

PROCEEDINGS OF THE BOARD OF SUPERVISORS
July 24, 2023

The Board of Supervisors of Cerro Gordo County, Iowa, met in regular session pursuant to adjournment. Present: Chairman Casey Callanan, Vice Chairwoman Lori Meacham Ginapp, Supervisor Chris Watts (via phone) and various members of the public.

Chairman Callanan convened the meeting at 10:00 a.m.

Meacham Ginapp moved with Watts seconding, to approve today's agenda and the minutes for the July 17, 2023 regular session. Motion passed unanimously.

Public comment session was held.

Watts moved with Meacham Ginapp seconding, to approve claims. Motion passed unanimously.

Meacham Ginapp moved with Watts seconding, to approve the payroll register for period ending 07/15/2023. Motion passed unanimously.

Watts moved with Meacham Ginapp seconding, to adopt Resolution 2023-77, WHEREAS, the following payroll change requests were submitted to the Board of Supervisors for review; and, WHEREAS, the Board of Supervisors of Cerro Gordo County, has reviewed and considered the change requests as follows:

| Department | Name |
|-------------------|-----------------------|
| <u>Pav Change</u> | <u>Effective Date</u> |
| Conservation | Kolton Byrne |
| \$24.45/hourly | 07/17/2023 |

THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Cerro Gordo County does hereby approve the requests as shown above and directs the Auditor to make the necessary adjustments to the payroll. Motion passed unanimously.

Meacham Ginapp moved with Watts seconding, to approve the following payroll change:

| Department | Name |
|---|-----------------------|
| <u>Pav Change</u> | <u>Effective Date</u> |
| Planning & Zoning/ Administrative Services | Tom Meyer |
| \$155,000.04/year | 07/24/2023 |

Motion passed unanimously.

Watts moved with Meacham Ginapp seconding, to approve the Clerk's Monthly Report of Fees. Motion passed unanimously.

Meacham Ginapp moved with Watts seconding, to authorize the Chair to sign outside funding request agreements. Motion passed unanimously.

Meacham Ginapp moved with Watts seconding, to authorize the IT Director to sign quote from Carrier Access for migration to a new phone system in the amount of \$72,836. Motion passed unanimously.

Watts moved with Meacham Ginapp seconding, to adopt Resolution 2023-78, WHEREAS, the Cerro Gordo County Board of Supervisors adopted Ordinance No. 15, Zoning Ordinance of Cerro Gordo County, Iowa, as amended, and WHEREAS, in Article 4, "Definitions," of said ordinance, "Zoning Administrator" (also referred to as Administrative Officer) is defined as, "The administrative officer or appointed by the Board of Supervisors to administer and enforce the regulations contained in this Ordinance;" and WHEREAS, the County has staff members that will assume the position of Zoning Administrator and Assistant Zoning Administrator for Planning and Zoning as part of their duties, and it is appropriate to designate the individuals in these positions to administer and enforce the Zoning Ordinance. NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Cerro Gordo County, Iowa that the following individuals are hereby designated and appointed to administer and enforce the regulations of Ordinance No. 15, Zoning Ordinance of Cerro Gordo County, Iowa, as amended, including the issuance of certificates and permits under said Ordinance: Tom Meyer, Zoning Administrator Michelle Rush, Assistant Zoning Administrator BE IT FURTHER RESOLVED that this Resolution shall be in full force and effect upon its passage and remain in effect until superseded by subsequent action of the Cerro Gordo County Board of Supervisors. Motion passed unanimously.

Meacham Ginapp moved with Watts seconding, to approve the job descriptions for Chief Administrative Officer/Director of Human Resources, Assistant Zoning Administrator, Executive Assistant, and Human Resources Generalist. Motion passed unanimously.

Chairman Callanan opened the public hearing on Change of Zone for Cerro Gordo County on behalf of Bonham Construction at 10:05 a.m.

Watts moved with Meacham Ginapp seconding, to close the public hearing. Motion passed unanimously.

Watts moved with Meacham Ginapp seconding, to adopt Resolution 2023-79, WHEREAS, the Cerro Gordo County Planning & Zoning Commission, after study, has recommended that the change of zoning classification of a certain area hereinafter described, upon the application of Cerro Gordo County on behalf of Bonham Construction, be made, and WHEREAS, the final public hearing has been held with notice as required by law. NOW, THEREFORE, BE IT RESOLVED by the Cerro Gordo County Board of Supervisors that Ordinance No. 15, Article 5.2, of the Zoning Ordinance of Cerro Gordo County, Iowa, is hereby amended by changing the district boundaries thereof so as to change the classification of the following described property from A-1 Agricultural District to C-2 General Commercial District on the following described real estate, to-wit: The north 750 feet of the West Half (W1/2) of the Southwest Quarter (SW1/4) of Section 12, Township 96 North, Range 21 West of the 5th P.M., Cerro Gordo County, Iowa. Motion passed unanimously.

Assistant County Engineer Mary Arndt provided and update.

Meacham Ginapp moved with Watts seconding, to adopt Resolution 2023-80, WHEREAS, The Board of Supervisors is empowered to designate segments of roadways for parking and no parking, and WHEREAS, the County wishes to accommodate citizen's need for parking of vehicles while utilizing trails throughout the County. NOW, THEREFORE, BE IT RESOLVED by the Cerro Gordo County Board of Supervisors of Cerro Gordo County that for the safety and convenience of the traveling public, the locations below be designated area(s) of parking and direct the County Engineer to build and maintain it during non-winter months.

- 1) On 237th Street starting 140' east of Balsam Avenue, and ending 240' east; placed north of the road.

Motion passed unanimously.

Watts moved with Meacham Ginapp seconding, to adopt Resolution 2023-81, WHEREAS, the Board of Supervisors is empowered under authority of Iowa Code chapters 321.255, and 321.471 to 321.473 to prohibit the operation of vehicles or impose limitations as to the weight thereof on designated highways or highway structures under their jurisdiction; and WHEREAS, the County Engineer has completed – or has caused to be completed the Structure Inventory and Appraisal (SI&A) of certain county bridges, in accordance with the National Bridge Inspection Standards (NBIS) and has determined – or it has been determined that the structure(s) in attach table are inadequate for two lane legal loads at allowable operating stress. NOW, THEREFORE, BE IT RESOLVED by the Cerro Gordo County Board of Supervisors that vehicle and load limits be establish and that signs be erected advising of permissible maximum weights thereof on the bridge listing.

Weight Limit Signage based on 2022 Bridge Report

| <u>Bridge</u> | <u>Location</u> | Load Limit in |
|---------------|---|---------------------|
| | | <u>Tons</u> |
| | | <u>All Vehicles</u> |
| A3A45 | 340 th Street between Violet & Warbler | 24-36-40 |
| B16A24 | 320 th St. between Olive & Orchid | 36-40-40 |
| B18A5 | 320 th St. between Lark & Nettle | 25-40-40 |
| C20D39 | Hickory Ave between 300 th & 315 th | 24-40-40 |
| C24B28 | Lark Ave between 300 th & north dead end | 34-40-40 |
| D19B20 | Apple Ave between 300 th & 310 th | 25-40-39 |
| EID44 | Fir Ave between 275 th & 285 th | 30-40-40 |

| | | |
|--------|---|----------|
| H12C25 | 265 th St between Yarrow & Zinnia | 31-40-40 |
| H28B6 | Ulmus Ave between 225 th & 240 th | 23-33-40 |
| H35D51 | Wren Ave between 225 th & Claybanks | 21-34-34 |
| J17A32 | 200 th St between Nettle & Olive | 20-31-39 |
| J18A30 | 200 th St between Mallard & Nettle | 15-23-27 |
| K26B47 | Killdeer Ave between 170 th & 180 th | 25-40-40 |
| L2D44 | Finch Ave between 210 th & 220 th | 23-34-40 |
| L19B37 | Apple Ave between 170 th & 190 th | 22-40-40 |
| M24A38 | 130 th St between Finch & Grouse | 25-40-40 |
| N33A12 | 110 th St. between Indigo & Jonquil | 34-40-40 |
| N34B12 | Jonquil Ave between 100 th & 110 th . | 33-40-40 |
| O18B19 | Mallard Ave between 130 th & 140 th | 32-40-40 |
| O20A27 | 130 th St. between Nettle & Olive | 26-40-40 |
| O35D49 | Quail Ave between 105 th & 110 th . | 22-34-32 |
| P35A18 | 110 th St. between Warbler & Yarrow | 37-40-40 |

Motion passed unanimously.

Meacham Ginapp moved with Watts seconding, to adjourn at 10:10 a.m. Motion passed unanimously. Various tabulations, reports, correspondence and other documents that were presented at today's meeting are placed on file with the supplemental minutes.

Chairman Casey M. Callanan
Board of Supervisors

ATTEST:

Adam V. Wedmore, Auditor
Cerro Gordo County