receiving federal funds on future projects.
- b. The RECIPIENT shall provide a certification by a professional engineer, architect, or landscape architect as applicable, licensed in the State of Iowa, indicating the construction was completed in substantial compliance with the project plans and specifications.
- c. Final reimbursement of Federal funds shall be made only after the DEPARTMENT accepts the project as complete.
- d. The RECIPIENT shall maintain all books, documents, papers, accounting records, reports, and other evidence pertaining to costs incurred for the project. The RECIPIENT shall also make these materials available at all reasonable times for inspection by the DEPARTMENT, FHWA, or any authorized representatives of the Federal Government. Copies of these materials shall be furnished by the RECIPIENT if requested. Such documents shall be retained for at least 3 years from the date of FHWA approval of the final closure document. Upon receipt of FHWA approval of the final closure document, the DEPARTMENT will notify the RECIPIENT of the record retention date.
- e. The RECIPIENT shall maintain, or cause to be maintained, the completed improvement in a manner acceptable to the DEPARTMENT and the FHWA.