

Clerk's Monthly Report of Fees Collected

State of Iowa

Vendor 919

Cerro Gordo County

TO THE BOARD OF SUPERVISORS OF CERRO GORDO COUNTY:

I, Stacey Oleson, Clerk of the District Court of the above named County and State, do hereby certify that the following is a true and correct statement of the fees collected by me in my office for the month ending April 30, 2025.

Co Attorney Collections	001-8502-041-1100-000000	19204.56	Type 1
Co Attorney-12%	067-8502-041-1100-000000	3428.88	1
Surcharge	002-2030-295-1530-040300	0.00	1
Sheriff's Fees	001-8470-051-1060-040300	4436.84	4
Attorney Fees	002-8470-291-1620-040300	0.00	1
County 9% Surcharge	001-8501-054-1000000000	10.85	Type 1
Collection reimbursement	002-8470-295-1530-040300	38.83	4
Driving-No Proof of Ins	002-8470-295-1530-040300	5966.00	4
Ordinance-Infraction	002-8500-295-1530-040300	8056.77	1
Postage	001-8472-072-9100000000	0.00	Type 4
TOTAL		41,142.73	

All of which is respectfully submitted.



Subscribed and sworn to before me by Stacey Oleson

Clerk of the District Court, this 12th day of May, 2025.



Auditor, Cerro Gordo County.

43NorthIowa

Helping people find their way
Transitional Living and Employment

1225 S. Harrison Ave.
Mason City, IA 50401
Phone: 641-423-3301
Fax: 641-424-8681

Prepared by: Kristi Davis, Community Janitorial Manager

Date: 5/13/2025

Effective Date: 5/20/2025

Valid Until:

- Reviewed annually
- 60 day notice for termination by either party

Account Name:

Cerro Gordo County/Juvenile Court Services
3 4th Street NE
Mason City, IA 50401
641-423-8624
ATTN: Tom Meyer

Job Details:

Janitorial Services to include: Crew will include 2-3 workers and one supervisor. Work includes vacuuming as needed or every other week (entry way, hallways, offices and conference room), gathering garbage as needed in all areas, cleaning 2 restrooms, cleaning one breakroom, spot cleaning entry windows, and cleaning the conference room. Ashley will visit with Kristi or Josh about adjusting as needed.

Hours of operation:

- Tuesdays 10:00-11:00am
- Adjustments as agreed upon for holidays
- Hourly rate - \$48.00/hour

Terms and Conditions:

1. Towels, disinfect, bowl/glass cleaner, cleaning crew and Job Coach provided by 43NorthIowa.
2. Mop, mop bucket and vacuum will be provided by the County.
3. Invoiced monthly.
4. 30-day payment terms.

Acceptance of Proposal- The above prices and specifications are satisfactory and are hereby accepted.
43 North Iowa is authorized to do the work as described above in a timely and professional manner.

Signature of Acceptance

Date

PROFESSIONAL SERVICES AGREEMENT

Bolton & Menk, Inc.

Date of Agreement: April 28, 2025

**430 E Grand Avenue Suite 101
Des Moines, IA 50309
Ph. 515-259-9190**

Bolton & Menk Project No: 25X.137860.000
Project Manager (PM): Jenni Faulkner
PM Phone No. or Ext.: 952-299-0484

(Hereinafter referred to as "BMI")

Client Name: Cerro Gordo County, Iowa Phone No: 641-421-3075
Client Address: 220 N. Washington Avenue Other Phone: _____
Client Address: _____ Email Contact: tmeyer@cerrogordo.gov
City: Mason City State: Iowa Zip: 50401
(Hereinafter referred to as "Client")

☐ Client is Property Owner ☒ Client is Agent or Other (Not Property Owner)

Billing Name: Tom Meyer Phone No: 641-421-3079
Billing Address: 220 N. Washington Avenue Other Phone: _____
Billing Address: _____ Email Contact: tmeyer@cerrogordo.gov
City: Mason City State: Iowa Zip: 50401
(Insert Billing Address if Different)

Property Owner Name: _____
Property Owner Address: _____
Legal Description (or attach): _____
Scope of Services (or attach): Exhibit A – Scope of Services, Exhibit B – Cerro Gordo County, RFP. Exhibit C - Fee Schedule
Fee Arrangement: \$59,855.00
Special Conditions: _____

BMI and CLIENT agree to the Terms and Conditions as stated above and on the reverse side of this Agreement, including Limitation of Liability. The undersigned represents that it is the CLIENT and authorized to accept this Agreement. The undersigned accepts full financial responsibility for all services and costs of collection incurred by BMI, including reasonable attorney fees, in the event of CLIENT'S default, unless "Additional Guarantee of Payment" is also executed by a person(s) or firm guaranteeing payment.

OFFERED by Bolton & Menk, Inc.

Haila Maze, Community Group Leader, Principal

Print Name/Title
Haila R. Maze May 15, 2025
Signature and Date

ACCEPTED by CLIENT:

Print Name/Title

Signature and Date

ADDITIONAL GUARANTEE OF PAYMENT: I/We accept the Terms and Conditions as stated above and on the reverse side of this Agreement and personally guarantee payment of all obligations for services to be provided by BMI under this Agreement. I/We further agree to pay all costs of collection incurred by BMI, including reasonable attorney's fees.

Print Name/Title

Signature and Date

Terms and Conditions

Bolton & Menk (BMI) shall perform the services outlined in this agreement and attached exhibits, which shall become part of this Agreement, for the stated fee arrangement.

Billings and Payments: Invoices for BMI's services shall be submitted, at BMI's option, either upon completion of such services or on a monthly basis. Unless credit to Client is approved, payment is due upon receipt of services and prior to release of deliverables. If, at sole discretion of BMI, credit is advanced to Client, invoices shall be due and payable within 30 days after the invoice date. If the invoice is not paid within 30 days, BMI may, without waiving any claim or right against the Client, and without liability whatsoever to the Client, terminate the performance of its services. BMI reserves the right to withhold any deliverables until all unpaid fees are paid in full. Amount of retainer (if applicable) will be applied to amount owed on final invoice. To pay by credit card, please contact us for project number and/or invoice number and enter into our credit card link at: <https://www.e-billexpress.com/ebpp/BoltonMenk/>

Late Payments: Accounts unpaid 30 days after the invoice date will be subject to a monthly service charge of 1.5% on the unpaid balance. If any portion or all of an account remains unpaid 60 days after billing, the Client shall pay all costs of collection, including reasonable attorney fees.

Information from Client: Except as otherwise noted, Client agrees to provide BMI with all site information necessary to complete its services. This information should include current site property descriptions (from abstract, title opinion or title commitment); other legal documents affecting the site; copies of previous surveys, maps, engineering studies and plans; existing or required geotechnical reports; governmental, regulatory and utility reviews and determinations; and all other pertinent information. Client shall promptly inform BMI of any alleged defects in services provided on the project.

Ownership of Documents: All documents or electronic media prepared or furnished by BMI under this agreement shall remain the property of BMI. The Client may make and retain copies for its use in connection with this project. However, such documents may not be reused by the Client for any other project or use by others without the written consent of BMI.

Standard of Care: Professional services provided under this Agreement will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of BMI's profession currently practicing under similar conditions. **BMI makes no warranties, expressed or implied, or otherwise with respect to any services performed or furnished.**

Project Approvals: Due to site limitations, code interpretations, regulatory reviews, political considerations and Client directed design and improvements; BMI makes no representations as to acceptability or approvability of the project, or, zoning requests, permit applications, site and development plans, plats and similar documents. Payment of fees to BMI is not contingent upon project approval.

Certifications: Any certification provided by BMI is a professional opinion based upon knowledge, information and beliefs available to BMI at the time. Such certifications are not intended and shall not be construed as a guarantee or warranty. BMI shall not be required to certify the existence of conditions whose existence BMI cannot ascertain.

Waiver: To the fullest extent permitted by law, Client and BMI waive against each other, and the other's employees, partners, officers, agents, insurers and subcontractors, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to this Agreement, from any cause or causes.

LIMITATION OF LIABILITY: In recognition of the relative risks, rewards and benefits of the project to both the Client and BMI, the risks have been allocated such that the Client agrees that BMI's total liability to the Client for any and all injuries, claims, losses, expenses, damages or claimed expenses arising out of the performance of this agreement from any cause or causes, shall not exceed total compensation paid to BMI. Such claims include, but are not limited to, BMI's negligence, errors, omissions, strict liability, breach of contract, or breach of warranty.

Termination of Services: This agreement may be terminated by the Client or BMI by providing written notice to the other party should the other fail to perform its obligations hereunder. In the event of termination, the Client shall pay BMI for all services rendered to the date of termination, all reimbursable expenses, and reimbursable termination expenses.

Dispute Resolution: Any claims or disputes made during or after the performance of services between BMI and the Client, with the exception of claims by BMI for non-payment of services rendered, shall first be submitted to mediation for resolution prior to initiating any other legal proceedings.

Jurisdiction: This Agreement shall be governed and construed in accordance with the laws of the state of Iowa.

Fee Arrangement: The fee includes all reasonable costs and expenses related to the agreed upon services, including but not limited to routine travel and accommodation, and administrative fees. Expenses beyond typical project expenses, non-routine expenses, and expenses beyond the agreed upon scope of services as described in Exhibit C (Schedule of Fees) will not be incurred without written consent of the client.

Exhibit A - Scope of Services

Description:

Review and provide recommendations to Cerro Gordo County, Iowa for an update to the Subdivision Regulations and Zoning Code Regulations. The purpose of this project is to develop consensus among the public, county staff and the elected officials of appropriate zoning standards to ensure that development and construction within the county integrate positively with surrounding neighborhoods and protects and preserves the rural environment.

1.0 Task: Project Management & Oversight

- 1.1 **Kick-Off Meeting.** Bolton & Menk Inc will meet virtually with County staff to review and confirm project goals and process. Bolton and Menk will provide recommended community engagement approaches to county staff to lead during this process.
- 1.2 **Monthly Client Check-Ins (Virtual) and as needed.** Bolton & Menk will establish a monthly meeting with county staff to provide updates and status reports of zoning code update process.

2.0 Task: Review of Current Codes / Issues Identification

- 2.1 **Review Joint Comprehensive Plan / Supporting Documents:** Bolton & Menk will review the Joint Comprehensive Plan and other supporting documents to ensure that compliance with the goals and objectives of the plan with the updates of the subdivision and zoning regulations.
- 2.2 **Subdivision Regulations Review:** Conduct a thorough review of current subdivision regulations to ensure they comply with local, state, and federal laws, best practices, and community needs. This involves analyzing the regulations, consulting stakeholders, researching best practices, and drafting recommendations for updates.
- 2.3 **Zoning Regulations Review:** Perform a comprehensive evaluation of current zoning regulations to ensure they adhere to local, state, and federal laws, reflect best practices, and meet community needs. This includes analyzing the regulations, engaging with stakeholders, researching contemporary standards, and formulating recommendations for updates.

3.0 Task: Stakeholder Consultation

- 3.1 **County Zoning / Building Department Staff:** Bolton & Menk will conduct a Virtual Meeting with county zoning and building department staff to gather insights and feedback on current regulations.
- 3.2 **County Legal:** Bolton & Menk will conduct a virtual meeting with county legal department staff to gather insights and feedback on current zoning regulations. We will anticipate review of variance cases and if any legal challenges to any code sections.
- 3.3 **Public Engagement:** Bolton & Menk will provide public engagement tools to keep the Cerro Gordo Residents informed of the process. This public engagement pieces

will be provided to the County staff for updates to the County Board of Supervisors as well as use on the County website and social media accounts.

- 3.4 **Online Survey** – Bolton & Menk will conduct an online survey that will be open for several months early in the process to gather insights and feedback on the subdivision regulations. The survey will be designed to address specific concerns and collect valuable data. Responses will be analyzed, and summaries will be shared with County staff to inform the update process. This ensures the regulations reflect community needs and priorities.
 - 3.5 **Stakeholder Meetings (On-Site)** – Bolton & Menk will attend on-site stakeholder meeting sessions with stakeholders identified through the Kick-off and County staff meetings. These sessions will involve coordinating and scheduling meetings to ensure maximum participation, preparing tailored agendas and presentation materials, actively engaging with stakeholders to gather insights and feedback, documenting key points and action items, and providing summaries and follow-up steps to stakeholders and County staff. This process ensures that the updated subdivision regulations reflect the needs and priorities of all relevant parties.
- 4.0 Task: Draft & Modernized Updates
- 4.1 **Subdivision Regulations** Develop draft revisions to the subdivision regulations based on the comprehensive review and stakeholder feedback. This includes incorporating best practices, ensuring legal compliance, and aligning with community needs. Present the draft for public review and feedback to ensure transparency and community involvement.
 - 4.2 **Zoning Regulations:** Prepare draft revisions to the zoning regulations, incorporating findings from the review process and stakeholder input. Ensure the draft aligns with legal requirements, best practices, and community priorities. Facilitate public review and feedback to promote transparency and community engagement. The order of updates will reflect recommendations from the kick-off meeting and stakeholder consultations.
 - 4.3 **Zoning Map Updates** – Provide Zoning Map update recommendations to the county for updates to the map that reflect any changes within the Zoning Regulations to better suit the existing and future land use recommendations.
 - 4.4 **Planning and Zoning Workshop (Virtual)** – Bolton & Menk will attend a Planning and Zoning Commission Workshop to present initial recommendations to receive feedback for incorporation. The date of the workshop will be determined with consultation from the County staff.
- 5.0 Task: Final Draft / Public Hearings
- 5.1 **Public Open House:** Bolton & Menk will develop materials and attend in person to help facilitate one (1) public open house, including printing of any displays.
 - 5.2 **Approval Meetings:** Bolton & Menk will attend in person and help present the code updates at one (1) Planning and Zoning Commission meeting and one (1) County Supervisor Meeting.

- 5.3 **Feedback:** County staff will manage feedback and deliver comments to Bolton & Menk for final edits.

Schedule:

The Cerro Gordo County Zoning Code Update project is anticipated to take approximately nine months to complete, with adoption by the County Board of Supervisors in early 2026. The following timeline outlines key milestones to ensure the project remains on schedule:

Month 1: Kick-off Meeting (May)

Conduct initial meetings with County staff and stakeholders to outline project goals, objectives, and timelines.

Identify key stakeholders and form a project team.

Month 2-3: Review and Analysis

Perform a comprehensive review of existing zoning regulations.

Conduct stakeholder consultations and gather feedback.

Analyze compliance with legal standards and best practices.

Month 4: Drafting Phase

Develop draft revisions to the zoning regulations based on review findings and stakeholder input.

Ensure drafts align with legal requirements and community priorities.

Month 5: Public Consultation

Present draft revisions to the public for review and feedback.

Facilitate public meetings and online surveys to gather additional input.

Month 6-8: Revision and Finalization

Revise draft regulations based on public feedback.

Finalize the updated zoning regulations.

Month 9: Adoption and Rollout (February / March 2026)

Official adoption of the updated zoning regulations by the County Board of Supervisors.

Begin implementation and provide training to ensure effective application of the new regulations.

Exhibit B – Cerro Gordo County RFP

**CERRO GORDO COUNTY
PLANNING & ZONING DEPARTMENT
220 North Washington Ave
Mason City, Iowa 50401**

**REQUEST FOR PROPOSALS
FOR A COMPREHENSIVE REVIEW AND
REWRITE OF THE COUNTY'S
ZONING ORDINANCE**

Submission deadline – Monday, March 10, 2025 – 4:30 pm

Cerro Gordo County, Iowa is seeking proposals from qualified consultants to assist the County in a comprehensive update to its zoning ordinance, subdivision ordinance, and zoning map including updates that reflect recommendations from the recently adopted 2024 Cerro Gordo County Comprehensive Plan.

Questions regarding the RFP should be submitted in writing to:

Tom Meyer, Chief Administrative Officer

Email: tmeyer@cerrogordo.gov

Introduction:

Cerro Gordo County has a population of approximately 42,409. The major cities within the County are the county seat, Mason City, with a population of 26,924 and Clear Lake with a population of 7,529.

The County is unique with the lake around Clear Lake. There is a substantial residential area around the lake that is in the unincorporated areas of the County. Cerro Gordo County is centrally located between Des Moines, Iowa, and Minneapolis, Minnesota. The County (Mason City) is the major retail center in the multi county area.

The County is composed of multiple departments, including: Sheriff's Department (Law enforcement officers, jail and dispatch center), Engineering Department (Secondary Roads, ROW enforcement), Administration (P&Z, Human Resources, Building and Grounds), Public Health, Auditor, Treasurer, Recorder, IT, County Attorney, Conservation, Veterans' Affairs, County Assessor, and Emergency Management.

The County has approximately 250 employees and an annual operating budget of \$43,000,000.

Development and Current Land Use Patterns:

The predominant land use in Cerro Gordo County unincorporated areas is agricultural. The much smaller use is residential, commercial, and light industrial. Special Use Permits have been used for businesses in Agricultural districts.

The majority of residential parcels are concentrated in what we refer to as the South Shore Drive area. This is where the city limits of Clear Lake end as South Shore Drive continues around the lake into the unincorporated area of Cerro Gordo County. This is where many of the permits for new structures or remodels originate. This area is developed as you would typically see in the city limits.

Impacted Area:

The Zoning Ordinance covers the unincorporated areas of Cerro Gordo County.

Scope of Work:

The following Scope of Work is what is expected for the rewrite of the County's zoning and subdivision ordinances (hereafter "Zoning Ordinances").

1. Review current Zoning Ordinances. The consultant will work with County staff in reviewing existing Codes and determining emerging areas such as data centers and pipelines.
2. Review the recently approved County Comprehensive Plan. The consultant will review and identify Plan objectives, goals, and recommendations to ensure the new codes will be consistent with recent planning documents.
3. Public Engagement. Act as a facilitator in engaging the public in the formulation of acceptable Zoning Ordinances. Consultant will propose a plan for public outreach to inform and involve the community in the development of the new Zoning Ordinances.
4. Drafting the Document. The consultant will prepare drafts of the Zoning Ordinances, for review by County staff and steering committee, culminating in a final version to be acted upon by the Planning & Zoning Commission, and the Cerro Gordo County Board of Supervisors. The consultant will assist and attend the presentation of the draft to the Planning & Zoning Commission and the County Board of Supervisors.
5. Recommend other changes as appropriate to codes and processes. Including possible additions or overlay rules for the South Shore Drive area.
6. The consultant will work with the County staff to make the new Codes accessible and interactive with the public once adopted.
7. It is anticipated that the project will take approximately nine (9) months to complete with adoption by the County Board of Supervisors in calendar year 2025.

Submission Requirements:

Those submitting a response to Cerro Gordo County Request for Proposals are required to submit the following items in order to be considered:

1. Cover letter – Include the name and address of the project manager who will direct the work for the firm.
2. Introduction to the Consultant Firm(s) – The following information shall be included for all firms, included in the submittal.
 - a. Firm name and business address, including telephone number and email contact.
 - b. History of the firm.
 - c. Identify the state in which the firm was organized or incorporated.

- d. Type of ownership, and name and location of parent company and subsidiaries, if any.
 - e. Number of full-time employees. Part-time employees or consultants routinely engaged by the Respondent may be included if clearly identified as such.
3. Qualifications and Experience of the Consultant Firm(s) – Describe recent experience relevant to this project with emphasis placed on projects managed by the key names, addresses, phone numbers of those familiar with the consultant's ability, experience, and reliability in the performance and management of projects of a similar nature.
 4. Qualifications and Experience of Key Staff – Identify key individuals to be assigned to this project and include the function and/or responsibility of each identified individual. Experience summaries of these key individuals must be provided with emphasis on previous experience in similar roles on comparable projects.
 5. Project Understanding/Methodology – The consultant should demonstrate the firm's understanding of the nature of the work and approach to be taken. This should include addressing project objectives, scope of work, the proposed approach, and any other pertinent elements. Creative alternative approaches are encouraged.
 6. Public Engagement – Describe your plan to engage the public in the planning process.
 7. Proposed Timeline – Provide a proposed timeline which the firm believes will accomplish the scope of work, including milestone dates.
 8. Proposed Fee – Provide a proposed fee based on the stated scope of work, which includes all reimbursable items like mileage, lodging and printing. Once the desired consultant has been identified, the County reserves the right to negotiate the final fee.

Selection Process and Evaluation Criteria:

Proposals received will be evaluated by the RFP Review Committee. Based on the materials submitted, the County may invite any or all firms for proposal interviews.

All proposals received will be evaluated based on the following criteria:

- Qualifications and expertise of the firm and personnel to be assigned to the project.

- Track record of the firm and personnel in similar projects.
- Firm's approach to the project and project understanding.
- Public Engagement plan.
- Time needed to complete the project.
- Completeness of submitted proposal with all elements required by RFP.

All questions related to this request for proposal must be submitted in writing via email to Tom Meyer – tmeyer@cerrogordo.gov no later than 12:00 pm on February 28, 2025. Please be respectful of the limited time of County staff to meet in person to have any discussions. Please title all emails with questions as Zoning Proposal.

Timeline and Submittal Information:

Monday, February 3, 2025:	Issue Request for Proposals
Monday, March 10, 2025:	Deadline for Proposals
Tuesday, March 25, 2025:	Interview with Finalists
April 7, 2025:	Recommendation and contract presented to Board of Supervisors

Submittals of Proposals:

Proposals must be sealed and submitted no later than 4:30 pm on Monday, March 10, 2025, to the following:

Cerro Gordo County
Attn: Zoning Department
220 North Washington Ave
Mason City, Iowa 50401

To be considered, five (5) hard copies and one (1) digital copy of the proposal should be submitted in a sealed envelope labeled **"Zoning Proposals"**.

Proposals must reference "Zoning Proposal" on the exterior of the sealed bid. Any proposals received after the due date and time will not be considered.

Final Work Product:

The rewrite should include better consistency throughout the ordinances, ensure terminology is current, with outdated language updated or eliminated for better comprehension. The finished product should also promote efficient administration and be responsive to the neighborhood conditions, best practices, and quality outcomes. The Zoning Ordinances should be presented in a format and language that is user friendly and accessible to the public. The use of graphics and other devices that will enhance the readability and ease of use of the Zoning Ordinances is a must.

Exhibit C - Schedule of Fees

2025 SCHEDULE OF FEES

The following fee schedule is based upon competent, responsible professional services and is the minimum, below which adequate professional standards cannot be maintained. It is, therefore, to the advantage of both the professional and the client that fees be commensurate with the service rendered. Charges are based on hours spent at hourly rates in effect for the individuals performing the work. The hourly rates for principals and members of the staff vary according to skill and experience. The current specific billing rate for any individual can be provided upon request.

The fee schedule shall apply for the period through December 31, 2025. These rates may be adjusted annually thereafter to account for changed labor costs, inflation, or changed overhead conditions.

These rates include labor, general business, and other normal and customary expenses associated with operating a professional business. For projects with typical expenses and unless otherwise agreed, the above rates include vehicle and personal expenses, mileage, telephone, survey stakes, and routine expendable supplies; no separate charges will be made for these activities and materials. Expenses beyond typical project expenses, non-routine expenses, and expenses beyond the agreed scope of services, such as out of town travel expenses, long travel distances, large quantities of prints, extra report copies, outsourced graphics and photographic reproductions, document recording fees, outside professional and technical assistance, and other items of this general nature will be invoiced separately. Rates and charges do not include sales tax, if applicable.

Employee Classification	2025 Hourly Billing
Graduate Engineer	\$125-185
Design Engineer	\$125-196
Project Engineer	\$145-215
Senior Project Engineer	\$160-215
Project Manager	\$135-240
Senior Project Manager	\$188-273
Architect	\$186-267
Planner	\$125-168
Senior Planner	\$170-228
Landscape Designer	\$98-196
Landscape Architect	\$148-176
Senior Landscape Architect	\$160-268
Survey Technician ¹	\$90-196
Graduate Surveyor	\$122-190
Licensed Project Surveyor	\$180-225
Technician	\$75-182
Senior Technician	\$125-212
Administrative/Corporate Specialists	\$68-175
Specialist*	\$100-230
Practice Expert**	\$145-363
Principal**	\$175-316
Senior Principal**	\$218-333
GPS/Robotic Survey Equipment ¹	NO CHARGE
CAD/Computer Usage	NO CHARGE
Routine Office Supplies	NO CHARGE
Routine Photo Copying/Reproduction	NO CHARGE
Field Supplies/Survey Stakes & Equipment	NO CHARGE
Mileage	NO CHARGE

¹ No separate charges will be made for GPS or robotic total stations on Bolton & Menk, Inc. survey assignments; the cost of this equipment is included in the rates for survey technicians.

*Specialized role not classified above otherwise.

**Highly specialized and industry expertise unique to the market or area of discipline.

Iowa Department of Transportation SECONDARY ROADS BUDGET

COUNTY CERTIFICATION

This Secondary Road Budget was adopted by the Board of Supervisors on

_____ Date

ATTESTED

County Auditor

Date

County Engineer

Date

Chairperson, Board of Supervisors

Date

IOWA DOT BUDGET APPROVALS

Recommended Approval: _____
OLS Reviewer

Date

Approval: _____
Director of Local Systems

Date

SECONDARY ROADS BUDGET

	Actual Receipts Prior Years		Estimated Receipts	
	2 nd Prior	1 st Prior	Current	Next
	FY 2022	FY 2023	FY 2024	FY 2025
1. County Auditor's Beginning Balance				
	\$7,012,451.07	\$6,356,163.51	\$5,676,987.48	\$3,261,362.30
0.00000 Dollars on all taxable property in county except on property within cities and towns. (Max. \$3.00375)				
Receipts from Property Tax Levies	\$2,600,000.00	\$2,680,000.00	\$2,600,000.00	\$2,600,000.00
0.00000 Dollars on all taxable property in the county. (Max. \$0.16875)				
2A. Local Option Sales Tax	\$1,314,510.27	\$1,212,779.91	\$1,200,000.00	\$1,200,000.00
3. Regular Road Use Tax Received (Doesn't include transfer of local R.U.T. to FM account for const. on FM routes)	\$4,145,816.73	\$4,216,210.51	\$3,927,534.00	\$4,037,625.00
3b. Amount for 306.4(a3) (Senate File 451 - FM Ext. in City <=500)	\$59,092.62	\$57,183.56	\$53,929.82	\$55,174.35
3c. Time 21	\$522,385.73	\$490,234.70	\$533,547.00	\$479,161.00
4. RISE Funds	\$0.00	\$0.00	\$0.00	\$0.00
5. FA Bridge Replacement Funds	\$8,017.75	\$0.00	\$0.00	\$0.00
5a. SWAP Bridge Replacement Funds	\$0.00	\$0.00	\$0.00	\$0.00
6. Proposed transfer of FM funds to Local Secondary Fund.(Section 309.10)	\$0.00	\$0.00	\$0.00	\$0.00
7. Tax Refunds (-) and/or Credits (+).(Section 309.10 - Code of Iowa)	\$1,973.49	\$2,431.15	\$0.00	\$0.00
licensesAndPermits				
8. Miscellaneous Receipts	\$22,260.00	\$18,897.95	\$18,000.00	\$18,000.00
usedMaterial	\$4,735.00	\$1,865.90	\$1,800.00	\$1,800.00
<i>Donations, sale of used materials, Special Assessments, etc</i>				
<i>Itemized for 2025</i>				
All Other	\$83,269.24	\$8,874.46	\$65,000.00	
9. Total Miscellaneous Receipts	\$110,264.24	\$29,638.31	\$84,800.00	\$19,800.00
10. TOTAL RECEIPTS	\$15,774,511.90	\$15,044,641.65	\$14,076,798.30	\$11,653,122.65
11. Road Use Tax Funds or other local funds not transferred to Secondary Roads to be transferred to FM fund for construction.	0	0	\$0.00	\$0.00

SECONDARY ROADS BUDGET

	Actual Expenditures Prior Years			Estimated Expenditures	
	Prior 2	Prior 1		Current	Next
	FY 2022	FY 2023		FY 2024	FY 2025
70X * Administration and Engineering					
700 Administration Expenditures	\$172,239.21	\$164,736.10		\$213,704.00	\$194,100.00
701 Engineering Expenditures	\$513,283.62	\$437,136.34		\$561,768.00	\$508,900.00
TOTAL ADMINISTRATION AND ENGINEERING	\$685,522.83	\$601,872.44		\$775,472.00	\$703,000.00
020* Construction					
Adjusted Construction Program Expenditures (300) on FM and Local Sec. Roads <i>(With other than FM funds ---See Accomplishment Year projects)</i>	\$1,793,270.81	\$1,642,086.15		\$1,650,000.00	\$1,600,000.00
71X* Roadway Maintenance					
710 Bridges and Culverts (420, 430)	\$123,262.74	\$128,077.87		\$253,098.00	\$146,000.00
711 Roads (4250, 460, 480)	\$2,325,532.33	\$2,542,247.24		\$3,142,325.00	\$3,000,000.00
712 Snow and Ice Control (520)	\$337,555.85	\$550,669.32		\$793,962.00	\$788,000.00
713 Traffic Controls (590)	\$223,482.04	\$367,746.25		\$328,320.00	\$370,000.00
714 Road Clearing (490)	\$85,285.88	\$82,298.40		\$116,100.00	\$97,000.00
TOTAL ROADWAY MAINTENANCE	\$3,095,118.84	\$3,671,039.08		\$4,633,805.00	\$4,401,000.00
72X * General Roadway					
720 New Equipment (610)	\$1,188,114.95	\$619,054.69		\$1,165,000.00	\$1,120,000.00
721 Equipment Operations (620, 630, 650)	\$1,896,495.57	\$2,290,282.44		\$2,281,239.00	\$2,167,500.00
722 Tools, Materials and Supplies (655, 660, 670, 680, 690)	\$187,291.41	\$159,603.98		\$159,920.00	\$112,500.00
723 Real Estate and Buildings (800)	\$572,533.98	\$383,715.39		\$150,000.00	\$150,000.00
TOTAL GENERAL ROADWAY	\$3,844,435.91	\$3,452,656.50		\$3,756,159.00	\$3,550,000.00
TOTAL EXPENDITURES (70X + 020 + 71X + 72X)	\$9,418,348.39	\$9,367,654.17		\$10,815,436.00	\$10,254,000.00
County Auditor's balance at end of fiscal year	\$6,356,163.51	\$5,676,987.48		\$3,261,362.30	\$1,399,122.65
TOTAL (Must equal receipts) [Does not include transfer of Road Use Tax to FM Fund]	\$15,774,511.90	\$15,044,641.65		\$14,076,798.30	\$11,653,122.65