

PROCEEDINGS OF THE BOARD OF SUPERVISORS  
January 2, 2025

The Board of Supervisors of Cerro Gordo County, Iowa, met in regular session pursuant to adjournment. Present: Vice Chairman Chris Watts, Supervisor Casey Callanan, Supervisor Carl Ginapp, and various members of the public.

Vice Chairman Watts convened the meeting at 10:00 a.m.

Callanan moved with Ginapp seconding, to approve today's agenda and minutes for the December 30, 2024 regular session. Motion passed unanimously.

Public comment session was held.

Callanan moved with Ginapp seconding, to appoint Chris Watts as Chairman of the Cerro Gordo County Board of Supervisors. Motion passed unanimously.

Callanan moved with Ginapp seconding, to appoint Casey Callanan as Vice Chairman of the Cerro Gordo County Board of Supervisors. Motion passed unanimously.

Callanan moved with Ginapp seconding, to appoint the Board to act as committee for the purchase of supplies and equipment. Motion passed unanimously.

Callanan moved with Ginapp seconding, to appoint Brandon Billings as County Engineer with his bond fixed at \$5,000 pursuant to Chapter 309.17 and 309.18. Motion passed unanimously.

Callanan moved with Ginapp seconding, to make the following appointments:

ANIMAL FEEDING OPERATION COMPLAINT  
INVESTIGATIONS CONTACT PERSON

Dan Ries, Delegate

CENTRAL IOWA COMMUNITY SERVICES

Chris Watts, Delegate

Carl Ginapp, Alternate

CENTRAL IOWA COMMUNITY SERVICES COUNTY  
SUPERVISOR REGIONAL ADVISORY COMMITTEE

Chris Watts, Delegate

CIVIL SERVICE COMMISSION

Lionel J. Foster

CLEAR PROJECT ADVISORY BOARD

Casey Callanan

COUNTY BOARD OF HEALTH

Jim Aberg

Carl Ginapp, Delegate

Casey Callanan, Alternate

COUNTY CONSERVATION BOARD

Shannon Anderson

COUNTY 911 SERVICE BOARD

Casey M. Callanan, Delegate

Carl Ginapp, Alternate

COUNTY MEDICAL EXAMINER

Pathologist Associates of Mason City

COUNTY ZONING COMMISSION

Heidi Marquardt

DECAT P4C GOVERNANCE BOARD

Chris Watts, Delegate

Carl Ginapp, Alternate

DEPARTMENT OF CORRECTIONAL SERVICES

BOARD OF DIRECTORS

Chris Watts, Delegate

Casey M. Callanan, Alternate

EMERGENCY MANAGEMENT COMMISSION

Carl Ginapp

IOWA TRAVEL INDUSTRY PARTNERS

Lindsey James, Visit Mason City

Libbey Hohn, CL Chamber of Commerce

LANDFILL OF NORTH IOWA BOARD OF DIRECTORS

Carl Ginapp, Delegate

Chris Watts, Alternate

NORTH CENTRAL IOWA REGIONAL ECONOMIC &

PORT AUTHORITY

Casey Callanan

NIACOG BOARD OF DIRECTORS

Casey Callanan, Delegate

Mayor Mike Jensen, City Representative

David Vikturek, Econ. Dev. Representative

NIACOG NORTH CENTRAL REGIONAL EMERGENCY

RESPONSE COMMISSION

Casey Callanan, Delegate

Carl Ginapp, Alternate

NIACOG REVOLVING LOAN FUND COMMITTEE

Shaun Arneson

NIACOG TRANSPORTATION POLICY BOARD

Casey Callanan, Delegate

Carl Ginapp, Alternate  
NORTH IOWA CHILDREN'S ALLIANCE  
Chris Watts, Delegate  
NORTH IOWA COMMUNITY ACTION ORGANIZATION  
(NICA) BOARD OF DIRECTORS  
Carl Ginapp  
NORTH IOWA CORRIDOR EDC BOARD  
Chris Watts, Ex-Officio Member  
Tom Meyer, Ex-Officio Member  
NORTH IOWA JUVENILE DETENTION SERVICES  
COMMISSION  
Casey Callanan, Delegate  
Carl Ginapp, Alternate  
43 NORTH IOWA  
Carl Ginapp  
WEED COMMISSIONER  
Ryan Wilcke  
WORKFORCE DEVELOPMENT BOARD  
Carl Ginapp, Delegate  
Casey Callanan, Alternate  
BATH TOWNSHIP  
Tim Ditsworth, Trustee  
Jim Thomas, Trustee  
DOUGHERTY TOWNSHIP  
Joel Rooney, Trustee  
Mark Staudt, Trustee  
GENESEO TOWNSHIP  
Candace Karsjens, Trustee  
Jenny Akins, Trustee  
GRIMES TOWNSHIP  
Kevin Jurgens, Trustee  
Scott Engebretson, Trustee  
LAKE TOWNSHIP  
Jon Toft, Trustee  
Steve McGrath, Trustee  
LIME CREEK TOWNSHIP  
Mike Brown, Trustee  
Adam Pope, Trustee  
MASON TOWNSHIP  
Jon Anderreg, Trustee  
MT VERNON TOWNSHIP  
Debra Newman, Trustee  
Michael Bartlett, Trustee  
OWEN TOWNSHIP  
Stephen Schlader, Trustee  
Thomas Bahnsen, Trustee  
PLEASANT VALLEY TOWNSHIP  
Lyle Watt, Trustee  
Matthew Rasmussen, Trustee  
Motion passed unanimously.

Callanan moved with Ginapp seconding, to designate the following days as official holidays for 2025:

President's Day	Monday, February 17, 2025
Good Friday	Friday, April 18, 2025
Memorial Day	Monday, May 26, 2025
Independence Day	Friday, July 4, 2025
Labor Day	Monday, September 1, 2025
Veterans Day	Tuesday, November 11, 2025
Thanksgiving Day	Thursday, November 27, 2025
Day After Thanksgiving	Friday, November 28, 2025
Christmas Eve	Wednesday, December 24, 2025
Christmas Day	Thursday, December 25, 2025
New Year's Day	Thursday, January 1, 2026

Motion passed unanimously.

Callanan moved with Ginapp seconding, to adopt Resolution 2025-01, WHEREAS, pursuant to Chapter 331.903 (1) of The Code of Iowa (2005), the County Auditor, County Attorney, County Recorder, County Sheriff and County Treasurer have made their appointments of deputies, clerks and assistants effective January 2, 2025; and, WHEREAS, the recommendation of each office is in writing and on file in the Auditor's Office; and, NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Cerro Gordo County, Iowa, that the following list of deputies, clerks and assistants for the offices mentioned above be and the same are hereby approved as set out in the following table:

COUNTY AUDITOR'S OFFICE

Bob Peshak	Deputy Auditor
Sandy Shonka	Deputy Auditor
Tracie Siemers	Deputy Auditor
Heather Mathre	Finance Director
Lori Pierson	Claims & Voter Registration Clerk
Hannah Schmitz	Real Estate Assistant
Alexis Jackson	Election Clerk

COUNTY ATTORNEY'S OFFICE

Tamara Bird	Office Manager
Jaclyn Smith	Legal Assistant
Wendy Lafrenz	Legal Assistant
Joleene Moretz	Legal Assistant
Janet Wineman	Legal Assistant
Mariah Jacobson	Assistant to County Attorney
Steven D. Tynan	Deputy County Attorney
Nichole Benes	Assistant County Attorney
Kaitlyn Ausborn	Assistant County Attorney
Kalliope Genzler	Assistant County Attorney
Deb Angell	Victim Witness Coordinator
Courtney Wentworth	Assistant Victim Witness Coordinator
Holly Hirsch	License Reinstatement Coordinator
Charlene Ramon	Collections & License Reinstatement Assistant

COUNTY RECORDER'S OFFICE

Amy Smalley	Deputy Recorder
Lindsey Mathre	Deputy Recorder
Amanda Cooper	Clerk
Stephanie Sarset	Clerk

COUNTY SHERIFF'S OFFICE

Lon Johnson	Lieutenant
Matthew Klunder	Lieutenant
Andrew Steenblock	Jail Administrator
Frank Hodak	Deputy
Craig LaKose	Deputy
Brian Feld	Deputy
John Crom	Deputy
Chris Flatness	Deputy
Mitchell Kruse	Deputy
Cole Arndt	Deputy
Zachary Lensing	Deputy
Noah Friese	Deputy
Marc Kappmeyer	Deputy
Aaron Presthoit	Deputy
Ed Walthall	Deputy
Michael Knapp	Deputy
Roungaroun Phaiboun	Deputy
Aaron Sanchez	Deputy
Robert Beaver	Sergeant
Justin Faught	Jailer
Maggie Franke	Sergeant
Jaimie Groven	Jailer
Jerrold Grant	Court Officer
Ashley Davis	Jailer
Lisa Fausnaugh	Jailer
Dustin Schwartz	Sergeant
Luke Boston-Cook	Jailer
Brad LeClere	Sergeant
Shelbie Reisem	Jailer
Matthew Holt	Jailer
Olivia Sorenson	Jailer
Alexander Rickard	Sergeant
Destiny Shuck	Jailer
Jason Schallock	Jailer
Tasha Sargent	Jailer
Terra Fuls	Jailer
Michael Tyler	Jailer
Jacob Mitchell	Jailer
Makayela Rozevink	Jailer
Elijah Bram	Jailer
Tyler Volkmer	Jailer
Joseph Bonjour	Jailer
Cale Frett	Jailer
Parker Skellenger	Jailer
Jessie Marker	Jailer
Jade Blaas	Jailer
Chance Carter	Jailer
Gavin White	Jailer
Melinda Johnson	Jail Nurse
Heather Hahn	Communications Supervisor
Kristin Lura	Dispatcher
Lisa Skellenger	Dispatcher
Crystal Willier	Dispatcher
Stephanie Peterson	Dispatcher
Olivia Arndt	Dispatcher
Mallory Dempsey	Dispatcher
Anna Jensen	Dispatcher
Jatziry Morales	Dispatcher
Adrian Zach	Dispatcher
Delanie Prestholt	Dispatcher
Amber Nuehring	Dispatcher
Jennifer Colby	Part-time Dispatcher
Kelsey Hammarstedt	Part-time Dispatcher
Carolyn Alden	Office Manager
Linda Rahm	Secretary/Clerk

Heather Theis Secretary/Clerk  
 Matthew McClemons Custodian  
 COUNTY TREASURER'S OFFICE  
 Kylie Whitehurst Deputy Treasurer  
 Leah Karalius Deputy Treasurer  
 Carrie Allen Clerk  
 Marnie Kunert Clerk  
 Breanna Payne Clerk  
 Tiane Avila Clerk  
 Shelly Martin Clerk

Motion passed unanimously.

Callanan moved with Ginapp seconding, to adopt Resolution 2025-02, WHEREAS, pursuant to the provisions of Chapter 349.1, 1995 Code of Iowa, the Globe Gazette (North Iowa Media Group), and the Mid-America Publishing Corp (Clear Lake Mirror Reporter) have made applications to be designated as official newspapers in Cerro Gordo County, Iowa, for the year 2025 for the publication of official board proceedings and all other legal notices; and, WHEREAS, no other applicants have been filed. NOW THEREFORE, BE IT RESOLVED, by the Cerro Gordo County Board of Supervisors that the Globe Gazette (North Iowa Media Group) published in Mason City, Iowa, and the Clear Lake Mirror Reporter published in Clear Lake, Iowa, are hereby selected and designated to publish the official proceedings of the Board of Supervisors and such other notices as may be necessary for the year 2025. Motion passed unanimously.

Callanan moved with Ginapp seconding, to adopt Resolution 2025-03, BE IT RESOLVED, by the Board of Supervisors of Cerro Gordo County, Iowa, that pursuant to the provisions of Section 331.506(3), 2005 Code of Iowa, the Auditor of Cerro Gordo County, Iowa, is hereby authorized to issue warrants in payment of claims against Cerro Gordo County when the Board is not in session for the following purposes:

1. For such fixed charges including, but not limited to, freight, express, postage, water, light, telephone services or contractual services, after a bill is filled with the Auditor.
2. For salaries and payrolls if the compensation has been fixed or approved by the Board. The salary or payroll shall be certified by the officer or supervisor under whose direction or supervision the compensation is earned.
3. For reimbursements of elected officials, department heads, employees (who have been approved by their department head) attending schools of instruction or seminars for which they have first paid the registration fees, please refer to Cerro Gordo County Policy No. 01-2019. Mileage will be compensated at the rate established by the Board of Supervisors with documentation.
4. Advance up to \$500 cash to the Sheriff for out-of-pocket expenses anticipated in retrieving prisoners out of State with documentation of expenses required upon prisoner return.
5. For payment of fees for out-of-county subpoenas and/or service of process by the County Attorney's Office when service is necessary prior to the next Board Session, but only up to \$200 per fee.

This being authorized under the Board of Supervisors' power of Home Rule (Attorney General opinion dated May 19, 1994). Motion passed unanimously.

Callanan moved with Ginapp seconding, to adopt Resolution 2025-04, BE IT RESOLVED, by the Board of Supervisors of Cerro Gordo County, Iowa, that pursuant to the provisions of Section 331.323(2)(d), 2005 Code of Iowa, each of the County officers is authorized to destroy records in the officer's possession which have been on file for more than ten years and are not required to be kept as permanent records. Motion passed unanimously.

Callanan moved with Ginapp seconding, to adopt Resolution 2025-05, that in accordance with the provisions of Section 12C.2, 2005 Code of Iowa, the following named banks be approved as official depositories for funds coming into the hands of the County Treasurer for the year 2025. The maximum amount to be deposited is listed opposite the name of each bank:  
 DEPOSITORY

AMOUNT  
 NSB, Mason City \$20,000,000.00  
 Clear Lake Bank & Trust, Clear Lake, Iowa \$20,000,000.00  
 First Security, Thornton or Charles City, Iowa \$5,000,000.00  
 U.S. Bank, Minneapolis, Minnesota \$5,000,000.00  
 First Citizens Bank, Mason City, Iowa \$60,000,000.00  
 Farmers State Bank, Ventura or Mason City, Iowa \$20,000,000.00  
 I.P.A.I.T., Des Moines, Iowa \$20,000,000.00  
 MBT Bank, Clear Lake, Iowa \$20,000,000.00  
 Peaks/Capital Management, LLC, Bloomfield Hills, MI \$3,000,000.00  
 County officials were authorized to deposit funds in the amounts listed opposite the name of each bank:  
 AUDITORA  
 First Citizens Bank \$2,000,000.00  
 RECORDER  
 First Citizens Bank \$200,000.00  
 SHERIFF  
 First Citizens Bank \$500,000.00  
 U.S. Bank \$150,000.00  
 Cent Credit Union \$100,000.00  
 COUNTY CONSERVATION  
 First Citizens \$10,000.00  
 Motion passed unanimously.

Callanan moved with Ginapp seconding, to adopt Resolution 2025-06, WHEREAS, the County Engineer and the Board of Supervisors are jointly required to cause the maintenance of the Secondary Road system; and, WHEREAS, certain maintenance projects and natural disasters present hazards to the public if permitted to enter on the site of work of disaster. NOW THEREFORE, BE IT RESOLVED, that the County Engineer is authorized to temporarily close segments of Cerro Gordo County Secondary Roads for heavy maintenance functions and in the event of natural disaster which causes the road or roads to be hazardous to enter upon. Motion passed unanimously.

Callanan moved with Ginapp seconding, to adopt Resolution 2025-07, BE IT RESOLVED, by the Board of Supervisors of Cerro Gordo County, Iowa, that Brandon Billings, the County Engineer of Cerro Gordo County, Iowa, be and is hereby designated, authorized and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and Federal or State aid construction projects in this county. Motion passed unanimously.

Callanan moved with Ginapp seconding, to adopt Resolution 2025-08, WHEREAS, the following factors shall be considered by the Board of Supervisors when public funds are disbursed; and,  
 A. Businesses that add diversity to or generate new opportunities for the Iowa economy should be favored over those that do not.  
 B. Development policies in the dispensing of the funds should attract, retain or expand businesses that produce exports or imports substitutes or which generate tourism-related activities.  
 C. Development policies in the dispensing or use of the funds should be targeted toward businesses that generate public gains and benefits, which gains and benefits are warranted in comparison to the amount of the funds dispensed.  
 D. Development policies in dispensing the funds should not be used to attract a business presently located within the state to relocate to another portion of the state unless the business is considering in good faith to relocate outside the state or unless the relocation is related to an expansion which will generate significant new job creation. Jobs created as a result of other

jobs in similar Iowa businesses being displace shall not be considered direct jobs for the purpose of dispensing funds. NOW THEREFORE, BE IT RESOLVED, that the Board of Supervisors hereby approves this resolution on this 2<sup>nd</sup> day of January, 2025. Motion passed unanimously.

Callanan moved with Ginapp seconding, to adopt Resolution 2025-09, Whereas, precinct election officials have substantial responsibilities for the conduct and integrity of elections in Cerro Gordo County; and, Whereas, the County Auditor has recommended that recognizing the public service of the precinct election officials is in the public interest; now, Therefore, we find that recognition of public service on behalf of the precinct election officials in the form of expenditures for light refreshments and tokens of service such as election pins, coffee mugs, and items of a similar nature are a public purpose. Motion passed unanimously.

Callanan moved with Ginapp seconding, to adopt Resolution 2025-10, Whereas, Township Trustees and Clerks have substantial responsibilities for the townships in Cerro Gordo County; and, Whereas, the Board of Supervisors has recommended that recognizing the public service of Township Trustees and Clerks is in the public interest; now, Therefore, we find that recognition of public service on behalf of the Township Trustees and Clerks in the form of expenditures for light refreshments are a public purpose. Motion passed unanimously.

Callanan moved with Ginapp seconding, to adopt Resolution 2025-11, WHEREAS, the Cerro Gordo County Board of Supervisors has taken action to reorganize county government; and, WHEREAS, those actions have created a need for Board action concerning authorized signatures. THEREFORE, BE IT RESOLVED, that the Cerro Gordo County Board of Supervisors hereby authorizes the following office head or designee to submit for payment and sign for all claims for payment against the county from the following departments, and that the Board of Supervisors shall sign for the departments which are shown as requiring their signature below upon the review and advice of the County Auditor:

000	Non-Departmental Budget	Board of Supervisors County Auditor or
002	Central Services	Board of Supervisors
011	Board of Supervisors	Board of Supervisors Director of
012	Personnel	Administrative Services
013	LG Opioid Abatement	Board of Supervisors
014	Medical Examiner	Board of Supervisors
015	County Grants	Board of Supervisors
017	County Libraries	Board of Supervisors
018	Co. Ambulance and Disaster	Board of Supervisors
019	Special Projects	Board of Supervisors
021	Co Auditor Administration	County Auditor
022	Co. Auditor Elections	County Auditor
031	Co Treasurer Tax	County Treasurer
032	Co Treasurer Automotive	County Treasurer
033	Co Treasurer Passports	County Treasurer
041	Co Attorney's Office	County Attorney
051	Sheriff Administration	County Sheriff
052	Sheriff Dispatch	County Sheriff
053	Sheriff Jail Operations	County Sheriff
054	Sheriff Patrol	County Sheriff
071	Co Recorder's Operations	County Recorder
072	Postage	County Auditor
201	Sec. Road Administration	County Engineer
202	Sec. Road Engineering	County Engineer
203	Sec. Road Maintenance	County Engineer
204	Sec. Road Construction	County Engineer
205	Sec. Road Equipment	County Engineer

206	Courthouse Maintenance	Director of Administrative Services	members of a compensation commission in eminent domain proceedings:
211	Veteran's Affairs	Veteran's Affairs Director	OWNER/OPERATOR OF AGRICULTURAL PROPERTY
221	County Conservation	Conservation Director	Brandon Stark 23374 Tulip Ave Plymouth, IA 50464
222	Roadside Management	Conservation Director	Steve Smith 22413 Raven Ave Mason City, IA 50401
223	Nature Center	Conservation Director	David Just 6946B Killdeer Ave Swaledale, IA 50477
231	Public Health Administration	Public Health Administrator	John Nelson 514 S 3 <sup>rd</sup> St Thornton, IA 50479
232	Home Care Aides	Public Health Administrator	Dave Hansen 20230 Cardinal Ave Clear Lake, IA 50428
233	Environmental Health & Preparedness	Public Health Administrator	Jay Fritz 19701 320 <sup>th</sup> St Mason City, IA 50401
234	Population Health	Public Health Administrator	Phillip Dougherty 2851 Yarrow Ave Dougherty, IA 50433
235	Home Care Nursing	Public Health Administrator	OWNER OF CITY PROPERTY
236	Disease Prevention & Health Promotion	Public Health Administrator	Kenneth W. Smith 805 1 <sup>st</sup> Ave S Clear Lake, IA 50428
237	Research, Innovation & Education	Public Health Administrator	Joel Myhre 818 N Carolina Ave Mason City, IA 50401
251	General Assistance	General Assistance Director	Fred Greder 362 Lakeview Dr Mason City, IA 50401
275	DHS Local Office	DHS Local Office Administrator	Joe Paulsen 746 S Monroe Ct Mason City, IA 50401
281	Mental Health Advocate	Board of Supervisors	Mike Shannon 843 4 <sup>th</sup> St SE Mason City, IA 50401
282	CICS	Board of Supervisors	Lisa Yunek 2130 Country Club Dr Mason City, IA 50401
283	Substance Abuse	Board of Supervisors	Todd Hanson 17 Plaza Dr, Unit 17 Clear Lake, IA 50428
284	Youth Guidance	Board of Supervisors	LICENSED REAL ESTATE SALESPERSONS OR REAL ESTATE BROKERS
291	Juvenile Justice	Board of Supervisors	Ray Stearns 1407 N Hampshire Pl Mason City, IA 50401
292	Juvenile Probation	Juvenile Court Office	Roger Flieth 2809 1 <sup>st</sup> St SW Mason City, IA 50401
293	Juvenile Detention	Board of Supervisors	Troy Hanson 517 24 <sup>th</sup> Pl SW Mason City, IA 50401
294	Child Support Recovery	Child Support Attorney	Jenna Sheriff 14784 Thrush Ave Mason City, IA 50401
295	Court Services	Board of Supervisors	Dawn Rye 21168 320 <sup>th</sup> St Plymouth, IA 50464
296	District Court	Board of Supervisors	Jane Fischer 702 6 <sup>th</sup> Place SE Mason City, IA 50401
300	HIPAA	Board of Supervisors	Diane Symonds 205 North Shore Dr Clear Lake, IA 50428
441	Planning and Zoning	Planning & Zoning Administrator	BANKERS, AUCTIONEERS, PROPERTY MANAGERS, PROPERTY APPRAISERS AND PERSONS RESPONSIBLE FOR MAKING LOANS ON PROPERTY
442	Safety	Director of Administrative Services	Marcus Younge 1251-B 250 <sup>th</sup> St Ventura, IA 50482
501	Civil Service Comm.	Chairman of Civil Service	Pam Clark 8 Silver Lane Mason City, IA 50401
521	Information Technology	IT Director	Brad Schoneberg 1302 Limestone Dr Mason City, IA 50401
522	Communications Services	IT Director	Brigitte Wilkins 910 N Carolina Ave Mason City, IA 50401
531	GIS	IT Director	Bruce Mastin 1 Boulder Rd Mason City, IA 50401
970	Special Assessments	Board of Supervisors	Tim Esbeck 4570 Asbury Dr, Unit 4 Clear Lake, IA 50428
999	No Department	Board of Supervisors	Mary Hackman 14332 Lark Ave Mason City, IA 50401

THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Cerro Gordo County does hereby approve the above and foregoing resolution. Motion passed unanimously.

Callanan moved with Ginapp seconding, to adopt Resolution 2025-12, Whereas, Domestic Violence Coalition Members have substantial responsibilities for the training coordination, public awareness events, and case investigation of domestic abuse and sexual abuse in Cerro Gordo County; and, Whereas, the County Attorney has recommended that recognizing the public service of Domestic Violence Coalition Members is in the public interest; now, Therefore, we find that recognition of public service on behalf of the Domestic Violence Coalition Members in the form of expenditures for light refreshments are a public purpose. Motion passed unanimously.

Callanan moved with Ginapp seconding, to adopt Resolution 2025-13, WHEREAS, acting pursuant to Chapter 6B, 2005 Code of Iowa, the Board of Supervisors of Cerro Gordo County, Iowa, do hereby appoint the following named persons to serve as

THEREFORE, BE IT RESOLVED by the Board of Supervisors that the foregoing Resolution be adopted as read and directs the County Auditor to certify a copy of this Resolution to the Chief Judge of the Second Judicial District. Motion passed unanimously.

Callanan moved with Ginapp seconding, to approve claims. Motion passed unanimously.

Callanan moved with Ginapp seconding, to approve the payroll register for period ending 12/28/2024. Motion passed unanimously.

Callanan moved with Ginapp seconding, to approve Change Order 2 with Wunsch Construction, Inc for Drainage District 1 – Main Tile Repair. Motion passed unanimously.

Callanan moved with Ginapp seconding, to authorize Chair to sign Service Agreement with Rodney McKinney for drainage services. Motion passed unanimously.

Callanan moved with Ginapp seconding, to adopt Resolution 2025-14, WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a Board of Supervisors wishes to adopt a "construction evaluation

resolution" relating to the construction of a confinement feeding operation structure; and WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and WHEREAS, by adopting a construction evaluation resolution the Board of Supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the Board of Supervisors between February 1, 2025 and January 31, 2026 and submit an adopted recommendation regarding that application to the DNR; and WHEREAS, the Board of Supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the Board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix; NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CERRO GORDO COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3), subject to the following procedures:

1. All applications to be reviewed under this resolution shall be filed with the Executive Assistant to the Board of Supervisors.
2. All applications shall be reviewed by CG Public Health and the Planning and Zoning Department prior to consideration by the Board of Supervisors. CG Public Health and the Planning and Zoning Department shall file written reports with the Board of Supervisors prior to the meeting at which the application will be considered.
3. The Board of Supervisors shall hold a public hearing on the application prior to consideration of an application.
4. Notice of said hearing shall be mailed to the owner of record of each dwelling located within a two (2) mile radius of the proposed confinement feeding operation structure.

Motion passed unanimously.

County Engineer Billings provided an update.

Callanan moved with Ginapp seconding, to approve reports from the Environmental Health Service Manager concerning Manure Management Plan Update for Amaracon (The Red Barn) (site #65072) and forward to the DNR. Motion passed unanimously.

Callanan moved with Ginapp seconding, to adjourn at 10:10 a.m. Motion passed unanimously.

Various tabulations, reports, correspondence and other documents that were presented at today's meeting are placed on file with the supplemental minutes.

Chairman Chris Watts  
Board of Supervisors

ATTEST:

Bob Peshak, Deputy Auditor  
Cerro Gordo County