

RESOLUTION
2025-40

WHEREAS, on this 27th day of May, 2025, the Board of Supervisors of Cerro Gordo County, Iowa, held a public hearing at 10:05 a.m. to consider an amendment to the fiscal year 2024/2025 budget; and,

WHEREAS, there was present a quorum as required by law; and,

WHEREAS, after hearing all taxpayers to be heard, the Board of Supervisors took up the budget amendment for final consideration and determined that said budget amendment be approved.

THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Cerro Gordo County does hereby approve the fiscal year 2024/2025 budget amendment.

The above and foregoing resolution was adopted by the Board of Supervisors of Cerro Gordo County, Iowa on the 27th day of May, 2025. The vote thereon being as follows:

AYES: Callanan, Ginapp, Watts

NAYS: None

ABSENT-NOT VOTING: None

Chris Watts, Chairperson
Board of Supervisors

ATTEST:

Bob Peshak
Deputy Auditor

RESOLUTION

2025-41

WHEREAS, it is desired to make supplemental appropriations, in accordance with Section 331.434 (6) of the Code of Iowa; and,

NOW THEREFORE, Be It Resolved by the Board of Supervisors of Cerro Gordo County, as follows:

Section 1. The amounts itemized by account number on the attached schedule are hereby appropriated from the resources of each fund so itemized. (The following amounts are for FY 2025).

Section 2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the itemized fund, effective July 1, 2024.

Section 3. In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution. For purposes of this section, the use of holding accounts shall be deemed an appropriate mechanism for the allocation of expenses. Appropriations made to such accounts shall be deemed as sufficient authority for department heads to expend such resources and will be allocated to expenditure accounts in the same manner as the related expenditures are allocated.

Section 4. If at any time during the 2024-2025 budget year the auditor shall ascertain that the available resources of a fund for that year will be less than said fund's total appropriations, the Auditor shall immediately so inform the board and recommend appropriate corrective action.

Section 5. The auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The auditor shall report the status of such accounts to the applicable departments and officers monthly during the 2024-2025 budget year.

***APPROPRIATIONS SUMMARY BY DEPARTMENT**

WHEREAS, the pages attached shall be treated as if incorporated into this document.

The above and foregoing resolution was adopted by the Board of Supervisors of Cerro Gordo County, Iowa on May 27, 2025, the vote thereon being as follows:

AYES: Callanan, Ginapp, Watts

NAYS: None

ABSENT-NOT VOTING: None

Chris Watts, Chairperson
Board of Supervisors

ATTEST:

Bob Peshak
Deputy Auditor

| Department | FY2025 Adopted Budget | FY2025 Appropriations | Supplemental Appropriations 5/27/2025 | Total Appropriations 5/27/2025 |
|---|--------------------------|--------------------------|---|--------------------------------------|
| 000 Non-Department | 620,676 | 620,676 | 16,000 | 636,676 |
| 011 Board of Supervisors | 297,981 | 297,981 | 23,700 | 321,681 |
| 012 Personnel | 199,773 | 199,773 | | 199,773 |
| 013 LG Opioid Abatement | 80,000 | 80,000 | 54,320 | 134,320 |
| 014 Medical Examiner | 198,765 | 198,765 | | 198,765 |
| 015 County Grants | 550,119 | 550,119 | 8,000 | 558,119 |
| 017 County Libraries | 219,624 | 219,624 | | 219,624 |
| 018 Ambulance & Disaster | 63,088 | 63,088 | | 63,088 |
| 019 Special Projects | 2,430,307 | 2,430,307 | 916,345 | 3,346,652 |
| 020 Auditor | 1,307,166 | 1,307,166 | | 1,307,166 |
| 030 Treasurer | 817,965 | 817,965 | | 817,965 |
| 040 Attorney | 1,964,727 | 1,964,727 | | 1,964,727 |
| 050 Sheriff | 9,951,005 | 9,951,005 | (532,671) | 9,418,334 |
| 070 Recorder | 641,575 | 641,575 | 38,640 | 680,215 |
| 072 Postage | 70,250 | 70,250 | 35,000 | 105,250 |
| 200 Secondary Roads | 9,882,500 | 9,882,500 | 371,500 | 10,254,000 |
| 206 Courthouse Maintenance | 835,103 | 835,103 | | 835,103 |
| 210 Veterans Affair | 260,325 | 260,325 | | 260,325 |
| 220 Conservation | 2,208,243 | 2,208,243 | 445,782 | 2,654,025 |
| 230 Health Department | 5,812,142 | 5,812,142 | (83,481) | 5,728,661 |
| 250 General Assistance | 106,190 | 106,190 | | 106,190 |
| 275 Local DHS | 229,750 | 229,750 | 2,640 | 232,390 |
| 280 Mental Health Advocate/Human Services | 124,204 | 124,204 | (14,004) | 110,200 |
| 290 Court Services | 680,016 | 680,016 | 9,400 | 689,416 |
| 441 Planning & Zoning | 216,976 | 216,976 | | 216,976 |
| 442 Safety | 87,241 | 87,241 | | 87,241 |
| 501 Civil Service Commission | 3,000 | 3,000 | | 3,000 |
| 521 IT | 1,866,996 | 1,866,996 | 44,000 | 1,910,996 |
| 531 GIS | 155,359 | 155,359 | | 155,359 |
| 999 No Department | 927,798 | 927,798 | 500,000 | 1,427,798 |
| Total | 42,808,864 | 42,808,864 | 1,835,171 | 44,644,035 |



Real People. Real Solutions.

1609 US Hwy 18 East
Algona, IA 50511

Ph: (515) 395-3140
Bolton-Menk.com

May 13, 2025

Ludovissy Enterprises
PO Box 714
Guttenberg, Iowa 52052

RE: Change Order No. 1 and Pay Application No. 2 – Semi Final
Main Open Ditch Tree Removal
Joint Drainage District No. 1-31-86
Cerro Gordo, Hancock & Franklin Counties, Iowa
Project No.: OT7.134032

Dear Derek:

Enclosed are five (5) copies of Change Order No. 1 and five (5) copies of Pay Application No. 2 – Semi Final for the Main Open Ditch Tree Removal project in Cerro Gordo, Hancock & Franklin Counties, Iowa, Joint Drainage District No. 1-31-86.

Please review and if acceptable, **sign all five (5) copies of each and forward the five (5) signed copies of each to the Cerro Gordo County Auditor's Office for approval.**

If you have any questions, please feel free to call.

Sincerely,

Bolton & Menk, Inc.

Tyler A. Conley, P.E.
Project Manager

TAC/pnt

Encl.

Cc: Sandy Shonka, Cerro Gordo County Auditor's Office (via email)
Hannah Schmitz, Cerro Gordo County Auditor's Office (via email)
Adam Wedmore, Cerro Gordo County Auditor's Office (via email)
Ann Hinders, Hancock County Auditor's Office (via email)
Colette Bruns, Franklin County Auditor's Office (via email)

CHANGE ORDER

No. 1

PROJECT: Main Open Ditch Tree Removal, Joint Drainage District No. 1-31-86, Cerro Gordo, Hancock & Franklin Counties, Iowa

DATE OF ISSUANCE: May 19, 2025

EFFECTIVE DATE: May 19, 2025

OWNER: Trustees of Joint Drainage District No. 1-31-86, Cerro Gordo, Hancock & Franklin Counties, Iowa

ENGINEER'S Project No.: OT7.134032

CONTRACTOR: Ludovissy Enterprises

ENGINEER: Bolton & Menk, Inc.

You are directed to make the following changes in the Contract Documents.

Description:

Addition of extra work to complete project.

Reason for Change Order:

Fence removal, debris relocation, tile repairs, stabilization rock needed to complete work.

Attachments: (List documents supporting change)

Attachment A: Itemized Additional Items & Quantities

| CHANGE IN CONTRACT PRICE: | CHANGE IN CONTRACT TIMES: |
|--|--|
| Original Contract Price | Original Contract Times |
| <u>\$160,200.00</u> | Substantial Completion : May 15, 2025 Ready for final payment : |
| Net changes from previous Change Orders | Net changes from previous Change Orders |
| <u>\$0.00</u> | 0 days |
| Contract Price Prior to this Change Order | Contract Times prior to this Change Order |
| <u>\$160,200.00</u> | Substantial Completion : May 15, 2025 Ready for final payment : |
| Net Increase of this Change Order | Net Increase of this Change Order |
| <u>\$13,703.75</u> | 0 days |
| Contract Price with all approved Change Orders | Contract Times with all approved Change Orders |
| <u>\$173,903.75</u> | Substantial Completion : May 15, 2025 Ready for final payment : |

RECOMMENDED: Bolton & Menk, Inc.

APPROVED: Joint Board of Supervisors,
acting as Trustees, of Drainage District No.
1-31-86

ACCEPTED: Ludovissy Enterprises

By: TJ/KG
Engineer (Authorized Signature)

By: _____
Owner (Authorized Signature)

By: _____
Contractor (Authorized Signature)

Date: 5/13/25

Date: _____

Date: _____

Cc: Cerro Gordo County – Owner
Hancock County – Owner
Franklin County – Owner
Ludovissy Enterprises – Contractor
Bolton & Menk, Inc. – Engineer



Attachment A

| Item No. | Description | Quantity | Units | Unit Price | Increase | Decrease |
|--------------------------------|---|----------|-------|-------------|-------------|----------|
| CO1-104 | Entrance Rock | 1 | LS | \$ 400.00 | \$400.00 | |
| CO1-105 | Tile Extension Repair | 1 | LS | \$ 3,400.00 | \$3,400.00 | |
| CO1-106 | Fence Cuts, Fence Removal | 5523 | LF | \$ 1.25 | \$6,903.75 | |
| CO1-107 | Relocation of Debris from pre-existing Trash Site | 1 | LS | \$ 3,000.00 | \$3,000.00 | |
| NET INCREASE IN CONTRACT PRICE | | | | | \$13,703.75 | |

Contractor's Application for Payment

| | | |
|--|-----------------------------------|---|
| Owner: Joint Drainage District No. 1-31-86, Cerro Gordo, Hancock & Franklin Counties, Iowa | | Owner's Project No.: _____ |
| Engineer: Bolton & Menk, Inc. | | Engineer's Project No.: OT7.134032 |
| Contractor: Ludovissy Enterprises | | Agency's Project No.: _____ |
| Project: Main Open Ditch Tree Removal | | |
| Contract: _____ | | |
| Application No.: 2 - Semi Final | Application Date: 05/13/25 | |
| Application Period: From 03/04/25 | to 05/08/25 | |

| | | |
|--|----|------------|
| 1. Original Contract Price | \$ | 160,200.00 |
| 2. Net change by Change Orders | \$ | 13,703.75 |
| 3. Current Contract Price (Line 1 + Line 2) | \$ | 173,903.75 |
| 4. Total Work completed and materials stored to date (Sum of Column H Unit Price Total and Column M Stored Materials) | \$ | 173,903.75 |
| 5. Retainage | | |
| a. 10% X \$ 173,903.75 Work Completed | \$ | 17,390.38 |
| b. X \$ - Stored Materials | \$ | - |
| c. Total Retainage (Line 5.a + Line 5.b) | \$ | 17,390.38 |
| 6. Amount eligible to date (Line 4 - Line 5.c) | \$ | 156,513.37 |
| 7. Less previous payments | \$ | 67,932.00 |
| 8. Amount due this application | \$ | 88,581.37 |

Contractor's Certification
 The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Ludovissy Enterprises

Signature: _____ **Date:** _____

Name: Derek Ludovissy **Title:** Proprietor

| | |
|--|---|
| Recommended by Engineer By: <u>Tyler A. Conley</u> Name: Tyler A. Conley, P.E. Title: Project Manager Date: 5/13/25 | Approved by Owner By: _____ Name: Chris Watts Title: Board Chair Date: _____ |
|--|---|

SIGN
HERE

Progress Estimate - Unit Price Work

Contractor's Application for Payment

| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|----------------------------|--|--|--|--|--|--|--|--|--|-------|--|--|--|--|--|--|--|--|--|-------------------|--|--|--|--|--|--|--|--|--|-----------------|--|--|--|--|--|--|--|--|--|--------------------------------|--|--|--|--|--|--|--|--|--|----------------------------|--|--|--|--|--|--|--|--|--|-------------------|--|--|--|--|--|--|--|--|--|------------|--|--|--|--|--|--|--|--|--|------|--|--|--|--|--|--|--|--|--|---|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|-----------------------|--|--|--|--|--|--|--|--|--|--------------------------------|--|--|--|--|--|--|--|--|--|----|--|--|--|--|--|--|--|--|--|
| Owner: Joint Drainage District No. 1-31-86, Cerro Gordo, Hancock & Franklin Counties, Iowa Engineer: Bolton & Menk, Inc. Contractor: Ludovissy Enterprises Project: Main Open Ditch Tree Removal Contract: | | | | | | | | | | Owner's Project No.: Engineer's Project No.: 077.134032 Contractor's Project No.: Agency's Project No.: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Application No.: 2 - Semi Final | | | | | | | | | | Application Period: From 03/04/25 to 05/08/25 | | | | | | | | | | Application Date: 05/13/25 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| A | | | | | | | | | | B | | | | | | | | | | C | | | | | | | | | | D | | | | | | | | | | E | | | | | | | | | | F | | | | | | | | | | G | | | | | | | | | | H | | | | | | | | | | I | | | | | | | | | | J | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Bid Item No. | | | | | | | | | | Description | | | | | | | | | | Item Quantity | | | | | | | | | | Units | | | | | | | | | | Original Contract | | | | | | | | | | Unit Price (\$) | | | | | | | | | | Value of Bid Item (C X E) (\$) | | | | | | | | | | Quantity Previous Estimate | | | | | | | | | | Previous Estimate | | | | | | | | | | F1 | | | | | | | | | | F2 | | | | | | | | | | Estimated Quantity Incorporated in the Work | | | | | | | | | | Value of Work Completed to Date (E X G) (\$) | | | | | | | | | | % of Item (I / F) (%) | | | | | | | | | | Balance to Finish (J - I) (\$) | | | | | | | | | | | | | | | | | | | |
| 101 | | | | | | | | | | Clearing and Grubbing | | | | | | | | | | 1.00 | | | | | | | | | | LS | | | | | | | | | | 100,800.00 | | | | | | | | | | 100,800.00 | | | | | | | | | | 0.60 | | | | | | | | | | 60,480.00 | | | | | | | | | | 1.00 | | | | | | | | | | 100,800.00 | | | | | | | | | | 100% | | | | | | | | | | - | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 102 | | | | | | | | | | Seeding and Fertilizing, Open Ditch | | | | | | | | | | 84.00 | | | | | | | | | | STA | | | | | | | | | | 350.00 | | | | | | | | | | 29,400.00 | | | | | | | | | | - | | | | | | | | | | - | | | | | | | | | | 84.00 | | | | | | | | | | 29,400.00 | | | | | | | | | | 100% | | | | | | | | | | - | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 103 | | | | | | | | | | Mobilization | | | | | | | | | | 1.00 | | | | | | | | | | LS | | | | | | | | | | 30,000.00 | | | | | | | | | | 30,000.00 | | | | | | | | | | 0.50 | | | | | | | | | | 15,000.00 | | | | | | | | | | 1.00 | | | | | | | | | | 30,000.00 | | | | | | | | | | 100% | | | | | | | | | | - | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C01-104 | | | | | | | | | | Entrance Rock | | | | | | | | | | 1.00 | | | | | | | | | | LS | | | | | | | | | | 400.00 | | | | | | | | | | 400.00 | | | | | | | | | | - | | | | | | | | | | - | | | | | | | | | | 1.00 | | | | | | | | | | 400.00 | | | | | | | | | | 100% | | | | | | | | | | - | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C01-105 | | | | | | | | | | Tile Extension Repair | | | | | | | | | | 1.00 | | | | | | | | | | LS | | | | | | | | | | 3,400.00 | | | | | | | | | | 3,400.00 | | | | | | | | | | - | | | | | | | | | | - | | | | | | | | | | 1.00 | | | | | | | | | | 3,400.00 | | | | | | | | | | 100% | | | | | | | | | | - | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C01-106 | | | | | | | | | | Fence Cuts, Fence Removal | | | | | | | | | | 5,523.00 | | | | | | | | | | LF | | | | | | | | | | 1.25 | | | | | | | | | | 6,903.75 | | | | | | | | | | - | | | | | | | | | | 5,523.00 | | | | | | | | | | 6,903.75 | | | | | | | | | | 100% | | | | | | | | | | - | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C01-107 | | | | | | | | | | Relocation of Debris from pre-existing Trash Site | | | | | | | | | | 1.00 | | | | | | | | | | LS | | | | | | | | | | 3,000.00 | | | | | | | | | | 3,000.00 | | | | | | | | | | - | | | | | | | | | | - | | | | | | | | | | 1.00 | | | | | | | | | | 3,000.00 | | | | | | | | | | 100% | | | | | | | | | | - | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | Original Contract Total w/ Approved Change Orders | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | \$ | | | | | | | | | | 173,903.75 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | \$ | | | | | | | | | | 75,480.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | \$ | | | | | | | | | | 173,903.75 | | | | | | | | | | 100% | | | | | | | | | | \$ | | | | | | | | | |

**First Amendment to the Child Support Staffing Contract
Between the Iowa Department of Health and Human Services, Child Support Services
and the Cerro Gordo County Political Subdivision**

This Amendment to Contract Number BOC-25-001 is effective as of **July 1, 2025**, between the Iowa Department of Health and Human Services, Child Support Services ("Agency") and the Cerro Gordo County Political Subdivision ("Contractor").

Section 1: Amendment to Contract Language

The Contract is amended as follows:

Revision 1. Contract Duration. The Contract is hereby extended from **July 1, 2025**, through **June 30, 2026**.

Revision 2. Section 1.3.1(a)(ii)(2), Confidentiality, is hereby amended to replace **Exhibit C, Social Security Administration's Computer Matching and Privacy Protection Act Agreement**, with the version contained in this Amendment.

Revision 3. Section 1.3.5.1(c) is hereby amended to incorporate the Program Budget for State Fiscal Year 2026, attached hereto and made part hereof by reference.

Revision 4. Federal Funds. The following federal funds information is provided

| | |
|--|--|
| Contract Payments include Federal Funds? Yes | |
| The contractor for federal reporting purposes under this contract is a: Subrecipient | |
| Office of Child Support Services ("OCSS") Funded Percentage: 66% | |
| DUNS #: 040594178 | UEI #: GLZRCYULDF59 |
| The Name of the Pass-Through Entity: Iowa Department of Health and Human Services | |
| ALN #: 93.563 | Federal Awarding Agency Name: Department of Health and Human Services/Administration for Children and Families |
| Grant Name: Child Support Enforcement | |

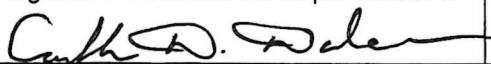
Section 2: Ratification & Authorization

Except as expressly amended and supplemented herein, the Contract shall remain in full force and effect, and the parties hereby ratify and confirm the terms and conditions thereof. Each party to this Amendment represents and warrants to the other that it has the right, power, and authority to enter into and perform its obligations under this Amendment, and it has taken all requisite actions (corporate, statutory, or otherwise) to approve execution, delivery and performance of this Amendment, and that this Amendment constitutes a legal, valid, and binding obligation.

Section 3: Execution

IN WITNESS WHEREOF, in consideration of the mutual covenants set forth above and for other good and valuable consideration, the receipt, adequacy and legal sufficiency of which are hereby acknowledged, the parties have entered into the above Amendment and have caused their duly authorized representatives to execute this Amendment.

| | | | |
|---|-------|---|-------|
| Contractor, Cerro Gordo County | | Agency, Iowa Department of Health and Human Services | |
| Signature of Authorized Representative: | Date: | Signature of Authorized Representative: | Date: |
| Printed Name: | | Printed Name: Kylie Claycomb | |
| Title: Board of Supervisors | | Title: Director, Child Support Services | |

| | |
|---|-----------|
| Contractor, Cerro Gordo County | |
| Signature of Authorized Representative: | Date: |
|  | 5-22-2025 |
| Printed Name: Carlyle D. Dalen | |
| Title: County Attorney | |

COMPUTER MATCHING AND PRIVACY PROTECTION ACT AGREEMENT
BETWEEN
THE SOCIAL SECURITY ADMINISTRATION
AND
THE STATE OF IOWA

I. Purpose and Legal Authority

A. Purpose

This Computer Matching and Privacy Protection Act (CMPPA) Agreement (Agreement) between the Social Security Administration (SSA) and the State of Iowa (State) sets forth the terms and conditions governing disclosures of records, information, or data (collectively referred to herein as "data") made by SSA to various State agencies and departments (State Agencies) that administer federally funded benefit programs, including those under various provisions of the Social Security Act (Act), such as section 1137 of the Act (42 U.S.C. § 1320b-7). The terms and conditions of this Agreement ensure that SSA makes such disclosures of data, and the State uses such disclosed data, in accordance with the requirements of the Privacy Act of 1974, as amended by the CMPPA of 1988, 5 U.S.C. § 552a.

Under section 1137 of the Act, the State is required to use an income and eligibility verification system to administer specified federally funded benefit programs. To assist the State in determining entitlement to and eligibility for benefits under those programs, as well as other federally funded benefit programs, SSA verifies the Social Security number (SSN) and discloses certain data from SSA Privacy Act Systems of Records (SOR) about applicants (and in limited circumstances, members of an applicant's household), for state-administered benefits.

B. Legal Authority

SSA's authority to disclose data from SSA SORs for the specified purposes is:

- Sections 453, 1106(b), and 1137 of the Act (42 U.S.C. §§ 653, 1306(b), and 1320b-7) (income and eligibility verification data);
- 26 U.S.C. § 6103(l)(7) and (8) (Federal tax information (FTI));
- Sections 202(x)(3)(B)(iv) and 1611(e)(1)(I)(iii) of the Act (42 U.S.C. §§ 402(x)(3)(B)(iv) and 1382(e)(1)(I)(iii)) (prisoner data);
- Section 205(r)(3) of the Act (42 U.S.C. § 405(r)(3)) and the Intelligence Reform and Terrorism Prevention Act of 2004, Pub. L. 108-458, § 7213(a)(2) (death data);
- Sections 402, 412, 421, and 435 of Pub. L. 104-193 (8 U.S.C. §§ 1612, 1622, 1631, and 1645) (quarters of coverage data);

- Section 1902(ee) of the Act (42 U.S.C. § 1396a(ee)); Children's Health Insurance Program Reauthorization Act of 2009 (CHIPRA), Pub. L. 111-3 (citizenship data); and
- Routine use exception to the Privacy Act, 5 U.S.C. § 552a(b)(3) and SSA's compatibility regulation, 20 C.F.R. § 401.150 (data necessary to administer other programs compatible with SSA programs).

This Agreement further carries out section 1106(a) of the Act (42 U.S.C. § 1306), the regulations promulgated pursuant to that section (20 C.F.R. Part 401), the Privacy Act of 1974 (5 U.S.C. § 552a), as amended by the CMPPA, related Office of Management and Budget (OMB) guidelines, the Federal Information Security Modernization Act (FISMA) of 2014 (44 U.S.C. Chapter 35); and related National Institute of Standards and Technology (NIST) guidelines, which provide the requirements that the State must follow with regard to use, treatment, and safeguarding of data.

II. Scope

- A. The State will ensure that State Agencies using SSA data to administer federally funded benefit programs will comply with the terms and conditions of this Agreement and the Privacy Act, as amended by the CMPPA. For the purpose of this Agreement, "State Agencies" do not include any tribal entities recognized by the U.S. Bureau of Indian Affairs.
- B. The State or each State Agency that participates in data exchanges with SSA covered by this Agreement will execute an Information Exchange Agreement (IEA) with SSA, documenting additional terms and conditions applicable to those specific data exchanges, including the data protection requirements, the particular benefit programs administered by that State Agency, and the data elements that will be disclosed to assist the State Agency in the administration of those programs.
- C. The State, through its State Agency/Agencies, will use the SSA data governed by this Agreement to determine entitlement and eligibility of individuals for one or more of the following programs, which are specifically identified in the IEA:
 1. Temporary Assistance to Needy Families (TANF) program under Part A of Title IV of the Act;
 2. Medicaid provided under an approved State plan or an approved waiver under Title XIX of the Act;
 3. State Children's Health Insurance Program (CHIP) under Title XXI of the Act;
 4. Supplemental Nutritional Assistance Program (SNAP) under the Food Stamp Act of 1977 (7 U.S.C. § 2011, et seq.);
 5. Women, Infants and Children Program (WIC) under the Child Nutrition Act of 1966 (42 U.S.C. § 1771, et seq.);

6. Medicare Savings Programs (MSP) under 42 U.S.C. § 1396a(a)(10)(E);
7. Unemployment Compensation programs provided under a state law described in section 3304 of the Internal Revenue Code of 1954;
8. Low Income Heating and Energy Assistance Program (LIHEAP or home energy grants) under 42 U.S.C. § 8621;
9. Programs under a plan approved under Titles I, X, XIV, or XVI of the Act;
10. Foster Care and Adoption Assistance under Title IV of the Act;
11. Child Support Enforcement programs under section 453 of the Act (42 U.S.C. § 653);
12. Other applicable federally funded programs administered by State Agencies under Titles I, IV, X, XIV, XVI, XVIII, XIX, XX, and XXI of the Act; and
13. Any other federally funded programs administered by State Agencies that are compatible with SSA's programs.

- D. The State will ensure that SSA data disclosed for the specific purpose of administering a particular federally funded benefit program identified in the IEA is used only to administer that program.

III. Justification and Expected Results

A. Justification

This Agreement and related data exchanges with the State Agency are necessary for SSA to assist the State in its administration of federally funded benefit programs by providing the data required to accurately determine entitlement and eligibility of individuals for benefits provided under these programs. SSA uses computer technology to transfer the data because it is more economical, efficient, and faster than using manual processes.

B. Expected Results

The State Agency will use the data provided by SSA to improve public service and program efficiency and integrity. The use of SSA data expedites the application process and ensures that benefits are awarded only to applicants that satisfy the State's program criteria. A cost-benefit analysis for the exchange made under this Agreement is not required in accordance with the determination by the SSA Data Integrity Board (DIB) to waive such analysis pursuant to 5 U.S.C. § 552a(u)(4)(B).

IV. Record Description

A. Systems of Records (SOR)

SSA SORs used for purposes of the subject data exchanges include:

- 60-0058 -- Master Files of SSN Holders and SSN Applications;
- 60-0059 -- Earnings Recording and Self-Employment Income System;

- 60-0090 -- Master Beneficiary Record;
- 60-0103 -- Supplemental Security Income Record (SSR) and Special Veterans Benefits (SVB);
- 60-0269 -- Prisoner Update Processing System (PUPS); and
- 60-0321 -- Medicare Database (MDB) File.

The State will ensure that the FTI contained in **SOR 60-0059** (Earnings Recording and Self-Employment Income System) will only be used in accordance with 26 U.S.C. § 6103.

B. Data Elements

Data elements disclosed in computer matching governed by this Agreement are Personally Identifiable Information (PII) from specified SSA SORs, including names, SSNs, addresses, amounts, and other information related to SSA benefits and earnings information. Specific listings of data elements are available at:

<http://www.ssa.gov/dataexchange/>

C. Number of Records Involved

The maximum number of records involved in this matching activity is the number of records maintained in SSA's SORs listed above in Section IV.A.

V. Notice and Opportunity to Contest Procedures

A. Notice to Applicants

The State Agency will notify all individuals who apply for federally funded, state-administered benefits that any data they provide are subject to verification through computer matching with SSA. The State Agency and SSA will provide such notice through appropriate language printed on application forms or separate handouts.

B. Notice to Beneficiaries/Recipients/Annuitants

The State Agency will provide notice to beneficiaries, recipients, and annuitants under the programs covered by this Agreement informing them of ongoing computer matching with SSA. SSA will provide such notice through publication in the Federal Register and periodic mailings to all beneficiaries, recipients, and annuitants describing SSA's matching activities.

C. Opportunity to Contest

The State Agency will not terminate, suspend, reduce, deny, or take other adverse action against an applicant for or recipient of federally funded, state-administered benefits based on data disclosed by SSA under this Agreement until the individual is notified in writing of the potential adverse action and provided an opportunity to contest the planned action. "Adverse action" means any action that results in a termination, suspension, reduction, or final denial of eligibility, payment, or benefit. Such notices will:

1. Inform the individual of the match findings and the opportunity to contest these findings;
2. Give the individual until the expiration of any time period established for the relevant program by a statute or regulation for the individual to respond to the notice. If no such time period is established by a statute or regulation for the program, a 30-day period will be provided. The time period begins on the date on which notice is mailed or otherwise provided to the individual to respond; and
3. Clearly state that, unless the individual responds to the notice in the required time period, the State Agency will conclude that the SSA data are correct and will effectuate the planned action or otherwise make the necessary adjustment to the individual's benefit or entitlement.

VI. Records Accuracy Assessment and Verification Procedures

Pursuant to 5 U.S.C. § 552a(p)(1)(A)(ii), SSA's DIB has determined that State Agencies may use SSA's benefit data without independent verification. SSA has independently assessed the accuracy of its benefits data to be more than 99 percent accurate when the benefit record is created. This exception is only applicable to SSA benefit data. The State Agency must still provide the individual notice and opportunity to contest as specified in Section V.

The SSA Master Files of SSN Holders and SSN Applications System, SOR 60-0058, used for SSN matching is 100 percent accurate based on SSA's Office of Analytics, Review, and Oversight (FY 2018 Enumeration Accuracy Review Report, April, 2019).

SSA does not have an accuracy assessment specific to SOR 60-0059 (Earnings Recording and Self-Employment Income System). The correctness of the FTI provided to SSA, as an agent for the Internal Revenue Service (IRS), is generally contingent upon the correctness of the information provided by the payer of the income. The State Agency must independently verify the income information, in addition to providing the individual notice and opportunity to contest as specified in Section V.

Prisoner and death data, some of which is not independently verified by SSA, does not have the same degree of accuracy as SSA's benefit data. Therefore, the State Agency must independently verify these data through applicable State verification procedures and follow the notice and opportunity to contest procedures specified in Section V of this Agreement before taking any adverse action against any individual.

Individuals applying for SSNs report their citizenship status at the time they apply for their SSNs. There is no obligation for an individual to report to SSA a change in their immigration status until they file for a Social Security benefit. The State Agency must independently verify citizenship data through applicable State verification procedures and follow the notice and opportunity to contest procedures specified in Section V of this Agreement before taking any adverse action against any individual.

VII. Disposition and Records Retention of Matched Items

- A. The State Agency receiving data from SSA to administer programs governed by this Agreement will retain all such data only for the required processing times for the applicable federally funded benefit programs and will then destroy all such data.
- B. The State Agency may retain SSA data in hardcopy to meet evidentiary requirements, provided that it retires such data in accordance with applicable state laws governing the State Agency's retention of records.
- C. The State Agency may use any accretions, deletions, or changes to the SSA data governed by this Agreement to update its master files of federally funded, state-administered benefit program applicants and recipients and retain such master files in accordance with applicable state laws governing the State Agency's retention of records.
- D. The State Agency may not create separate files or records comprised solely of the data provided by SSA to administer programs governed by this Agreement. The State Agency will delete the outgoing files from SSA as soon as the State Agency has incorporated the responsive information into the State Agency system.
- E. SSA will delete electronic data input files received from the State Agency after it processes the applicable match. SSA will retire its data in accordance with the Federal Records Retention Schedule (44 U.S.C. § 3303a).

VIII. Security Procedures

SSA and the State will ensure that their use of the data exchanged under this Agreement complies with the security and safeguarding requirements of the Privacy Act, as amended by the CMPPA, related OMB guidelines, FISMA, related NIST guidelines, and, when applicable, the current revision of IRS Publication 1075, *Tax*

Information Security Guidelines for Federal, State and Local Agencies, available at <http://www.irs.gov>. In addition, SSA and State Agencies will have in place administrative, technical, and physical safeguards for the matched data and results of such matches. Additional administrative, technical, and physical security requirements governing all data SSA provides electronically to the State Agency, including SSA's *Electronic Information Exchange Security Requirements and Procedures for State and Local Agencies Exchanging Electronic Information with SSA*, as well as specific guidance on safeguarding and reporting responsibilities for PII, are set forth in the IEAs.

SSA has the right to monitor the State Agency's compliance with FISMA, the terms of this Agreement, and the IEA and to make onsite inspections of each State Agency receiving SSA data for purposes of auditing compliance, if necessary, during the lifetime of this Agreement or of any extension of this Agreement. This right includes onsite inspection of any entity that receives SSA data from the State Agency under the terms of this Agreement, if SSA determines it is necessary.

IX. Controlled Unclassified Information (CUI) Requirements

Pursuant to 32 C.F.R. § 2002.16(a)(6), the State must ensure that each State Agency receiving or accessing SSA data under this Agreement will handle any CUI in accordance with Executive Order 13556, 32 C.F.R. Part 2002, and the CUI Registry. The State acknowledges that misuse of CUI is subject to penalties established in applicable law, regulations, or Government-wide policies. The State will report any non-compliance with handling requirements to SSA using methods approved by SSA.

X. Records Usage, Duplication, and Redisclosure Restrictions

- A. The State Agency will use and access SSA data and the records created using that data only for the purpose of verifying eligibility for the specific federally funded benefit programs identified in the IEA.
- B. The State Agency will comply with the following limitations on use, duplication, and redisclosure of SSA data:
 1. The State Agency will not use or redisclose the data disclosed by SSA for any purpose other than to determine eligibility for, or the amount of, benefits under the state-administered income/health maintenance programs identified in the IEA.
 2. The State Agency will not extract information concerning individuals who are neither applicants for, nor recipients of, benefits under the state-administered income/health maintenance programs identified in the IEA. In limited circumstances that are approved by SSA, the State Agency may extract information about an individual other than the applicant/recipient when the applicant/recipient has provided identifying information about the individual

and the individual's income or resources affect the applicant's/recipient's eligibility for such program.

3. The State Agency will not disclose to an applicant/recipient information about another individual (i.e., an applicant's household member) without the written consent from the individual to whom the information pertains.
4. The State Agency will use the FTI disclosed by SSA only to determine individual eligibility for, or the amount of, assistance under a state plan pursuant to section 1137 programs and child support enforcement programs in accordance with 26 U.S.C. § 6103(l)(7) and (8). The State Agency receiving FTI from IRS through SSA will maintain all FTI in accordance with 26 U.S.C. § 6103(p)(4) and the IRS Publication 1075. Contractors and agents acting on behalf of the State Agency will only have access to FTI when specifically authorized by 26 U.S.C. § 6103 and pursuant to the requirements of IRS Publication 1075.
5. When a data incident results in the State Agency taking adverse or disciplinary action against an employee based on an unauthorized inspection or disclosure of FTI in violation of the State Agency's procedures, the State Agency must notify each impacted taxpayer in writing. The notification letter must include the date of the unauthorized inspection or disclosure, and notify the taxpayer of their rights to file a civil action under Internal Revenue Code § 7431. The State Agency must report to IRS Safeguards when taxpayer notification letters are issued, in accordance with IRS Publication 1075.
6. If the State Agency experiences an incident or a suspected or confirmed breach of SSA data, the State Agency will report the incident or the suspected or confirmed breach as required in the IEA. An incident means an occurrence that: (1) actually or imminently jeopardizes, without lawful authority, the integrity, confidentiality, or availability of information or an information system; or (2) constitutes a violation or imminent threat of violation of law, security policies, security procedures, or acceptable use policies (44 U.S.C. § 3552(b)(2)). A breach means the loss of control, compromise, unauthorized disclosure, unauthorized acquisition, or any similar occurrence where: (1) a person other than an authorized user accesses or potentially accesses PII; or (2) an authorized user accesses or potentially accesses PII for an other than authorized purpose (OMB M-17-12).
7. The State Agency will use the citizenship status data disclosed by SSA only to determine entitlement of new applicants to: (a) the Medicaid program and CHIP program pursuant to CHIPRA, Pub. L. 111-3; or (b) federally funded, state-administered health or income maintenance programs approved by SSA. The State Agency will further comply with additional terms and conditions regarding use of citizenship data, as set forth in the State Agency's IEA.

8. The State Agency will use the State Data Exchange (SDX) file disclosed by SSA only for purposes of administering: (a) the state supplementary payment programs under Title XVI of the Act; (b) the Medicaid program; or (c) other state-administered health or income maintenance programs that justify the need for information concerning all Supplemental Security Income recipients in that State, if sufficiently documented by the State Agency and approved by SSA.
9. The State Agency will restrict access to the data disclosed by SSA to only those authorized State employees, contractors, and agents who need such data to perform their official duties in connection with the purposes identified in this Agreement.
10. The State Agency will enter into a written agreement with each of their contractors and agents who need SSA data to perform their official duties whereby such contractor or agent agrees to abide by all relevant Federal laws, restrictions on access, use, and disclosure, and security requirements in this Agreement and when applicable IRS Publication 1075. The State Agency will provide its contractors and agents with copies of this Agreement, related IEAs, and all related attachments before initial disclosure of SSA data to such contractors and agents. Prior to signing this Agreement, and thereafter at SSA's request, each State Agency will obtain from its contractors and agents a current list of the employees of such contractors and agents with access to SSA data and provide such lists to SSA.
11. If the State Agency is authorized or required – pursuant to an applicable law, regulation, or intra-governmental documentation – to provide SSA data to another State or local government entity for the administration of the federally funded, state-administered programs covered by this Agreement and the IEA, the State Agency must ensure that the State or local government entity, including its employees, abides by all relevant Federal laws, restrictions on access, use, and disclosure, and security requirements in this Agreement and the IEA. At SSA's request, the State Agency will provide copies of any applicable law, regulation, or intra-governmental documentation that authorizes the intra-governmental relationship with the State or local government entity. Upon request from SSA, the State Agency will also establish how it ensures that the State or local government entity complies with the terms of this Agreement and the IEA.
12. The State Agency's employees, contractors, and agents who access, use, or disclose SSA data in a manner or purpose not authorized by this Agreement may be subject to civil and criminal sanctions pursuant to applicable Federal statutes.

13. The State Agency will conduct triennial compliance reviews of its contractor(s) and agent(s) no later than three years after the initial approval of the security certification to SSA. State Agencies will share documentation of its recurring compliance reviews of its contractor(s) and agent(s) with SSA. The State Agency will provide documentation to SSA during its scheduled compliance and certification reviews or upon request. If the State Agency is authorized by IRS to disclose FTI to its contractor(s) or agent(s), the State Agency must also comply with 26 U.S.C. § 6103(p)(9).
- C. The State Agency will not duplicate in a separate file or disseminate, without prior written permission from SSA, the data governed by this Agreement for any purpose other than to determine entitlement to, or eligibility for, the federally funded benefit programs specified in the IEA that accompanies this Agreement for that State Agency. The State Agency proposing the redisclosure must specify in writing to SSA what data are being disclosed, to whom, and the reasons that justify the redisclosure. SSA will not give permission for such redisclosure unless the redisclosure is required by law or essential to the conduct of the matching program and authorized under a routine use. To the extent SSA approves the requested redisclosure, the State Agency will ensure that any entity receiving the redisclosed data will comply with the procedures and limitations on use, duplication, and redisclosure of SSA data, as well as all administrative, technical, and physical security requirements governing all data SSA provides electronically to the State Agency including specific guidance on safeguarding and reporting responsibilities for PII, as set forth in this Agreement and the accompanying IEAs.

XI. Comptroller General Access

The Government Accountability Office (Comptroller General) may have access to all records of the State and its State Agencies that the Comptroller General deems necessary to monitor or verify compliance with this Agreement in accordance with 5 U.S.C. § 552a(o)(1)(K).

XII. Duration, Modification, and Termination of the Agreement

A. Duration

1. This Agreement is effective from January 1, 2025 (Effective Date) through June 30, 2026 (Expiration Date).
2. In accordance with the CMPPA, SSA will: report the proposal to re-establish this matching program to the Congressional committees of jurisdiction and OMB in accordance with 5 U.S.C. § 552a(o)(2)(A) and OMB Circular A-108 (December 23, 2016), and publish notice of the

matching program in the Federal Register in accordance with 5 U.S.C. § 552a(e)(12).

3. Within 3 months before the Expiration Date, the SSA DIB may, without additional review, renew this Agreement for a period not to exceed 12 months, pursuant to 5 U.S.C. § 552a(o)(2)(D), if:
 - the applicable data exchange will continue without any change; and
 - SSA and the State certify to the DIB in writing that the applicable data exchange has been conducted in compliance with this Agreement.
4. If either SSA or the State does not wish to renew this Agreement, it must notify the other party of its intent not to renew at least 3 months prior to the Expiration Date.

B. Modification

Any modification to this Agreement must be in writing, signed by both parties, and approved by the SSA DIB.

C. Termination

The parties may terminate this Agreement at any time upon mutual written consent of both parties. Either party may unilaterally terminate this Agreement upon 90 days advance written notice to the other party; such unilateral termination will be effective 90 days after the date of the notice, or at a later date specified in the notice.

SSA may immediately and unilaterally suspend the data flow or terminate this Agreement if SSA determines, in its sole discretion, that the State or a State Agency has violated or failed to comply with this Agreement.

XIII. Reimbursement

In accordance with section 1106(b) of the Act, the Commissioner of SSA has determined not to charge the State and State Agencies the costs of furnishing the electronic data from the SSA SORs under this Agreement.

XIV. Disclaimer

SSA is not liable for any damages or loss resulting from errors in the data provided to the State Agency under any IEA governed by this Agreement. Furthermore, SSA is not liable for any damages or loss resulting from the destruction of any materials or data provided by the State Agency.

The performance or delivery by SSA of the goods and/or services described herein and the timeliness of said delivery are authorized only to the extent that they are consistent with proper performance of the official duties and obligations of SSA and the relative importance of this request to others. If for any reason SSA delays or fails to provide services, or discontinues the services or any part thereof, SSA is not liable for any damages or loss resulting from such delay or for any such failure or discontinuance.

XV. Points of Contact

The parties may update the points of contact by written notification throughout the life of this Agreement.

A. SSA Point of Contact

**Regional Office Kelly Lynd, Data Exchange
Coordinator
Center for Disability and Program Support 601
E 12th St, Room 1002
Kansas City, MO 64106
Phone: 816-936-5650
Fax: 833-914-1964
Email: kelly.lynd@ssa.gov**

B. State Point of Contact

**Scott Perkins, UI Division Administrator
Iowa Workforce Development
1000 East Grand
Des Moines, IA 50319
Phone: 515-314-1932
Email: scott.perkins@iwd.iowa.gov**

**Dr. James Williams, Division Administrator
Vocational Rehabilitation Services
501 E 12th St
Des Moines, IA 50319
Phone: 515-829-6035
Email; james.williams@iwd.iowa.gov**

**David Anderson, Section Chief – Cybersecurity
Governance, Risk, & Compliance
Iowa Department of Management
200 E. Grand Ave.
Des Moines, IA 50309 Phone: 515- 239-1543
Email: david.anderson@dom.iowa.gov**

XVI. SSA and Data Integrity Board Approval of Model CMPPA Agreement

The signatories below warrant and represent that they have the competent authority on behalf of SSA to approve the model of this CMPPA Agreement.

Electronic Signature Acknowledgement: The signatories may sign this document electronically by using an approved electronic signature process. By signing this document electronically, the signatory agrees that the signature they provide has the same meaning and legal validity and effect as a handwritten signature.

SOCIAL SECURITY ADMINISTRATION

Michelle Christ

Digitally signed by Michelle Christ

Date: 2024.07.25 11:24:06 -04'00'

Michelle L. Christ
Deputy Executive Director
Office of Privacy and Disclosure
Office of the General Counsel

Date

I certify that the SSA Data Integrity Board approved the model of this CMPPA Agreement.

Matthew Ramsey

Digitally signed by Matthew Ramsey

Date: 2024.08.26 10:24:45 -04'00'

Matthew D. Ramsey
Chair
SSA Data Integrity Board

Date

XVII. Authorized Signatures

The signatories below warrant and represent that they have the competent authority on behalf of their respective parties to enter into the obligations set forth in this Agreement. The State signatory below further acknowledges and agrees that, by their signature below, they represent State Agencies and are duly authorized to enter into the obligations set forth in this Agreement on behalf of those State Agencies.

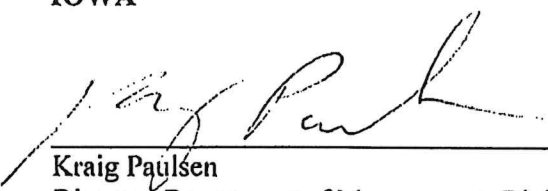
Electronic Signature Acknowledgement: The signatories may sign this document electronically by using an approved electronic signature process. By signing this document electronically, the signatory agrees that the signature they provide has the same meaning and legal validity and effect as a handwritten signature.

SOCIAL SECURITY ADMINISTRATION

Linda Kerr-Davis
Regional Commissioner
Region VII

Date

IOWA



Kraig Paulsen
Director, Department of Management, Division of Information Technology

10-31-24

Date

State of Iowa
Department of Health and Human Services
Western Region Child Support

Proposed program budget for the Cerro Gordo County
cooperative reimbursement agreement—FY26
(July 1, 2025 through June 30, 2026)

| Expense Category | Estimated Expense |
|--------------------------------|-------------------|
| PERSONNEL | |
| Support Recovery Officers—3 | 204,687 |
| Clerical - 1 | 48,332 |
| Fringe Benefits | 136,082 |
| Subtotal | <hr/> 389,101 |
| TRAVEL | |
| Normal Travel | 5,000 |
| Educational/Training Travel | 0 |
| Subtotal | <hr/> 5,000 |
| SUPPLIES | |
| Office Supplies | 0 |
| Subtotal | <hr/> 0 |
| ESTIMATED INDIRECT COST | 17,641 |
| TOTAL | \$411,742 |