

The Board of Supervisors of Cerro Gordo County, Iowa, met in regular session pursuant to adjournment. Present: Chairman Casey Callanan. Supervisor Phil Dougherty, Supervisor Jay Urdahl, and various members of the public.

Callanan convened the meeting at 10:00 a.m. Urdahl made a motion, with Dougherty seconding, to **approve the May 31, 2016 regular session minutes and today's agenda.** Motion passed unanimously.

Urdahl made a motion, with Dougherty seconding, to **approve the claims.** Motion passed unanimously.

Dougherty made a motion, with Urdahl seconding, to **approve the payroll warrant report for the period ending May 28, 2016.** Motion passed unanimously.

Urdahl made a motion, with Dougherty seconding, to **adopt Resolution 2016-49.** Whereas, the following payroll change requests were submitted to the Board of Supervisors for review; and Whereas, the Board of Supervisors of Cerro Gordo County, has reviewed and considered the change requests as follows:

Department	Name
<u>Pay Change</u>	<u>Effective Date</u>
CPC	Tiffany Liska
\$19.50/hourly	06/15/2016
CPC	Jim Aberg
\$65,000.00/annually	06/06/2016
General Assistance	Amber Andersen
\$13.00/hourly	07/01/2016

Therefore, Be It Resolved, that the Board of Supervisors of Cerro Gordo County does hereby approve the requests as shown above and directs the Auditor to make the necessary adjustments to the payroll. Motion passed unanimously.

Dougherty made a motion, with Urdahl seconding, to **authorize Rod McKinney to investigate a problem in Drainage District 31, Main Tile as reported by Scott Sprau and in Drainage District 71, Lateral 2, reported by Mark Lage.** Motion passed unanimously.

Urdahl made a motion, with Dougherty seconding, to **approve the Clerk of Court and Sheriff's monthly report of fees.** Motion passed unanimously.

Urdahl made a motion, with Dougherty seconding, to **approve firework permits for Andy & Laura Oppermann, Joe Hickey, and Tim Navratil-Lucky's Last Resort Campground.** Motion passed unanimously.

Urdahl made a motion, with Dougherty seconding, to **adopt Resolution 2016-50.** A Resolution Adopting The Cerro Gordo County Employee Handbook. Whereas, Cerro Gordo County has an "Employee Handbook," effective March 24, 2015, setting forth uniform employment policies throughout all county departments; and, Whereas, the "Employee Handbook" contains policies and procedures to be followed by all employees, and is used as a working guide in the daily administration of the County's employment practices; and, Whereas, the provisions of the "Employee Handbook" are subject to change from time to time because of changes in the law governing workplace administration; and, Whereas, revisions to the existing "Employee Handbook" have been deemed necessary, revisions have been prepared, and said revisions reviewed by elected officials and department heads. Now, Therefore, Be It Resolved that the "Cerro Gordo County, Iowa, Employee Handbook," effective March 24, 2015, be revoked, repealed, and replaced by a revised "Cerro Gordo County, Iowa, Employee Handbook," to be considered effective June 7, 2016. Be It Further Resolved that the revised "Employee Handbook" shall be submitted to all elected officials of Cerro Gordo County as well as the Board of Health and Conservation Board in order that they may indicate their continuing intent to bring their offices and agencies under the scope of said "Employee Handbook." Motion passed unanimously.

Dougherty made a motion, with Urdahl seconding, to **approve access request for Dickes.** Motion passed unanimously.

Dougherty made a motion, with Callanan seconding, to **approve reports from the Zoning Director and the Environmental Health Service Manager concerning Manure Management Plans filed by Bielefeld Hog-DLB**

**Swine, INC. and Elite Farms and forward them to the DNR.** Motion passed unanimously.

Urdahl made a motion, with Dougherty seconding, to **authorize the chairman to sign Service Agreement with Daymark Solutions for the Cerro Gordo County Sheriff's Office.** Motion passed unanimously.

Dougherty made a motion, with Urdahl seconding, to **authorize the chairman to sign fiscal agent agreement between Hancock, Worth County Childhood Area Board and Cerro Gordo County.** Motion passed unanimously.

Urdahl made a motion, with Dougherty seconding, to **appoint the following named persons to serve as members of the following boards: Arthur Jones – North Iowa Corridor EDC Board, Mary Ann Aslakson – Cerro Gordo County Board of Adjustment, and Marjorie A. Eylers – Veteran Affairs Commission.** Motion passed unanimously.

Urdahl made a motion, with Dougherty seconding, to adjourn at 10:19 a.m. Motion passed unanimously.

The audio tape of the meeting and various tabulations, reports, correspondence, and other documents that were presented are placed on file with the County Auditor's office.

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Chairman Casey Callanan  
Board of Supervisors

ATTEST:

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Ken W. Kline  
County Auditor