

PROCEEDINGS OF THE BOARD OF SUPERVISORS
January 2, 2026

The Board of Supervisors of Cerro Gordo County, Iowa, met in regular session pursuant to adjournment. Present: Chairman Chris Watts, Vice Chairman Casey Callanan, Supervisor Carl Ginapp, and various members of the public.

Chairman Watts convened the meeting at 10:00 a.m.

Callanan moved with Ginapp seconding, to approve today's agenda and the minutes for the December 29, 2025 regular session. Motion passed unanimously.

Public comment session was held.

Ginapp moved with Watts seconding, to appoint Casey Callanan as the Chairman of the Cerro Gordo County Board of Supervisors. Motion passed unanimously.

Callanan moved with Watts seconding, to appoint Carl Ginapp as the Vice Chairman of the Cerro Gordo County Board of Supervisors. Motion passed unanimously.

Watts moved with Ginapp seconding, to appoint the Board to act as committee for the purchase of supplies and equipment. Motion passed unanimously.

Ginapp moved with Watts seconding, to appoint Brandon Billings as County Engineer with his bond fixed at \$5,000 pursuant to Chapter 309.17 and 309.18. Motion passed unanimously.

Watts moved with Ginapp seconding, to make the following appointments:

ANIMAL FEEDING OPERATION COMPLAINT

INVESTIGATIONS CONTACT PERSON

Dan Ries, Delegate

CENTRAL IOWA COMMUNITY SERVICES

Chris Watts, Delegate

Carl Ginapp, Alternate

CENTRAL IOWA COMMUNITY SERVICES COUNTY

SUPERVISOR REGIONAL ADVISORY COMMITTEE

Chris Watts, Delegate

CLEAR PROJECT ADVISORY BOARD

Casey Callanan

COUNTY 911 SERVICE BOARD

Carl Ginapp, Delegate

Casey Callanan, Alternate

COUNTY ZONING COMMISSION

Marilee Jones

DECAT P4C GOVERNANCE BOARD

Chris Watts, Delegate

Carl Ginapp, Alternate

EMERGENCY MANAGEMENT COMMISSION

Carl Ginapp

IOWA TRAVEL INDUSTRY PARTNERS

Lindsey James, Visit Mason City

Libbey Hohn, CL Chamber of Commerce

LANDFILL OF NORTH IOWA BOARD OF DIRECTORS

Casey Callanan, Delegate

Carl Ginapp, Alternate

NORTH CENTRAL IOWA REGIONAL ENCONOMIC & PORT AUTHORITY

Casey Callanan

NIACOG BOARD OF DIRECTORS

Casey Callanan, Delegate

Chris Watts, Alternate

Mayor Mike Jensen, City Representative

David Vikturek, Econ. Dev. Representative

NIACOG NORTH CENTRAL REGIONAL EMERGENCY RESPONSE COMMISSION

Casey Callanan, Delegate

Carl Ginapp, Alternate

NIACOG REVOLVING LOAN FUND COMMITTEE

Shaun Arneson

NIACOG TRANSPORTATION POLICY BOARD

Casey Callanan, Delegate

Carl Ginapp, Alternate

NORTH IOWA CHILDREN'S ALLIANCE

Chris Watts, Delegate

NORTH IOWA COMMUNITY ACTION ORGANIZATION (NICOA) BOARD OF DIRECTORS

Carl Ginapp

NORTH IOWA CORRIDOR EDC BOARD

Chris Watts, Ex-Officio Member

Tom Meyer, Ex-Officio Member

NORTH IOWA REGIONAL SERVICES

Casey Callanan, Delegate

Carl Ginapp, Alternate

43 NORTH IOWA

Carl Ginapp

WEED COMMISSIONER

Ryan Wilcke

WORKFORCE DEVELOPMENT BOARD

Carl Ginapp, Delegate

Casey Callanan, Alternate

Motion passed unanimously.

Ginapp moved with Watts seconding, to designate the following days as official holidays for 2026:

President's Day	Monday, February 16, 2026
Good Friday	Friday, April 3, 2026
Memorial Day	Monday, May 25, 2026
Independence Day	Friday, July 3, 2026
Labor Day	Monday, September 7, 2026
Veterans Day	Wednesday, November 11, 2026
Thanksgiving Day	Thursday, November 26, 2026
Day After Thanksgiving	Friday, November 27, 2026
Christmas Eve Day	Thursday, December 24, 2026
Christmas Day	Friday, December 25, 2026
New Year's Day	Friday, January 1, 2027

Various tabulations, reports, correspondence and other documents that were presented at today's meeting are placed on file with the supplemental minutes.

Watts moved with Ginapp seconding, to adopt Resolution 2026-01, WHEREAS, pursuant to Chapter 331.903 (1) of The Code of Iowa (2005), the County Auditor, County Attorney, County Recorder, County Sheriff and County Treasurer have made their appointments of deputies, clerks and assistants effective January 2, 2026; and, WHEREAS, the recommendation of each office is in writing and on file in the Auditor's office; and, NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Cerro Gordo County, Iowa, that the following list of deputies, clerks and assistants for the office mentioned above be and the same are hereby approved as set out in the following table:

COUNTY AUDITOR'S OFFICE

Bob Peshak	Deputy Auditor
Sandy Shonka	Deputy Auditor
Tracie Siemers	Deputy Auditor
Heather Mathre	Finance Director
Lori Pierson	Claims & Voter
Hannah Schmitz	Registration Clerk
Alexis Jackson	Real Estate Assistant

COUNTY ATTORNEY'S OFFICE

Tamara Bird	Office Manager
Jaclyn Smith	Legal Assistant
Wendy Lafrenz	Legal Assistant
Joleene Moretz	Legal Assistant
Janet Wineman	Legal Assistant
Mariah Jacobson	Assistant to
Steven D. Tynan	County Attorney
Nichole Benes	Deputy County Attorney
Kaitlyn Ausborn	Assistant County Attorney
Kalliope Genzler	Assistant County Attorney
Seth Strahan	Assistant County Attorney
Deb Angell	Victim Witness Coordinator
Courtney Wentworth	Assistant Victim Witness
Holly Hirsch	Coordinator
Charlene Ramon	License Reinstatement
Katrina Guhl	Collections & License

COUNTY RECORDER'S OFFICE

Amy Smalley	Deputy Recorder
Lindsey Mathre	Deputy Recorder
Amanda Cooper	Clerk
Stephanie Sarsel	Clerk

COUNTY SHERIFF'S OFFICE

Lon Johnson	Lieutenant
Matthew Klunder	Lieutenant
Andrew Steenblock	Jail Administrator
Frank Hodak	Deputy
Craig LaKose	Deputy
Brian Feld	Deputy
Chris Flatness	Deputy
Mitchell Kruse	Deputy
Cole Arndt	Deputy
Zachary Lensing	Deputy
Noah Fries	Deputy
Marc Kappmeyer	Deputy
Aaron Prestholt	Deputy

Ed Walthall

Michael Knapp

Roungaroun

Phaiboun

Zachary Schrupp

Jonathan Rogers

Carter Pals

Robert Beaver

Justin Faught

Maggie Franke

Jaimie Groven

Jerrod Grant

Ashley Davis

Lisa Fausnaugh

Dustin Schwartz

Luke Boston-Cook

Brad LeClere

Shelbie Fox

Matthew Holt

Olivia Sorenson

Alexander Rickard

Destiny Shuck

Jason Schallock

Terra Fuls

Jacob Mitchell

Makayela Rozevink

Elijah Bram

Tyler Volkmer

Joseph Bonjour

Cale Frett

Chance Carter

Gavin White

Madison Linderman

Benjamin Buck

Peyton Schaefer

Nicole Everett

Alicia Jamaica

Dean Larson

Melinda Johnson

Heather Hahn

Kristin Lura

Lisa Skellenger

Crystal Willier

Stephanie Peterson

Olivia Arndt

Mallory Dempsey

Anna Lensing

Jatiziry Morales

Adrian Zach

Delanie Prestholt

Stephen Daly

Bailey Jacobson

Ashley Rozen

Naraliz Hernandez

Muniz

Jennifer Colby

Carolyn Alden

Linda Rahm

Kendra Mennen

Elizabeth Murphy

Matthew McClemons

Douglas Mennen

Part-time Custodian

COUNTY TREASURER'S OFFICE

Kylie Whitehurst

Leah Karalius

Carrie Allen

Marnie Kunert

Breanna Payne

Samantha Sturges

Shelly Martin

Clerk

Motion passed unanimously.

Ginapp moved with Ginapp seconding, to adopt Resolution 2026-02, WHEREAS, pursuant to the provisions of Chapter 349.1, 1995 Code of Iowa, the Globe Gazette (North Iowa Media Group), and the Mid-America Publishing Corp (Clear Lake Mirror Reporter) have made applications to be designated as official newspapers in Cerro Gordo County, Iowa, for the year 2026 for the publication of official board proceedings and all other legal notices; and, WHEREAS, no other applicants have been filed. NOW THEREFORE, BE IT RESOLVED, by the Cerro Gordo County Board of Supervisors that the Globe Gazette (North Iowa Media Group) published in Mason City, Iowa, and the Clear Lake Mirror Reporter published in Clear Lake, Iowa, are hereby selected and designated to publish the official proceedings of the Board of Supervisors and such other notices as may be necessary for the year 2026. Motion passed unanimously.

Watts moved with Ginapp seconding, to adopt Resolution 2026-03, BE IT RESOLVED, by the Board of Supervisors of Cerro Gordo County, Iowa, that pursuant to the provisions of Section 331.506(3), 2005 Code of Iowa, the Auditor of Cerro Gordo County, Iowa, is hereby authorized to issue warrants in payment of claims against Cerro Gordo County when the Board is not in session for the following purposes:

1. For such fixed charges including, but not limited to, freight, express, postage, water, light, telephone services or contractual services, after a bill is filled with the Auditor.
2. For salaries and payrolls if the compensation has been fixed or approved by the Board. The salary or payroll shall be certified by the officer or supervisor under whose direction or supervision the compensation is earned.
3. For reimbursements of elected officials, department heads, employees (who have been approved by their department head) attending schools of instruction or seminars for which they have first paid the registration fees, please refer to Cerro Gordo County Policy No. 01-2019. Mileage will be compensated at the rate established by the Board of Supervisors with documentation.
4. Advance up to \$500 cash to the Sheriff for out-of-pocket expenses anticipated in retrieving prisoners out of State with documentation of expenses required upon prisoner return.
5. For payment of fees for out-of-county subpoenas and/or service of process by the County Attorney's Office when service is necessary prior to the next Board Session, but only up to \$200 per fee.

This being authorized under the Board of Supervisors' power of Home Rule (Attorney General opinion dated May 19, 1994). Motion passed unanimously.

Ginapp moved with Ginapp seconding, to adopt Resolution 2026-04, BE IT RESOLVED, by the Board of Supervisors of Cerro Gordo County, Iowa, that pursuant to the provisions of Section 331.323 (2) (d), 2005 Code of Iowa, each of the County officers is authorized to destroy records in the officer's possession which have been on file for more than ten years and are not required to be kept as permanent records. Motion passed unanimously.

Watts moved with Ginapp seconding, to adopt Resolution 2026-05, Callanan moved with Ginapp seconding, to adopt Resolution 2025-05, that in accordance with the provisions of Section 12C.2, 2005 Code of Iowa, the following named banks be approved as official depositories for funds coming into the hands of the County Treasurer for the year 2026. The maximum amount to be deposited is listed opposite the name of each bank:

DEPOSITORY	AMOUNT
NSB, Mason City	\$20,000,000.00
Clear Lake Bank & Trust, Clear Lake, Iowa	\$20,000,000.00
First Security, Thornton or Charles City, Iowa	\$5,000,000.00
U.S. Bank, Minneapolis, Minnesota	\$5,000,000.00
First Citizens Bank, Mason City, Iowa	\$60,000,000.00
Farmers State Bank, Ventura or Mason City, Iowa	\$20,000,000.00

I.P.A.I.T., Des Moines, Iowa

\$20,000,000.00

MBT Bank, Clear Lake, Iowa

\$20,000,000.00

Peaks/Capital Management, LLC, Bloomfield Hills, MI

\$3,000,000.00

Bank Iowa, West Des Moines, Iowa

\$20,000,000.00

County officials were authorized to deposit funds in the amounts listed opposite the name of each bank:

AUDITORA

First Citizens Bank

\$2,000,000.00

RECODER

First Citizens Bank

\$200,000.00

SHERIFF

First Citizens Bank

\$500,000.00
U.S. Bank
\$150,000.00
Cent Credit Union
\$100,000.00
COUNTY CONSERVATION
First Citizens
\$10,000.00

Motion passed unanimously.

Ginapp moved with Ginapp seconding, to adopt Resolution 2026-06, WHEREAS, the County Engineer and the Board of Supervisors are jointly required to cause the maintenance of the Secondary Road system; and, WHEREAS, certain maintenance projects and natural disasters present hazards to the public if permitted to enter on the site of work of disaster. NOW THEREFORE, BE IT RESOLVED, that the County Engineer is authorized to temporarily close segments of Cerro Gordo County Secondary Roads for heavy maintenance functions and in the event of natural disaster which causes the road or roads to be hazardous to enter upon. Motion passed unanimously.

Watts moved with Ginapp seconding, to adopt Resolution 2026-07, BE IT RESOLVED, by the Board of Supervisors of Cerro Gordo County, Iowa, that Brandon Billings, the County Engineer of Cerro Gordo County, Iowa, be and is hereby designated, authorized and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and Federal or State aid construction projects in this county. Motion passed unanimously.

Ginapp moved with Ginapp seconding, to adopt Resolution 2026-08, WHEREAS, pursuant to Chapter 15A of the Code of Iowa, the Cerro Gordo County Board of Supervisors shall determine that a public purpose will reasonably be accomplished when disbursing public funds for the purpose of economic development; and, WHEREAS, the following factors shall be considered by the Board of Supervisors when public funds are disbursed; and,

- A. Businesses that add diversity to or generate new opportunities for the Iowa economy should be favored over those that do not.
- B. Development policies in the dispensing of the funds should attract, retain or expand businesses that produce exports or imports substitutes, or which generate tourism-related activities.
- C. Development policies in the dispensing or use of the funds should be targeted toward businesses that generate public gains and benefits, which gains and benefits are warranted in comparison to the amount of the funds dispensed.

Development policies in dispensing the funds should not be used to attract a business presently located within the state to relocate to another portion of the state unless the business is considering in good faith to relocate outside the state or unless the relocation is related to an expansion which will generate significant new job creation. Jobs created as a result of other jobs in similar Iowa businesses being displaced shall not be considered direct jobs for the purpose of dispensing funds. Motion passed unanimously.

Watts moved with Ginapp seconding, to adopt Resolution 2026-09, Whereas, precinct election officials have substantial responsibilities for the conduct and integrity of elections in Cerro Gordo County; and, Whereas, the County Auditor has recommended that recognizing the public service of the precinct election officials is in the public interest; now, Therefore, we find that recognition of public service on behalf of the precinct election officials in the form of expenditures for light refreshments and tokens of service such as election pins, coffee mugs, and items of a similar nature are a public purpose. Motion passed unanimously.

Ginapp moved with Ginapp seconding, to adopt Resolution 2026-10, Whereas, Township Trustees and Clerks have substantial responsibilities for the townships in Cerro Gordo County; and, Whereas, the Board of Supervisors has recommended that recognizing the public service of Township Trustees and Clerks is in the public interest; now, Therefore, we find that recognition of public service on behalf of the Township Trustees and

Clerks in the form of expenditures for light refreshments are a public purpose. Motion passed unanimously.

Watts moved with Ginapp seconding, to adopt Resolution 2026-11, WHEREAS, the Cerro Gordo County Board of Supervisors has taken action to reorganize county government; and, WHEREAS, those actions have created a need for Board action concerning authorized signatures. THEREFORE, BE IT RESOLVED, that the Cerro Gordo County Board of Supervisors hereby authorizes the following office head or designee to submit for payment and sign for all claims for payment against the county from the following departments, and that the Board of Supervisors shall sign for the departments which are shown as requiring their signature below upon the review and advice of the County Auditor:

000	Non-Departmental	Board of Supervisors
002	Central Services	County Auditor or Board of Supervisors
011	Board of Supervisors	Board of Supervisors
012	Personnel	Director of Administrative Services
013	LG Opioid Abatement	Board of Supervisors
014	Medical Examiner	Board of Supervisors
015	County Grants	Board of Supervisors
017	County Libraries	Board of Supervisors
018	Co. Ambulance and Disaster	Board of Supervisors
019	Special Projects	Board of Supervisors
021	Co Auditor	County Auditor
022	Administration	County Auditor
022	Co. Auditor Elections	County Auditor
031	Co Treasurer Tax	County Treasurer
032	Co Treasurer	County Treasurer
	Automotive	
033	Co Treasurer Passports	County Treasurer
041	Co Attorney's Office	County Attorney
051	Sheriff Administration	County Sheriff
052	Sheriff Dispatch	County Sheriff
053	Sheriff Jail Operations	County Sheriff
054	Sheriff Patrol	County Sheriff
071	Co Recorder's Operations	County Recorder
072	Postage	County Auditor
201	Sec. Road Administration	County Engineer
202	Sec. Road Engineering	County Engineer
203	Sec. Road Maintenance	County Engineer
204	Sec. Road Construction	County Engineer
205	Sec. Road Equipment	County Engineer
206	Courthouse Maintenance	Director of Administrative Services
211	Veteran's Affairs	Veteran's Affairs
221	County Conservation	Conservation
222	Roadside Management	Conservation
223	Nature Center	Conservation
231	Public Health Administration	Public Health
232	Home Care Aides	Administrator
233	Environmental Health & Preparedness	Public Health
234	Population Health	Administrator
235	Home Care Nursing	Public Health
236	Disease Prevention & Health Promotion	Administrator
251	General Assistance	General Assistance
275	DHS Local Office	DHS Local Office

281	Mental Health Advocate	Board of Supervisors	pizza or of a similar nature are a public purpose. Motion passed unanimously.
283	Substance Abuse	Board of Supervisors	
284	Youth Guidance	Board of Supervisors	Watts moved with Ginapp seconding, to approve the payroll register for period ending 12/27/2025. Motion passed unanimously.
291	Juvenile Justice	Board of Supervisors	
292	Juvenile Probation	Juvenile Court Office	Ginapp moved with Watts seconding, to adopt Resolution 2026-15, WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a Board of Supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and WHEREAS, by adopting a construction evaluation resolution the Board of Supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the Board of Supervisors between February 1, 2026 and January 31, 2027 and submit an adopted recommendation regarding that application to the DNR; and WHEREAS, the Board of Supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the Board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix; NOW, THEREFORE, BE IT
293	Juvenile Detention	Board of Supervisors	RESOLVED BY THE BOARD OF SUPERVISORS OF CERRO GORDO COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3), subject to the following procedures:
294	Child Support Recovery	Child Support Attorney	
295	Court Services	Board of Supervisors	
296	District Court	Board of Supervisors	
441	Planning and Zoning	Planning & Zoning Administrator	
442	Safety	Director of Administrative Services	
501	Civil Service Comm.	Chairman of Civil Service	
521	Information Technology	IT Director	
522	Communications Services	IT Director	
531	GIS	IT Director	
970	Special Assessments	Board of Supervisors	
999	No Department	Board of Supervisors	

THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Cerro Gordo County does hereby approve the above and foregoing resolution. Motion passed unanimously.

Ginapp moved with Ginapp seconding, to adopt Resolution 2026-12, Whereas, Domestic Violence Coalition Members have substantial responsibilities for the training coordination, public awareness events, and case investigation of domestic abuse and sexual abuse in Cerro Gordo County; and, Whereas, the County Attorney has recommended that recognizing the public service of Domestic Violence Coalition Members is in the public interest; now, Therefore, we find that recognition of public service on behalf of the Domestic Violence Coalition Members in the form of expenditures for light refreshments are a public purpose. Motion passed unanimously.

Watts moved with Ginapp seconding, to adopt Resolution 2026-13, WHEREAS, Cerro Gordo County has been a recipient of federal financial assistance from the U.S. Department of Transportation; and WHEREAS, in receiving such financial assistance Cerro Gordo County is mandated to comply with the provisions of Title VI of the Civil Rights Act of 1964; and WHEREAS, the Iowa Department of Transportation has directed Cerro Gordo County to adopt certain documents and put certain programs into place in order to comply with Title VI of the Civil Rights Act of 1964; and WHEREAS, in order to continue receiving federal financial assistance from the U.S. Department of Transportation the adoption of certain documents and establishment of certain programs is necessary. NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Cerro Gordo County that:

1. The County's Chief Administrative Officer/Director of Human Resources is hereby designated the Title VI Coordinator for Cerro Gordo County.
2. The Title VI Coordinator is authorized to take any other actions necessary and/or recommended by the Iowa Department of Transportation, U.S. Department of Transportation, or other designated authority to comply with the provisions of Title VI of the Civil Rights Act of 1964.

Motion passed unanimously.

Ginapp moved with Ginapp seconding, to adopt Resolution 2026-14, Whereas, the Board of Supervisors have substantial responsibilities for the conduct and integrity of the operations in Cerro Gordo County; and, Whereas, the County Board of Supervisors has recognized that the need to promote public service of high school students after their graduation is in the public interest; now, Therefore, we find that the promotion of public service on behalf of the Board of Supervisors in the form of expenditures for light refreshments and lunch for said students on a career day tour of Cerro Gordo County public service positions such as water, juice and

pizza or of a similar nature are a public purpose. Motion passed unanimously.

1. All applications to be reviewed under this resolution shall be filed with the Executive Assistant to the Board of Supervisors.
2. All applications shall be reviewed by CG Public Health and the Planning and Zoning Department prior to consideration by the Board of Supervisors. CG Public Health and the Planning and Zoning Department shall file written reports with the Board of Supervisors prior to the meeting at which the application will be considered.
3. The Board of Supervisors shall hold a public hearing on the application prior to consideration of an application.
4. Notice of said hearing shall be mailed to the owner of record of each dwelling located within a two (2) mile radius of the proposed confinement feeding operation structure.

Motion passed unanimously.

Watts moved with Ginapp seconding, to approve manure management plan update from the Environmental Health Service Manager for Christensen Farms – Site F40 (site #59320) and forward to the DNR. Motion passed unanimously.

Ginapp moved with Watts seconding, to adjourn at 10:08 a.m. Motion passed unanimously.

Video recording and documents associated with this meeting are available on the Cerro Gordo County website at www.cerrogordo.gov/supervisors/meetings_minutes.

Chairman Casey Callanan
Board of Supervisors

ATTEST:

Bob Peshak, Deputy Auditor
Cerro Gordo County