

The Board of Supervisors of Cerro Gordo County, Iowa, met in regular session pursuant to adjournment. Present: Chairman Phil Dougherty, Supervisor Casey Callanan, Supervisor Jay Urdahl and various members of the public.

Dougherty convened the meeting at 10:00 a.m. Urdahl made a motion, with Callanan seconding, to **approve the today's agenda**. Motion passed unanimously.

Urdahl made a motion, with Callanan seconding, to **appoint Phillip Dougherty as Chairman and Jay Urdahl as Vice Chairman, appoint the Board to act as committee for the purchase of supplies and equipment, appoint Phil Dougherty as administrator of the County Farm, appoint Mary Kelly as County Engineer and fix her bond at \$5,000 pursuant to Chapter 309.17 and 309.1, appoint Rosetta Waychus as General Relief Director and that her salary is payable from the General Basic Fund, pursuant to Chapter 252.26, and appoint Tom Drzycimski as Administrator for zoning, human resources, maintenance, safety and E-911 operations and designate that his salary be paid from the General Basic Fund**. Motion passed unanimously.

Callanan made a motion, with Urdahl seconding, to **make the following appointments**: Civil Service Commission: Jay Urdahl.; Area Solid Waste Agency, Jay Urdahl, Delegate and Phillip Dougherty, Alternate; Board of Directors for Department of Correctional Services: Phillip Dougherty, Delegate and Casey Callanan, Alternate; Advisory Board for Cherokee: Casey Callanan, Delegate and Phillip Dougherty, Alternate; County Board of Health, Barb Kellogg ; County Conservation Board: Dave Kaiser; County Zoning Commission: Ken Smith; Cerro Gordo County E-911 Service Board: Phillip Dougherty, Delegate and Kevin Pals, Alternate; Labor Attorney: Michael Galloway; Drainage Attorney: John Duffy; Human Services Attorney: Randy Nielsen; Juvenile Detention Services Commission: Casey Callanan, Delegate and Phillip Dougherty, Alternate; NIACOG Board: Casey Callanan, Delegate, Phil Dougherty, Alternate, Vacant, City Representative, David Vikturek, Economical Development Representative; Workforce Development Board: Jay Urdahl, Delegate and Casey Callanan, Alternate; Civil Defense Board: Jay Urdahl; Co. Rep. to Board of Directors, Prairie Ridge Addiction Treatment Center: Phillip Dougherty; NIVC Board: Casey Callanan; Prairie Winds RC&D, Inc: Phillip Dougherty; TEA-21 Transportation Policy Board: Casey Callanan, Delegate and Phillip Dougherty, Alternate; North Central Regional Emergency Response Commission (HAZ/MAT Board): Casey Callanan; Contact Person for Animal Feeding Operation Complaint Investigations: Brian Hanft, Delegate and Phillip Dougherty, Alternate; Contact Person for State Psychiatric Papers Applications: Rosetta Waychus; County Social Services 28E Governing Board: Phillip Dougherty; NIACO Board of Directors: Jay Urdahl; North Iowa Sports Authority Board: Jay Urdahl; Veterans Affairs Commission: Charlene Gooch; County Social Services 28E Governing Board: Phillip Dougherty; Judicial Magistrate Appointing Commission: Deets Neve, Barry Groh, and Paul Pirkil; Bath Township: Tim Nuehring and Steve Sturges; Dougherty Township: Joel Petersen and Becky Litterer; Geneseo Township: Tony Kobliska and Julie Sheriff; Grimes Township: Kent Pals and Dale McBride; Lake Township: Joe McGrath and Charles Grove; Lime Creek Township: Kevin Pope and Karl Benjegerdes; Mason Township: Gary Sutcliffe and Richard Schurtz; Mt. Vernon Township: Dave Newman and Dorothy Johnson; Owen Township: Mark Taylor and Gary Weiner; Pleasant Valley Township: Curt Stille and David Just. Motion passed unanimously.

Urdahl made a motion, with Callanan seconding, to **approve the following days as official holidays for 2015**:

- Presidents' Day – Monday, February 16, 2015
- Good Friday – Friday, April 3, 2015
- Memorial Day – Monday, May 25, 2015
- Independence Day – Friday, July 3, 2015
- Labor Day – Monday, September 7, 2015
- Veterans Day – Wednesday, November 11, 2015
- Thanksgiving and the Day after Thanksgiving – Thursday, November 26 and Friday, November 27, 2015
- Christmas Eve Day – Thursday, December 24, 2015
- Christmas Day – Friday, December 25, 2015

Urdahl made a motion, with Callanan seconding, to adopt **Resolution 2015-1**, Whereas, pursuant to Chapter 331.903 (1) of The Code of Iowa (2005), the County Auditor, County Attorney, County Recorder, County Sheriff and County Treasurer have made their appointments of deputies, clerks and assistants effective January 2, 2015; and, Whereas, the recommendation of each office is in writing and on file in the Auditor's Office; and, Now, Therefore, Be It Resolved, by the Board of Supervisors of Cerro Gordo County, Iowa, that the following list of deputies, clerks and assistants for the offices mentioned above be and the same are hereby approved as set out in the following table:

COUNTY AUDITOR'S OFFICE:  
Becky Kirchgatter Deputy Auditor  
Sandy Shonka Deputy Auditor  
Tracie Siemers Deputy Auditor  
Heather Mathre Budget Manager  
Susan Paine GIS Map Technician  
Barb Sowder General Clerk  
Lori Pierson Claims/Voter Reg. Clerk  
Cheryl Lutz General Clerk  
Lori Ginapp Real Estate Clerk  
COUNTY ATTORNEY'S OFFICE:  
Wendy Lafrenz Legal Secretary  
Jane M. Sappenfield Office Manager  
Tamara Bird Legal Secretary  
Kim Carolus Legal Secretary  
Amy Hicok Paralegal  
Steven D. Tynan Assistant County Attorney  
Nichole Benes Assistant County Attorney  
William J. Hoekstra Assistant County Attorney  
Andrew D. Olson Assistant County Attorney  
R. Blake Norman Assistant County Attorney  
Deb Angell Victim Witness Coordinator  
COUNTY RECORDER'S OFFICE:  
Kathy Rezabek Deputy Recorder  
Sandy Marsh Deputy Recorder  
AnnMarie Nolte Clerk  
Angela Quinlan Clerk  
COUNTY SHERIFF'S OFFICE:  
David Hepperly Chief Deputy  
Matthew Klunder Lieutenant  
Lon Johnson Lieutenant  
Shad Stoeffler Jail Administrator  
Frank Hodak Deputy  
Cameron Manson Deputy  
Russell Jensen Deputy  
Brent Schupanitz Deputy  
Tami Cavett Deputy  
Jeffrey Bryant Deputy  
Craig LaKose Deputy  
Brian Feld Deputy  
John Crom Deputy  
Lewis Bram Deputy  
Chris M. Flatness Deputy  
Brian Koob Deputy  
Gregory P. Bryant Deputy  
JoAnne K. Shannon Deputy  
Mitchell Kruse Deputy  
Zachary Scott Deputy  
Brice Ausenhus Deputy  
John Richards Deputy  
Andrew Steenblock Sergeant  
Robert Beaver Sergeant  
Robert Simonson Sergeant  
Brandon Heinz Sergeant  
Heather Hahn Comm. Supervisor  
Brandon Peterson Jailer  
Jaimie Groven Jailer  
Douglas Mennen Jailer  
Justin Faught Jailer  
Brenda Crom Jailer  
Jeremy Haubrich Jailer  
Nathan Hunt Jailer  
Rustin Pals Jailer  
Jerrold Grant Jailer  
Ashley Davis Jailer  
Angela M. Bernhardt Jailer  
Robert Simonson Jailer  
Jeffrey C. Buland Jailer  
Samantha Flo Jailer  
Samantha Stull Jailer  
David Lund Jailer  
Brandon Johnson Jailer  
Eric Kacer Jailer  
Lisa O'Dell Jailer  
Aaron Beaver Jailer

Dustin Schwartz Jailer  
Abby Berman Jailer  
Aron Bierl Jailer  
Maggie Franke Jailer  
Cole Arndt Jailer  
Melinda Johnson Jail Nurse  
Callie Carlson Dispatcher  
Susan Flores Dispatcher  
Kerry Lindahl Dispatcher  
Anna Reindl Dispatcher  
Kristin Lura Dispatcher  
Diane Sanchez Dispatcher  
Patsy D. Largent Dispatcher  
Erin Froning Dispatcher  
Lisa Bell Dispatcher  
Crystal Willier Dispatcher  
Stephanie Peterson Dispatcher  
Amanda Palmateer Dispatcher  
Walker Wilson Dispatcher  
Krisia Stephens Dispatcher  
Cynthia Fountas Secretary/Clerk  
Joleen Vanous Secretary/Clerk  
Barbara Schmidt Administrative Assistant  
Ron Wies Custodian  
COUNTY TREASURER'S OFFICE:  
Natasha Lewerke Deputy Treasurer  
Peggy Meany Deputy Treasurer  
Jaclyn Smith Clerk  
Valora Steil Clerk  
Nicole Fessler Clerk  
Carrie Allen Clerk  
Marnie Kunert Clerk  
Motion passed unanimously.

Callanan made a motion, with Urdahl seconding, to adopt **Resolution 2015-2**, Whereas, pursuant to the provisions of Chapter 349.1, 1995 Code of Iowa, the Globe-Gazette (North Iowa Media Group), Clear Lake Mirror Reporter and Pioneer Enterprise have made applications to be designated as official newspapers in Cerro Gordo County, Iowa, for the year 2015 for the publication of official board proceedings and all other legal notices; and, Whereas, no other applicants have been filed. Now Therefore, Be It Resolved, by the Cerro Gordo County Board of Supervisors that the Globe Gazette (North Iowa Media Group) published in Mason City, Iowa; the Clear Lake Mirror Reporter published in Clear Lake, Iowa; and the Pioneer Enterprise published in Rockwell, Iowa, are hereby selected and designated to publish the official proceedings of the Board of Supervisors and such other notices as may be necessary for the year 2015. Motion passed unanimously.

Urdahl made a motion, with Callanan seconding, to adopt **Resolution 2015-3**, Be It Resolved, by the Board of Supervisors of Cerro Gordo County, Iowa, that pursuant to the provisions of Section 331.506(3), 2005 Code of Iowa, the Auditor of Cerro Gordo County, Iowa, is hereby authorized to issue warrants in payment of claims against Cerro Gordo County when the Board is not in session for the following purposes: 1. For such fixed charges including, but not limited to, freight, express, postage, water, light, telephone services or contractual services, after a bill is filed with the Auditor 2. For salaries and payrolls if the compensation has been fixed or approved by the Board. The salary or payroll shall be certified by the officer or supervisor under whose direction or supervision the compensation is earned. 3. For reimbursements of elected officials, department heads, employees (who have been approved by their department head) attending schools of instruction or seminars for which they have first paid the registration fees, mileage (at the rate established by the Board of Supervisors with documentation) meals (up to \$25 per day with receipt attached to claim) and hotel accommodations (up to \$90 per day with receipt attached to claim). 4. Advance up to \$500 cash to the Sheriff for out-of-pocket expenses anticipated in retrieving prisoners out of State with documentation of expenses required upon prisoner return. 5. For payment of fees for out-of-county subpoenas and/or service of process by the County Attorney's Office when service is necessary prior to the next Board Session, but only up to \$200 per fee. This being authorized under Board of Supervisors' power of Home Rule (Attachment: Attorney General opinion dated May 19, 1994.) Motion passed unanimously.

Callanan made a motion, with Urdahl seconding, to adopt **Resolution 2015-4**, Be It Resolved, by the Board of Supervisors of Cerro Gordo County, Iowa, that pursuant to the provisions of Section 331.323 (2) (d), 2005 Code of

Iowa, each of the County officers is authorized to destroy records in the officer's possession which have been on file for more than ten years and are not required to be kept as permanent records. Motion passed unanimously.

Callanan made a motion, with Urdahl seconding, to **adopt Resolution 2015-5**, that in accordance with the provisions of Section 12C.2, 2005 Code of Iowa, the following named banks be approved as official depositories for funds coming into the hands of the County Treasurer for the year 2015. The maximum amount to be deposited is listed opposite the name of each bank:

**DEPOSITORY  
AMOUNT**

Northwoods State Bank (MC), Mason City, Iowa  
\$20,000,000.00  
Wells Fargo Bank, Iowa, N.A., Des Moines, Iowa  
\$40,000,000.00  
Bank of America, Charlotte, NC  
\$20,000,000.00  
Community National Bank, Waterloo, Iowa  
\$20,000,000.00  
Clear Lake Bank & Trust, Clear Lake, Iowa  
\$20,000,000.00  
First State Bank, Thornton, Iowa  
\$20,000,000.00  
U.S. Bank, Minneapolis, Minnesota  
\$20,000,000.00  
First Citizens National Bank, Mason City, Iowa  
\$40,000,000.00  
Farmers State Bank, Ventura or Mason City, Iowa  
\$20,000,000.00  
I.P.A.I.T., Des Moines, Iowa  
\$20,000,000.00  
Farmers State Bank CDAR, Ventura or Mason City, Iowa  
\$1,000,000.00  
County officials were authorized to deposit funds in the amounts listed opposite the name of each bank:

Auditor

First Citizen's National Bank  
\$2,000,000.00

Recorder

First Citizen's National Bank  
\$200,000.00

Sheriff

First Citizen's National Bank  
\$500,000.00

U.S. Bank  
\$150,000.00

Mercy Family Credit Union  
\$100,000.00

General Relief

First Citizens National Bank  
\$20,000.00

Wells Fargo Bank

\$40,000.00

US Bank

\$40,000.00

Care Facility

First Citizen's National Bank  
\$10,000.00

County Conservation

First Citizens National Bank  
\$10,000.00

Motion passed unanimously.

Urdahl made a motion, with Callanan seconding, to **adopt Resolution 2015-6**, Whereas, the County Engineer and the Board of Supervisors are jointly required to cause the maintenance of the Secondary Road system; and, Whereas, certain maintenance projects and natural disasters present hazards to the public if permitted to enter on the site of work of disaster. Now Therefore, Be It Resolved that the County Engineer is authorized to temporarily close segments of Cerro Gordo county secondary Roads for heavy maintenance functions and in the event of natural disaster which causes the road or roads to be hazardous to enter upon. Motion passed unanimously.

Callanan made a motion, with Urdahl seconding, to **adopt Resolution 2015-7**, Be It Resolved, by the Board of Supervisors of Cerro Gordo County, Iowa, that Mary Kelly, the County Engineer of Cerro Gordo County, Iowa, be and is hereby designated, authorized and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and

Federal or State aid construction projects in this county. Motion passed unanimously.

Urdahl made a motion, with Callanan seconding, to **adopt Resolution 2015-8**, Whereas, pursuant to Chapter 15A of the Code of Iowa, the Cerro Gordo County Board of Supervisors shall determine that a public purpose will reasonably be accomplished when disbursing public funds for the purpose of economic development; and, Whereas, the following factors shall be considered by the Board of Supervisors when public funds are disbursed; and, A. Businesses that add diversity to or generate new opportunities for the Iowa economy should be favored over those that do not. B. Development policies in the dispensing of the funds should attract, retain or expand businesses that produce exports or imports substitutes or which generate tourism-related activities. C. Development policies in the dispensing or use of the funds should be targeted toward businesses that generate public gains and benefits, which gains and benefits are warranted in comparison to the amount of the funds dispensed. D. Development policies in dispensing the funds should not be used to attract a business presently located within the state to relocate to another portion of the state unless the business is considering in good faith to relocate outside the state or unless the relocation is related to an expansion which will generate significant new job creation. Jobs created as a result of other jobs in similar Iowa businesses being displaced shall not be considered direct jobs for the purpose of dispensing funds. Motion passed unanimously.

Callanan made a motion, with Urdahl seconding, to **adopt Resolution 2015-9**, Whereas, precinct election officials have substantial responsibilities for the conduct and integrity of elections in Cerro Gordo County; and, Whereas, the County Auditor has recommended that recognizing the public service of the precinct election officials is in the public interest; now, Therefore, we find that recognition of public service on behalf of the precinct election officials in the form of expenditures for food, beverages, and tokens of service such as election pins, coffee mugs, and items of a similar nature are a public purpose. Motion passed unanimously

Urdahl made a motion, with Callanan seconding, to **adopt Resolution 2015-10**, Whereas, Township Trustees and Clerks have substantial responsibilities for the townships in Cerro Gordo County; and, Whereas, the Board of Supervisors has recommended that recognizing the public service of Township Trustees and Clerks is in the public interest; now, Therefore, we find that recognition of public service on behalf of the Township Trustees and Clerks in the form of expenditures for food and beverages are a public purpose. Motion passed unanimously.

Callanan made a motion, with Urdahl seconding, to **adopt Resolution 2015-11**, Whereas, the Cerro Gordo County Board of Supervisors has taken action to reorganize county government; and, Whereas, those actions have created a need for Board action concerning authorized signatures. Therefore Be It Resolved, that the Cerro Gordo County Board of Supervisors hereby authorizes the following office head or designee to submit for payment and sign for all claims for payment against the county from the following departments, and that the Board of Supervisors shall sign for the departments which are shown as requiring their signature below upon the review and advice of the County Auditor:

000 Non-Department Budgets- Board of Supervisors  
002 Central Services- County Auditor or Board of Supervisors  
011 Board of Supervisors- Board of Supervisors  
014 Medical Examiner- Board of Supervisors  
015 County Grants-Board of Supervisors  
017 County Libraries-Board of Supervisors  
018 Co. Ambulance and Disaster-Board of Supervisors  
019 Special Projects-Board of Supervisors  
021 Co. Auditor Operations-Co. Auditor  
022 Co. Auditor Elections-Co. Auditor  
031 Co. Treasurer Operations-Co. Treasurer  
032 Co. Treasurer Automotive-Co. Treasurer  
033 Co. Treasurer Passports-Co. Treasurer  
041 Co. Attorney's Office-Co. Attorney  
051 Sheriff Administration-Co. Sheriff  
052 Sheriff Dispatch-Co. Sheriff  
053 Sheriff Jail Operations-Co. Sheriff  
054 Sheriff Patrol-Co. Sheriff  
071 Co. Recorder's Operations-Co. Recorder  
072 Postage-Co. Auditor  
201 Sec. Road Administration-Co. Engineer

202 Sec. Road Engineering-Co. Engineer  
203 Sec. Road Maintenance-Co. Engineer  
204 Sec. Road Construction-Co. Engineer  
205 Sec. Road Equipment-Co. Engineer  
206 Courthouse Maintenance-Maintenance Supervisor  
211 Veteran's Affairs-Veteran's Affairs Director  
221 County Conservation-Conservation Director  
222 Roadside Management-Conservation Director  
223 Nature Center-Conservation Director  
231 Public Health Administration-Public Health Administrator  
232 Homemaker Home Health Aides-Public Health Administrator  
233 Environmental Health-Public Health Administrator  
234 Senior Health-Public Health Administrator  
235 Public Health Nursing-Public Health Administrator  
236 Comm. Disease Prevention-Public Health Administrator  
237 Health Planning-Public Health Administrator  
238 Health Promotion & Education-Public Health Administrator  
239 Public Health Preparedness-Public Health Administrator  
240 Wellness-Public Health Administrator  
251 County Relief-County Relief Director  
267 Case Management-Case Management Director  
275 DHS Local Office-DHS Local Office Adm.  
281 Human Services-CPC  
282-Central Point of Coordination-CPC  
283 Substance Abuse-CPC  
284 Youth Guidance-CPC  
291 Juvenile Justice-Board of Supervisors  
292 Juvenile Probation-Juvenile Court Officer  
293 Juvenile Detention-Board of Supervisors  
294 Child Support Recovery-Child Support Attorney  
295 Court Services-Board of Supervisors  
296 District Court-Board of Supervisors  
300 HIPAA-Case Management Director  
441 Planning and Zoning-Planning & Zoning Adm.  
442 Safety-Safety Director  
501 Civil Service Comm.-Chairman of Civil Service  
521 Management Info Systems-MIS Director  
522 Communications Services-MIS Director  
531 GIS-MIS Director  
970 Special Assessments-Board of Supervisors  
999 No Department-Board of Supervisors  
Therefore, Be It Resolved, that the Board of Supervisors of Cerro Gordo County does hereby approve the above and foregoing resolution. Motion passed unanimously.

Callanan made a motion, with Urdahl seconding, to **adopt Resolution 2015-12**, Whereas, Iowa Code Section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and, Whereas, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and, Whereas, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and, Whereas, by adopting a construction evaluation resolution the Board of Supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the Board of Supervisors between February 1, 2015 and January 31, 2016 and submit an adopted recommendation regarding that application to the DNR; and, Whereas, the Board of Supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the Board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix; Now, Therefore, Be It Resolved By The Board Of Supervisors Of Cerro Gordo County that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3). Motion passed unanimously.

Urdahl made a motion, with Callanan seconding, to **approve claims**. Motion passed unanimously.

Urdahl made a motion, with Callanan seconding, to **approve the payroll warrant register for the week ending December 27, 2014**. Motion passed unanimously.

Callanan made a motion, with Urdahl seconding, to authorize the chair to sign letter consenting to Final Plat of Lot 3 Fairgrounds. Motion passed unanimously.

Urdahl made a motion, with Callanan seconding, to schedule the 2015 regular session weekly Board of Supervisor meetings for Tuesday's at 10:00 a.m. Motion passed unanimously.

Urdahl made a motion, with Callanan seconding, to adjourn at 10:23 a.m.

Various tabulations, reports, correspondence and other documents that were presented at today's meeting are placed on file with the supplemental minutes.

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Chairman Phillip Dougherty  
Board of Supervisors

ATTEST:

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Kenneth W. Kline  
County Auditor

The embargo was removed on road now that the temperatures have fallen, anticipates that in the spring the embargo will need to be replaced again.

Motion to move the regular session meetings to Tuesday's at 10:00 a.m.